



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA  
MARCH 11, 2026  
TIME: 10:00 A.M.**

Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945  
Website: [www.novatofire.org](http://www.novatofire.org)

ATTENTION: This will be an in-person meeting of the Board of Directors of the Novato Fire Protection District. All members of the public may participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact the Clerk of the Board, Jennifer Crayne, at [jcrayne@novatofire.org](mailto:jcrayne@novatofire.org).

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 24 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

Zoom Conference Information  
Join at Zoom.com

Meeting ID: 232 811 1856  
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone  
+1 669 900 6833 US (San Jose)

Join by telephone only:  
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the “raise hand” zoom feature or press \*9 if connecting only by phone.

**ROLL CALL**

President Michael Hadfield

Director William Davis  
Director Bruce Goines

Director Lj Silverman  
Director Shane Francisco

**OPEN TIME FOR PUBLIC EXPRESSION**

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA**

**MARCH 11, 2026**

**TIME: 10:00 A.M.**

Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945

Website: [www.novatofire.org](http://www.novatofire.org)

**ASSOCIATION PRESIDENTS' REPORT**

This is an opportunity for the President, or designee, of each labor association to address the Board.

**DIRECTOR MATTERS**

Directors may report on their activities and meetings.

**CHIEF'S REPORT**

The Fire Chief will report on District business activities and operations.

**CONSENT CALENDAR ITEMS**

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person

1. 10/21/25 Finance Committee Meeting Minutes
2. 2/11/26 Special Board Meeting Minutes
3. Travel Authorization and Advance approval for Directors to attend the Fire Districts Association of California annual conference in Seaside, April 21-24, 2026
4. Ambulance Fee Debt Write Off Due to Hardship

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

The following account has submitted a written request for write-off consideration from the Board of Directors. The request is claiming financial hardship.

▶ F24034806	\$4,296.07
▶ F25015321	\$ 487.50

**NEW BUSINESS**

1. Motion to Designate District's Labor Negotiators Under Gov. Code Section 54957.6: Appoint Negotiator to Negotiate Employment Agreements for the Senior Accountant, the Fire Mechanic-Emergency Vehicle Technician, the HR Manager, the Finance Director, the Administrative Services Manager, the IT Manager, and the EMS Billing Manager.

Recommendation: Authorize Board Directors Michael Hadfield and Lj Silverman to negotiate employment agreements for the Senior Accountant, the Fire Mechanic-Emergency Vehicle Technician, the HR Manager, the Finance Director, the Administrative Services Manager, the IT Manager, and the EMS Billing Manager positions.

Designated Negotiators: Board Directors Michael Hadfield and Lj Silverman



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA**

**MARCH 11, 2026**

**TIME: 10:00 A.M.**

Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945

Website: [www.novatofire.org](http://www.novatofire.org)

2. Resolution 2026-8 a Resolution of the Novato Fire Protection District Ratifying the Employment Handbook Between the Novato Fire Protection District and the Non-Sworn Administrative Staff

Board approval is requested to adopt resolution 2026-8 approving the Employment Handbook between the Novato Fire Protection District (“District”) and the Non-Sworn Administrative Staff (“NSAS”).

3. Surplus of Excess Bulletproof Personal Protective Equipment (BPPE)

Board approval is requested to take the recommendation of staff to surplus the excess BPPE that we are currently storing at Station 62. The items would be listed on a public auction site for sale.

4. Increase Budgeted Funds to Cover Additional Expenses for the Station 62 Sewer Project

Board approval is requested to accept the Facilities Committee’s recommendation to increase the funds budget to Nute Engineering, for the Station 62 sewer project, by 15%, or \$20,160, to cover contingencies. The Recommendation is not to increase total project budget, which is set at 1.5 million.

5. Station 62 Annex Building Utilization

Staff respectfully requests Board approval to proceed with the planning and preliminary design phase for the proposed Multi-Use Annex Building at Station 62. Approval of this phase will authorize staff to engage in conceptual design development, site evaluation, cost estimating refinement, and preparation of materials necessary for future budget and construction consideration.

6. Re-allocation of Assigned and Unassigned Fund Balances

Board approval is requested to accept the Finance Committee’s recommendation to re-allocate Unassigned Fund Balance to Assigned Fund Balances as presented.

