



## Institutional – “I” Occupancies Inspection Requirements

Requirements	OK	N/A	Violation
Install approved address identification.			
Individual works station trash cans shall be metal or approved equal			
Trash cans (40 gallon or more and debris boxes) used for collection shall be metal or approved equal with a lid			
Remove accumulation of waste material on exterior of building			
Maintain 30 inches clearance of combustibles in front of heat producing appliances			
Drapes and other decorative materials shall be non-flammable or treated in an approved manner			
Basements, floors, closets, attics, and similar places shall be kept free of combustible litter and rubbish			
Buildings shall be maintained in good repair			
Oily rags and similar materials shall be stored in metal, metal lined, or other approved containers with tight fitting lid			
Storage is not permitted in boiler rooms, mechanical rooms, electrical panel rooms, exit passageways, stairways and corridors			
Electric motors, filters on heating equipment, and grease hoods, must be kept clean and maintained in a safe operating condition			
All exterior required exit doors shall open in the direction of exit travel. Exit doors shall be openable from the inside without the use of a key or special knowledge or effort(Except I-3 Occupancies)			
Panic hardware is required where the occupant capacity is 50 or more			
Patient doors shall not be lockable from the room side			
Exit paths shall be illuminated when the building is occupied			
Exit signs are required in any room or story where two exits are required. Exit signs shall be internally or externally illuminated or self luminous			
Exits shall be maintained unobstructed at all times			
Corridors shall be one hour fire resistive construction			
Corridors shall not have dead-ends greater than 20 feet			
A minimum of one 2A 10BC rated fire extinguisher shall be installed for every 3,000 square feet of floor area. Travel distance shall not exceed 75ft			
A 40BC rated extinguisher shall be provided in all kitchens with travel distance not to exceed 30 ft			
A 40BC rated class "K" fire extinguisher shall be installed in all kitchens with deep fat fryers			
Extinguishers shall be easily accessible, wall mounted at a height not less than 4 inches or more than 48 inches from floor			
Extinguishers shall be serviced annually, after use, or when gauge indicates. As described in Title 19 CCR Current service tag shall be attached			
An automatic fire extinguishing system shall be installed for all commercial cooking equipment			
All fire extinguishing systems serving cooking equipment shall be serviced once every 6 months or after activation			
Hood and duct ventilation systems serving cooking equipment shall be maintained free of grease			
Fire protection, detection, and suppression systems shall be maintained, extended, altered, or repaired when necessary to remain in service condition			
All sprinkler valves shall be locked in open position, accessible, and un-obstructed			

Fire Dept. connection caps in place and work freely			
Exterior exposed portions of systems that are not copper, brass or galvanized shall be painted with rust preventative paint			
Storage shall be maintained at least 18 inches below sprinkler heads			
Storage shall be maintained at least 24 inches below ceilings in un-sprinkled buildings			
Fire sprinkler and standpipe systems shall be maintained in an operable condition at all times			
For standpipe systems they shall be inspected / serviced semi-annually and tested every 5 years			
For pre-engineered-fixed systems they shall be inspected / serviced semi-annually and after activations			
For sprinkler systems they shall be inspected/serviced quarterly and tested every 5 years			
Fire hydrants and fire protection equipment shall not be obstructed			
Fire access roads shall not be obstructed in any manner, including the parking of vehicles			
Discontinue use of extension cords and cubed adapters in lieu of permanent wiring			
A working space of 30"x36"x78" shall be maintained from the front of electrical service equipment. Storage is prohibited in this space			
Electrical main and sub-panels shall be labeled as to the areas served and not taped in the "on" position			
Compressed gas cylinders and tanks shall be secured to prevent falling to due contact by abrasion or seismic activity			
Keys needed for access to all portions of the building are current and in Knox box, if required			
An emergency procedures plan shall be in place for Groups I-1.1 and for I-2			
Emergency procedure plan training shall take place for employees and records be kept on site available for inspection			
Patients shall not be restrained in any manner or the ability to freely exit the building (Except in I-3 Occupancies)			
A Fire District Permit is required to store in excess of 5 gallons of flammable or 25 gallons of combustible liquids inside building			
Flammable and combustible liquids in excess of 10 gallons inside building shall be kept in approved cabinets			
Room or cabinets containing compressed gases are properly identified with signage			
Extinguishers shall be manually inspected at least monthly by the building owner or occupant, or electronically monitored			
Delayed egress locks are permitted to be installed, provided they comply with CFC Sec. 1008.1.8.6			
The common path of egress travel shall not exceed 75 ft.(100 ft. in I-3 occupancies)			
Hallways shall be 72 inches			
During loss of power, an emergency electrical system shall illuminate egress components in areas that require two or more exits			
In I-1 occupancies, emergency escape and rescue openings shall be provided for sleeping room below the fourth story, including basements			
Corridors shall be 96 inches in Group I-2 areas where required for bed movement.			
Combustible waste containers larger than 1.5 cubic yards shall not be stored in buildings or placed within 5' of walls, openings or roof eave lines			
Storage of combustible materials in buildings shall be orderly			
Temporary wiring is allowed for a period not to exceed 90 days. Such wiring is allowed for longer periods during construction or repair			
Records for all system inspections, tests & maintenance for the last three years available if requested			
Doors into electrical control panel rooms are properly marked with a sign			

Appliance cords and extension cords shall be maintained in good condition without splices, deterioration, or damage			
Power taps and extension cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings			
Natural cut trees shall not be displayed in I occupancies			
Interior finish walls and ceiling materials shall comply with flame spread resistance table 803.3 of the CFC			
Storage of flammable materials shall not exceed those quantities set forth in table 2703.1.1.(1)			
A manual fire alarm system shall be installed in certain I occupancies			
An automatic fire alarm system shall be installed in certain I occupancies specified in Fire Code Sec. 907.2.6			
Fire Alarm systems shall be tested and maintained in working condition in accordance with Chapter 10 of NFPA 72			
Posts, fences, vehicles, trash, storage, or other materials shall not be placed or kept near hydrants that would prevent them from being discernible			
Employees (excluded I-2.1) shall be periodically instructed regarding their duties in the fire safety and evacuation plan			
Emergency evacuation drills shall be conducted quarterly for each shift of employees			
Fire prevention, evacuation, and fire safety training shall be provided annually to employees, and to new hires			
An approved fire access road not less than 20' wide shall be provided for access within 150' of all portions of the building			
Fire access roads shall not be obstructed in any manner, including the parking of vehicles			
Occupancies of Groups I-1 & I-3 have a one hour rated corridor			
No smoking signs are posted as necessary			
Medical gases are stored properly			
Compressed gas systems are equipped with approved emergency shut off valves			