



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING & RETREAT AGENDA  
FEBRUARY 18, 2026  
TIME: 8:00 A.M.**

Location: Best Western Plus Novato Oaks Inn  
215 Alameda del Prado, Novato CA 94949  
Website: [www.novatofire.org](http://www.novatofire.org)

ATTENTION: This will be an in-person meeting of the Board of Directors of the Novato Fire Protection District. There will not be an option for virtual attendance. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact the Clerk of the Board, Jennifer Crayne, at [jcrayne@novatofire.org](mailto:jcrayne@novatofire.org).

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 24 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

**ROLL CALL**

President Michael Hadfield

Director William Davis  
Director Bruce Goines

Director Lj Silverman  
Director Shane Francisco

**OPEN TIME FOR PUBLIC EXPRESSION**

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

**NEW BUSINESS**

1. State of the District- Fire Chief Peters  
Fire Chief Peters will report to the board on the overall state of the District and plans for the upcoming year.
  
2. Reports from Division Heads and Support Staff  
Division Heads and support staff will provide the board with brief updates for their division and future projects.
  - Chief Taul- Training
  - Training Captain Bernardini
  - Chief Teldeschi - EMS
  - Fire Marshal Osgood - Prevention



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- WMS Program Manager Labberton
  - Fire Prevention Specialist Galli
  - ASM Crayne
  - HR Manager Felciano
  - IT Manager Mashintchian
  - Finance Director Valenti
3. Standards of Coverage Analysis Update- Final Report Brief  
Sam Mazza, Senior Fire & Emergency Services Specialist with Citygate Associates, LLC, will present the Standards of Coverage Analysis Update – Final Report Brief.
4. Discussion Items
- Capital Improvement Projects: The Sewer Extension and the Station 62 Annex
  - Fee Schedule for EMS Billing
  - Strategic Plan Update
  - Parental Leave
  - IT Security and Passwords
  - Administrative Succession Planning
  - Financial Policy on Reserves
5. Future Board Meeting Items  
List any items to be included on future regular board meeting agendas

**ADJOURNMENT**



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**AFFIDAVIT OF POSTING**

I, Jennifer Crayne, certify that on the Thursday before the Special Board of Directors meeting on February 18, 2026, the agenda was posted on the Community Board at 95 Rowland Way, Novato, California, and on the District's website at [www.novatofire.org](http://www.novatofire.org)

*/s/ Jennifer Crayne*

Jennifer Crayne, ASM/Clerk of the Board