7. Rainy Day Fund – Committed Fund Balance

Board approval is requested to accept the Finance Committee’s recommendation to increase the Rainy Day Fund Balance to the calculated amount of \$6,033,709.



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA**

**MARCH 11, 2026**

**TIME: 10:00 A.M.**

Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945

Website: [www.novatofire.org](http://www.novatofire.org)

8. Agreed Upon Procedures – Ambulance Billings Calendar Year 2025

Board approval is requested to accept Staff's recommendation to perform the audit with a 3% sample size

**COMMITTEE REPORTS**

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

**FINANCIAL REPORTS**

Informational items for review. No action is needed.

1. Financial Reports, January 2026:
  - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report- reports will be available at the next regular board meeting after the final budget is approved
  - b. Revenues and Expenditures Detail Financial Report
  - c. Vendor Summary Financial Report
  
2. District Monthly Contracts Information

**INFORMATION**

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys – Not available
2. MERA Report
3. Upcoming meetings and events:
  - 4/1/26 Regular Board Meeting
  - 4/7/26 Centennial Meeting at 0900
  - 4/21-24/26 FDAC Conference, Seaside, CA
4. Written Communications
  - CSDA Nominations
  - Thank you to WMS MacDougall

**CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATORS** - Gov. Code sec. 54957.6  
Agency Designated Representatives: Michael Hadfield, Lj Silverman  
Unrepresented Employee: Brooke Kerrigan, Senior Accountant



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING AGENDA  
MARCH 11, 2026  
TIME: 10:00 A.M.**

Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945  
Website: [www.novatofire.org](http://www.novatofire.org)

**2. CONFERENCE WITH LEGAL COUNSEL** - Significant exposure to litigation pursuant to Government Code Section 54956.9(e)(2): (Number of potential cases: 1). The District is in receipt of information concerning a threat of potential compensation-related claims by known plaintiffs against the District.

**RETURN TO OPEN SESSION**

Report on any reportable action taken, if any.

**ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Jennifer Crayne, certify that on the Thursday before the Special Board of Directors meeting on March 11, 2026, the agenda was posted on the Community Board at 95 Rowland Way, Novato, California, and on the District's website at [www.novatofire.org](http://www.novatofire.org)

*/s/ Jennifer Crayne*

Jennifer Crayne, ASM/Clerk of the Board



**Association Presidents' Reports**  
**(verbal report)**



**Directors' Matters  
(Verbal Report)**



## **Fire Chief's Report (verbal report)**



## Consent Calendar Items Section



Novato Fire District Board of Directors  
Finance Committee Meeting Minutes  
October 21, 2025

1 The meeting was called to order by Director Davis at 9:00 am.

2

3 **ROLL CALL**

4 Directors Bill Davis and Bruce Goines.

5

6 **OPEN TIME FOR PUBLIC EXPRESSION**

7 No public comments were made.

8

9 **AGENDA ADJUSTMENTS**

10 None.

11

12 **CONSENT CALENDAR**

- 13 1. Review of Fire Chief's credit card expenses: August 2025 through September 2025
- 14 2. Review of Acting Deputy Fire Chief's credit card expenses: May 2025 through July 2025
- 15 3. Special Finance Committee Meeting Minutes 8/20/25

16

17 There was no public comment.

18

19 M/s Goines/Davis to approve the consent calendar items 1-3.

20 Motion carried: 2-0-0

21

22 **NEW BUSINESS**

23 1. Budget Amendment for Building Security Upgrades & Staff Reports for Purchases

24 Finance Director Valenti informed the committee that the cost for the Verkada security system was  
25 mistakenly omitted from the budget. The cost for the security system was \$470,000 plus an additional  
26 \$50,000 for a total of \$520,000. He noted that the budget adjustment will go to the full board for approval at  
27 the next meeting. Director Goines commented that he was caught off guard because it is unusual for an item  
28 of this significance to be missed in the budget. Finance Director Valenti cited an issue with version control  
29 and manual adjustments to the budget worksheets that fell off before the final draft was prepared. The  
30 solution will be replacing QuickBooks with an improved FMIS that includes budgeting and capital item  
31 tracking software.

