RESOLUTION NO. 2020-09

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
NOVATO FIRE PROTECTION FIRE DISTRICT
REPEALING RESOLUTION NO. 2014-13
AND AMENDING THE DISTRICT’S CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act of 1974, Government Code Sections 81000, et seq., requires every state or local government agency to adopt and promulgate a conflict of interest code; and

WHEREAS, in 2012 the Novato Fire Protection District adopted Resolution No. 2012-09 which incorporated by reference the Fair Political Practices Commission’s (“FPPC”) model Conflict of Interest Code (“Code”) under Title 2, Division 6, Section 18730 of the California Code of Regulations, and approved a list of designated employees and disclosure categories; and

WHEREAS, in 2014 the Novato Fire Protection District adopted Resolution No. 2014-13 which incorporated by reference the Fair Political Practices Commission’s (“FPPC”) model Conflict of Interest Code (“Code”) under Title 2, Division 6, Section 18730 of the California Code of Regulations, and approved a list of designated employees and disclosure categories; and

WHEREAS, Section 87302 of the California Government Code requires the Novato Fire Protection District to designate other positions within the organization that are required to file disclosure statements; and

WHEREAS, pursuant to the 2020 Biennial Review of the Novato Fire Protection District’s Conflict of Interest Code it is appropriate to amend the Conflict of Interest Code due to the passage of 5 years and to update its designated positions.

NOW, THEREFORE, the Novato Fire Protection District RESOLVES as follows:

1. Resolution No. 2014-13 is hereby repealed;

2. The FPPC’s Model Conflict of Interest Code as set forth in Section 18730, and any amendments thereto duly adopted by the FPPC, shall be incorporated by reference as the Novato Fire Protection District’s Conflict of Interest Code;

3. Appendix A and Appendix B attached to this resolution, in which officers and employees are designated and disclosure categories are set forth, is hereby incorporated into the Novato Fire Protection District’s Conflict of Interest Code;
4. Individuals holding designated positions shall file their statement of economic interests with the Clerk of the Board of Directors of the Novato Fire Protection District, who will make the statements available for public inspection and reproduction pursuant to Government Code Section 81008. The Novato Fire Protection District’s jurisdiction is wholly within the County of Marin.

5. Pursuant to Section 18753(d) of the California Code of Regulations all individuals in positions identified as managing public investments on behalf of the Novato Fire Protection District shall file their statements with the Clerk of the Board of Directors of the Novato Fire Protection District, who shall make and retain a copy and forward the original to the FPPC, which shall be the filing officer.

I CERTIFY that the foregoing resolution was duly and regularly adopted by the Governing Board of the Novato Fire Protection, Marin County, California, at a regular meeting thereof, held on the Second day of September, 2020.

AYES: Davis, Galli, Gomes, Motello, Silverman

NOES: None

ABSENT: None

ATTEST:

[Signature]
Clerk
APPENDIX "A," DESIGNATED POSITIONS

<table>
<thead>
<tr>
<th>List of Designated Positions</th>
<th>Assigned Disclosure Categories</th>
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<tbody>
<tr>
<td>Fire Chief</td>
<td>1</td>
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<tr>
<td>Deputy Fire Chief</td>
<td>1</td>
</tr>
<tr>
<td>Finance Director</td>
<td>1</td>
</tr>
<tr>
<td>District Counsel</td>
<td>1</td>
</tr>
<tr>
<td>Purchasing Officer</td>
<td>2 and 3</td>
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<tr>
<td>EMS Purchasers</td>
<td>2 and 3</td>
</tr>
<tr>
<td>Battalion Chiefs</td>
<td>2 and 3</td>
</tr>
<tr>
<td>Captains</td>
<td>2 and 3</td>
</tr>
<tr>
<td>Administrative Services Manager</td>
<td>2 and 3</td>
</tr>
<tr>
<td>HR Manager</td>
<td>2 and 3</td>
</tr>
<tr>
<td>Consultants*</td>
<td>1</td>
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</tbody>
</table>

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APPENDIX “B,” DISCLOSURE CATEGORIES

Category 1 - Brodest Disclosure
All interest in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Category 2 - Procurement:
All investments, business positions and sources of income, including loans, gifts, and travel payments, from sources (a) located within the jurisdiction of the District, and (b) which provide, plan to provide, or have provided services, supplies, materials, machinery, or equipment which the designated position procures or assists in procuring on behalf of the District or the designated position’s department.

Category 3- Real Property:
All interests in real property located entirely or partly within District boundaries, or not more than two (2) miles outside the boundaries of the District.

* Consultants are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

  The Fire Chief may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chiefs determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code § 81008.)

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OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the position(s) listed below manage public investments and will file a Statement of Economic Interest pursuant to Government Code Section 87200.

Members of the Board of Directors