32 There was no public comment.

33

34 2. SCBA Grant Award

35 Finance Director Valenti provided background information on the grant awarded for the purchase of  
36 Self-Contained Breathing Apparatus (SCBAs). Blackrock submitted a grant that included Novato  
37 Fire, Southern Marin Fire, Tiburon Fire, and the San Rafael Fire Department. The total amount of  
38 the grant is \$2.2 million, with Novato Fire's share being \$650,000, which covers 62 complete SCBA  
39 units. As this is an Assistance to Firefighters Grant (AFG), the federal government will cover 91% of  
40 the cost, while the District is responsible for the remaining 9%, amounting to \$59,000. Additionally,  
41 there is a 1% fee of \$6,945 payable to BlackRock for writing the grant. We will pay this 1% fee to  
42 Southern Marin Fire, which will then remit the payment to Blackrock, as they are administering the  
43 grant. We will have a cost offset of about \$590,000. Finance Director noted that since we had \$1  
44 million dollars set aside in assigned reserves to cover the purchase of new SCBAs, we can release



Novato Fire District Board of Directors  
Finance Committee Meeting Minutes  
October 21, 2025

45 that money back into the unassigned fund. Chief Peters commented that BlackRock is currently  
46 looking for potential grants to cover the cost of upgraded security systems.  
47 There was no public comment.

48  
49 **3. Review the EMS Aging Report**  
50 EMS Billing Analyst Shannon Wager reviewed the EMS Aging Reports dated September 30, 2025,  
51 and October 13, 2025. As of September 30, there were 1,283 accounts outstanding, with an accounts  
52 receivable total of \$3.2 million. The current aging report through October 13 shows an outstanding  
53 call volume of 1,341 accounts and an accounts receivable of \$3.3 million. If this trend continues,  
54 EMS Billing Manager Wager anticipates generating \$3.4 million in revenue this year, which  
55 represents a significant decline from last year's \$4.9 million. She noted that part of this decrease is  
56 due to fewer individuals qualifying for Medi-Cal.

57  
58 **INFORMATIONAL ITEMS**

59 1. The next Finance Committee meeting – 2026 TBD  
60 The 2026 Finance Committee meeting schedule will be approved at the January 2026 board  
61 meeting.

62  
63 **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS**

64 None.  
65

66 **ADJOURNMENT**

67 There being no further business to conduct, Director Davis adjourned the meeting at 9:42 am.

68  
69 Respectfully Submitted,  
70 *Jennifer Crayne*  
71 Jennifer Crayne  
72 ASM/Clerk of the Board



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

1 The meeting was called to order by President Hadfield at 10:00 a.m.

2  
3 **ROLL CALL**

4 Present: President Mike Hadfield, and Directors Lj Silverman, Shane Francisco, Bill Davis, and  
5 Bruce Goines.

6 Absent: None

7  
8 **OPEN TIME FOR PUBLIC EXPRESSION**

9 None.

10  
11 **AGENDA ADJUSTMENTS**

12 President Hadfield asked Chief Peters if there were any agenda adjustments. Chief Peters stated  
13 that new business items 1-4 needed to be removed from the agenda due to missing and inaccurate  
14 information. Items will be revisited at a future board meeting.

15  
16 **PRESENTATION**

17 District Counsel, Riley Hurd, provided the Board of Directors with annual Brown Act training  
18 and board best practices.

19  
20 **ASSOCIATION PRESIDENTS' REPORT**

21 NPFA President Justin Conner reported that he will be participating in interviews this week,  
22 marking the largest turnout they have seen in quite some time. He expressed his pleasure in  
23 announcing that Firefighter/Paramedics Case, Stork, and Nelson have successfully completed  
24 their one-year probation. Additionally, Firefighter/Paramedics Phillips and Mosqueda have  
25 completed their six-month evaluation. Conner noted that the support of the Board of Directors  
26 and the Fire Chief has been invaluable during this process.

27  
28 NSAS President Lauren Galli announced that NSAS has completed the negotiations for the  
29 contract, which is now with the legal team for final review and edits. She expressed pride in  
30 sharing that NSAS member Kelley Penney has been selected for the new Payroll Accounting  
31 Technician position. Kelley will transition to the Finance department on March 1st.

32  
33 **DIRECTOR MATTERS**

34 Director Francisco praised the crews for their excellent work on the fire yesterday. He noted that  
35 houses with significant hoarding present many additional challenges.

36  
37 Director Goines reported that he attended a field tour in Inverness. He noted that all the work  
38 completed five years ago has fully regrown. The cost of vegetation management in coastal areas  
39 is \$50,000 per acre. Next week, he will be attending a retreat for MWPA, where they will  
40 develop a SWOT analysis. This is especially important since they are in year 6 of 10 for MWPA.

41  
42 **CHIEF'S REPORT**

43 **NOTABLE DATES:**



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

- 44 • 02/12 MWPA OPS meeting
- 45 • 02/12 12-month test for FF/PM Mosqueda
- 46 • 02/16 Presidents Day-Admin office closed
- 47 • 02/17 Finance Committee meeting
- 48 • 02/18 Board Retreat/Special meeting
- 49 • 02/18 Interviews for Interim Training Captain
- 50 • 02/19 Marin County Fire Chiefs Planning meeting
- 51 • 02/20 12-month test for FF/PM Vandervoort
- 52 • 02/24 Centennial meeting
- 53 • 02/25 Novato Fire OPS meeting
- 54 • 03/11 Special BOD meeting
- 55 • 03/11 Druids EOY dinner
- 56 • 03/18-20 SNF using drill grounds for Engineer Test

57

58 **ADMINISTRATIVE ITEMS:**

- 59 • C60 had a transition meeting with Battalion Chief Mike Taul who has now  
60 been appointed back to the Acting Deputy Chief position
- 61 • C60 met with NPFA Executive Board on upcoming changes re: uniforms,  
62 inspections, and hiring.
- 63 • C60 had a meeting with Fire Safe Marin Director Bill Tyler on CWPP  
64 rollout.
- 65 • C60 had a meeting with USCG command staff and City of Novato  
66 leadership Re: update Hamilton area housing security status and future of the  
67 property.
- 68 • C60 made a conditional offer of employment to Kelley Penney for the  
69 Accountant-Payroll position.
- 70 • C60 had a meeting with SNR WMPA representative and Director Goines re:  
71 MWPA matters
- 72 • C60 met with MWPA director Mark Brown on MWPA matters.
- 73 • C60 continues to work on independent contracts- will present them in the  
74 March meeting
- 75 • C60 facilitated sick leave conversion meeting with legal, labor leaders,  
76 affected members.
- 77 • ASM Crayne is updating and verifying data for the payroll system- dual  
78 maintenance with ADP and UKG



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

- 79       • ASM Crayne completing BOD Retreat Planning- contract for meeting event  
80       space, food, logistics, agenda  
81       • ASM Crayne is helping plan the Druids EOY dinner recognition  
82       • ASM Crayne is collecting Form 700s from BOD and District purchasers  
83       • ASM Crayne is working on ID Badges/Door entry system- completed for  
84       Admin and shift BCs. Cards will be distributed on Monday.  
85       • ASM Crayne is focused on processing the first payroll in UKG Ready this  
86       week  
87       • ASM Crayne will be scheduling training and passing down of AP duties  
88       from Kelley to Jessica.

89  
90

**OPS: Acting Deputy Chief Taul C61**

91 **Fires/Major incident:**

- 92       • 7 y/o with significant eye injury at Pleasant Valley Elementary School,  
93       transported to Children's Oakland  
94       • Fatal bicycle accident on San Antonio Rd.  
95       • 2<sup>nd</sup> Alarm structure fire, kitchen fire extended into the void between shake  
96       shingles and new metal roof.  
97       • 2<sup>nd</sup> Alarm structure fire on Center yesterday, cause still under investigation,  
98       no injuries.

99

**OPS:**

- 100       • Met with Training Captain Bernardini for a training pass-off  
101       • Maren Nelson, Kristopher Stork, and Griffen Case have all passed their 12-  
102       month test  
103       • Fire Risk Management services survey completed by Gretchen  
104       • Attended Admin & FIHA meetings  
105       • Met with Justin regarding shift vacancies (no changes)  
106       • Put out a memo for temp. Training Captain. Interviews on Feb 18th  
107       • Reviewed the training budget and the ability to send people to Fresno or  
108       FDIC  
109       • Put out a memo for Increased Awareness of: Lithium-Ion Battery and EV  
110       Fires  
111       • Inspection dates have been sent to the BC's  
112       • Met with Mario and Kirk Lear to plan the residential roof construction.

113

- 114       • ***Facilities:***



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

- 115 • Grace, Kelley, and I met with Scott from Nolland Engineering regarding  
116 front office design  
117 • Air Exchange fixed the plymovents at station 61 and re-scheduled for station  
118 65  
119 • Toilet at station 61 is being repaired  
120 • Looking into purchasing a new ice maker for Station 62  
121

122 **EMS: Chief Teldeschi B67**

- 123 • Firefighter/Paramedic Interview Questions – Updated  
124 • Firefighter/Paramedic testing prep  
125 • Draft Safety Message to crews – Medication errors  
126 • Met with Capt. Goodspeed and staff at The Bluffs at Hamilton Hill  
127 • New FFP Application review process with HR  
128 • New Marin EMS PPP protocol application  
129 • Lift assist fee study and utilization  
130 • Met with Petaluma Fire EMS rep about merging of Image Trend PCR's  
131 • Finance Interview Panel 1/13 and 1/15  
132 • Make up physicals week completed with Pinnacle  
133 • Meet with Azar to implement the new EMS Protocol App in March  
134 • Interview paramedic intern students from SRJC  
135 • Work with NPFA members to secure paramedic preceptors  
136 • Coordinate career pathway participation at San Marin HS with Lauren and  
137 FFP's

138 **Training Division/Fleet: Acting Battalion Chief-Training Bernardini Jr B65**

- 139 • FF/P's Nelson, Stork, and Case have all completed their 12-month tests. All  
140 passed and did very well  
141 • FF/P Phillips completed his 6-month test, passed  
142 • Continued progress on Class A burn prop  
143 • Eng. Lear will be starting construction on the new residential vent prop soon  
144 • Commercial vent training is ongoing with all companies  
145 • C61 and 65 attend EV training in Mountain View on 1/27/26, Memo sent out  
146 to members urging a heightened awareness of the toxicity of the smoke from  
147 EV incidents, and for Captains to use good judgement on all EV incidents,  
148 consider the use of full PPE and SCBA.

149 ***Fleet:***



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

- 150 • New Chief 60 vehicle expected to arrive at LEHR any day now for upfitting
- 151 • Stock Ambulance has 1 outstanding Item, should be delivered by the end of
- 152 the week
- 153 • Type 3 in final assembly, should be complete and ready for final inspection
- 154 by the end of February
- 155 • Camper shells have been installed on C61, B65, and B66 vehicles, David
- 156 completing the equipment and lighting installations
- 157 • Shells for B67, TRN62, and P61 have not arrived yet
- 158 • B65 working with David on the transition of more Fleet responsibilities to
- 159 him
- 160 • New M65 in service and working well
- 161 • Old M65(unit 24) needs a new motor, will not be repaired and unit is being
- 162 prepped for surplus
- 163 • Old B66 Tahoe is currently listed on the Public Surplus auction site, current
- 164 bid is \$1,580.00, auction ends 2/15/26

**165 Prevention Division: Fire Marshall Osgood**

**166 Events:**

- 167 • Coordinating paramedic career presentation at San Marin High School with
- 168 FF/P Jake Ethington.
- 169 • California Fire Prevention Conference, first week of March
- 170 • Issuing station tour certificates for local elementary school fundraisers (6
- 171 requests)

**172 Ongoing projects:**

- 173 • Ongoing development and publishing of social media content to support
- 174 community engagement, public education, and recruitment initiatives
- 175 • Planning and scope development for the Kiosk 2026/2027 work plan,
- 176 including preliminary coordination and project outlining for the \$110K
- 177 contract
- 178 • Ongoing development and publishing of social media content to support
- 179 community engagement, public education, and recruitment initiatives
- 180 • Editing and refining social media and Photography/Video draft policies
- 181 • Planning for ongoing Hamilton Marsh vegetation project
- 182 • Finished expense review for all MWPA accounts
- 183 • Finished first draft of budget for MWPA work plan and our NFD annual
- 184 budget
- 185 • Meeting planned for 777 San Marin Drive development



**Novato Fire District Board of Directors**  
**Special Board Meeting Minutes**  
**February 11, 2026**

186

187 **IT Division: IT Manager Mashintchian**

- 188 • We have gone live with UKG Ready Payroll
- 189 • Main focus will be UKG Ready this month
- 190 • Items from TeleStaff moved over successfully
- 191 • Azar will need to have training session with BC's and TeleStaff Captains
- 192 • We started processing payroll on Monday, 2/9/26
- 193 • Resolving issues so we can process payroll on 2/11/26
- 194 • *Verkada* - Still working out issues with the vendor, Portola.

195

196 **Communications: Scott Freedman**

- 197 • Working closely with Marin County Radio to remedy the poor audio issue
- 198 with Station 65's dispatch speakers
- 199 • Worked on ordering parts and building kits for new vehicle radio, router and
- 200 iPad installs
- 201 • Worked on research and ordering of parts needed in anticipation of iPad and
- 202 mounting equipment refresh in all District vehicles for Tablet Command &
- 203 EMS iPads
- 204 • Work on ordering, inventory, and prep of new high-band portable radios for
- 205 Chief officers
- 206 • Research, ordering and prep of new monitoring pager being used by on duty
- 207 shift BCs for situational awareness
- 208 • Troubleshooting and repair of Cradlepoint routers that have had issues with
- 209 connectivity after recent software update
- 210 • Working with MACH Alert on creating a quote for upgrades to fire station
- 211 alerting systems (red lights, ramping tones, turnout timers, dorm controllers,
- 212 vehicle response sensors)
- 213 • Worked with radio shop to diagnose issues with MERA mobile radios and
- 214 swap out as needed

215

216 **Finance Division: Finance Director Valenti**

- 217 • First payroll in UKG Ready all this week. Roll education incentives into
- 218 base for NCOA and update rate tables. Review and reconcile time and pay
- 219 entries with ADP. Must submit by noon on Wednesday, 2/11, then make
- 220 deposits to fund the various payroll accounts. Pay date is Friday, 2/13.
- 221 • MCERA file testing



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

- 222 • GL import file testing
- 223 • Fund balance review with the Finance Committee 2/17
- 224 • BOD Retreat presentation 2/18
- 225 • Start second payroll in UKG Ready 2/19 due by 2/25
- 226 • Retros and salary/rate updates for employment agreements and NSAS MOU
- 227 • FRMS quarterly payroll report for Workers Comp due 2/15
- 228 • Distribute budget templates
- 229 • Prepare for onboarding new Payroll Acct on 3/1

230

231 **CONSENT CALENDAR ITEMS**

232 These items can be acted on in one consolidated motion or may be removed from the Consent  
233 Calendar and separately considered at the request of any person

- 234 1. 1/14/26 Special Board Meeting Minutes
- 235 2. Ambulance Fee Debt Write Off Due to Hardship

236 Board approval is requested to approve a write-off of the designated ambulance billing accounts.  
237 The following account has submitted a written request for write-off consideration from the Board  
238 of Directors. The request is claiming financial hardship.

239	▶ F25011096	\$4,028.25
240	▶ F25011359	\$3,549.22
241	▶ F25017744	\$1,805.47

242

243 3. Bad Debt Write Off – Uncollectible Novato Ambulance Billing Accounts

244 Board approval of staff's recommendation to write off the designated multi-year uncollectible  
245 ambulance billing accounts totaling \$32,911.02.

246

247 There was no public comment.

248 M/s Goines/Silverman to approve the consent calendar items 1-3

249 Motion carried: 5-0-0

250

251 **NEW BUSINESS**

252 *1. This item was removed from the agenda due to missing and inaccurate information. It will be*  
253 *revisited at a future meeting.*

254 Resolution 2026-3, a Resolution of the Novato Fire Protection District Ratifying the  
255 Memorandum of Understanding Between the Novato Fire Protection District and Human  
256 Resources Manager Gretchen Felciano

257 Board approval is requested to adopt resolution 2026-3 approving the Employment Agreement  
258 between the Novato Fire Protection District (“District”) and Human Resources Manager  
259 Gretchen Felciano.

260

261 *2. This item was removed from the agenda due to missing and inaccurate information. It will be*  
262 *revisited at a future meeting.*



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

263 Resolution 2026-4 a Resolution of the Novato Fire Protection District Ratifying the  
264 Memorandum of Understanding Between the Novato Fire Protection District and EMS Billing  
265 Manager Shannon Wager  
266 Board approval is requested to adopt resolution 2026-4 approving the Employment Agreement  
267 between the Novato Fire Protection District (“District”) and EMS Billing Manager Shannon  
268 Wager.

269  
270 *3. This item was removed from the agenda due to missing and inaccurate information. It will be*  
271 *revisited at a future meeting.*

272 Resolution 2026-5 a Resolution of the Novato Fire Protection District Ratifying the  
273 Memorandum of Understanding Between the Novato Fire Protection District and Administrative  
274 Services Manager Jennifer Crayne  
275 Board approval is requested to adopt resolution 2026-5 approving the Employment Agreement  
276 between the Novato Fire Protection District (“District”) and Administrative Services Manager  
277 Jennifer Crayne (“ASM”).

278  
279 *4. This item was removed from the agenda due to missing and inaccurate information. It will be*  
280 *revisited at a future meeting.*

281 Resolution 2026-6, a Resolution of the Novato Fire Protection District Ratifying the  
282 Memorandum of Understanding Between the Novato Fire Protection District and Finance  
283 Director Joseph Valenti  
284 Board approval is requested to adopt resolution 2026-6 approving the Employment Agreement  
285 between the Novato Fire Protection District (“District”) and Finance Director Joseph Valenti.

286  
287 5. Temporary Staffing Services Contract Renewal for EMS Billing  
288 Staff recommends that the Board approve the renewal of Aston Carter, Inc and Robert Half, Inc.  
289 contracts for the temporary staffing services of one (1) full-time EMS Biller and one (1) three-  
290 quarter-time Claims Specialist supporting the EMS Billing department for a term of one (1) year.

291  
292 There was no public comment.  
293 M/s Silverman/Davis to approve the renewal of the Aston Carter, Inc, and the Robert Half, Inc.  
294 contracts for the temporary staffing services of one (1) full-time EMS Biller and one (1) three-  
295 quarter time EMS Claims Specialist supporting the EMS Billing department for a term of one (1)  
296 year.  
297 Motion carried: 5-0-0

- 298  
299 **COMMITTEE REPORTS**  
300 Directors may report on committee activities and meetings.  
301 1. MERA (Directors Silverman and Hadfield)- next meeting 3/23  
302 2. Finance Committee (Directors Davis and Goines)- next meeting 2/17  
303 3. Marin Wildfire Prevention Authority Board (Director Goines)- next meeting and retreat  
304 is Thursday  
305 4. Facilities Committee (Silverman and Hadfield)- next meeting on 3/10

306 **FINANCIAL REPORTS**



**Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 11, 2026**

307 Informational items for review. No action is needed.

308 1. Financial Reports, December 2025:

- 309 a. Revenues, Expenditures, and Changes in Fund Balance Financial Report- reports  
310 will be available at the next regular board meeting after the final budget is  
311 approved  
312 b. Revenues and Expenditures Detail Financial Report  
313 c. Vendor Summary Financial Report

314  
315 2. District Monthly Contracts Information

316  
317 **INFORMATION**

318 Items of a general nature that the staff wishes to bring to the attention of the Board.

319 1. Customer Surveys – December 2026

320 2. MERA Report

- 321 • Upcoming meetings and events:  
322 • 2/17/26 Finance Committee Meeting  
323 • 2/18/26 Board Retreat 8-4:00, Novato Oaks  
324 • 2/24/26 100 Year Planning Committee Meeting 9:00 am  
325 • 3/11/26 Special Board Meeting 10:00 am  
326 • Novato Druids Employee of the Year Dinner- TBD

327 3. MWPA Q2 2025 Work Plan Report

328 4. Written Communications

329  
330 **CLOSED SESSION – The closed session was cancelled**

331 1. **CONFERENCE WITH LEGAL COUNSEL**—Significant exposure to litigation pursuant to  
332 Government Code Section 54956.9(e)(2): (Number of potential cases: 1).

333 The District is in receipt of information concerning a threat of potential compensation-  
334 related claims by known plaintiffs against district.  
335

336 2. **CONFERENCE WITH LABOR NEGOTIATORS**—Government Code Section 54957.6

337 Agency Designated Representatives: Michael Hadfield

338 Employee Organizations: NFCOA  
339

340 **RETURN TO OPEN SESSION- NA**

341  
342 **ADJOURNMENT**

343 There being no further business, the meeting adjourned at 10:55 am.  
344

345 Respectfully Submitted,

346 *Jennifer Crayne*

347 Jennifer Crayne

348 ASM/Clerk of the Board



**Novato Fire Protection District**  
 Request for Travel Authorization and Advance  
 (Required for travel 100 miles or more from the District)

AD-49a

TRAVEL INFORMATION		
Employee Name: <b>Bruce Goines</b>	Date: <b>3/11/26</b>	
Destination: <b>Seaside, CA</b>		
Purpose: <b>FDAC Annual Conference</b>		
Budget Line Item: <b>9308-2049</b> <input checked="" type="checkbox"/> Funds budgeted <input type="checkbox"/> Funds not budgeted		
TRAVEL REQUESTED		
Conference/Training/Meeting Dates: <b>4/21-24/26</b>		
Estimated Time of Departure: <b>4/20/26</b>	Estimated Time of Return: <b>4/24/26</b>	
Other information:		
Paid with NFPD Credit Card:		Employee to be reimbursed:
Registration Fees:	<b>\$ 475.00</b>	<b>\$ 0.00</b>
Airfare:	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<input type="checkbox"/> District Vehicle; OR Mileage:		
Tolls:		
Lodging:	<b>\$ 1,130.00</b>	
Parking/Transportation:		
Rental Car:	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Meals:	<b>\$ 414.00</b>	<b>\$ 0.00</b>
Other (please explain):	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Total:	<b>\$2,019.00</b>	<b>\$0.00</b>
SIGNATURES AND APPROVALS		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Employee Signature:		Date:
Division Head Signature:		Date:
Fire Chief Signature		Date:



**Novato Fire Protection District**  
 Request for Travel Authorization and Advance  
 (Required for travel 100 miles or more from the District)

AD-49a

TRAVEL INFORMATION		
Employee Name:	Michael Hadfield	Date: 3/11/26
Destination:	Seaside, CA	
Purpose:	FDAC Annual Conference	
Budget Line Item:	9308-2049	<input checked="" type="checkbox"/> Funds budgeted <input type="checkbox"/> Funds not budgeted
TRAVEL REQUESTED		
Conference/Training/Meeting Dates:	4/21-24/26	
Estimated Time of Departure:	4/20/26	Estimated Time of Return: 4/24/26
Other information:		
Paid with NFPD Credit Card: Employee to be reimbursed:		
Registration Fees:	\$ 475.00	\$ 0.00
Airfare:	\$ 0.00	\$ 0.00
<input type="checkbox"/> District Vehicle; OR Mileage:		
Tolls:		
Lodging:	\$ 1,130.00	
Parking/Transportation:		
Rental Car:	\$ 0.00	\$ 0.00
Meals:	\$ 414.00	\$ 0.00
Other (please explain):	\$ 0.00	\$ 0.00
Total:	\$2,019.00	\$0.00
SIGNATURES AND APPROVALS		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Employee Signature:		Date:
Division Head Signature:		Date:
Fire Chief Signature		Date:



**Novato Fire Protection District**  
 Request for Travel Authorization and Advance  
 (Required for travel 100 miles or more from the District)

AD-49a

TRAVEL INFORMATION		
Employee Name: <b>Lj Silverman</b>	Date: <b>3/11/26</b>	
Destination: <b>Seaside, CA</b>		
Purpose: <b>FDAC Annual Conference</b>		
Budget Line Item: <b>9308-2049</b>	<input checked="" type="checkbox"/> Funds budgeted <input type="checkbox"/> Funds not budgeted	
TRAVEL REQUESTED		
Conference/Training/Meeting Dates: <b>4/21-24/26</b>		
Estimated Time of Departure: <b>4/20/26</b>	Estimated Time of Return: <b>4/24/26</b>	
Other information:		
Paid with NFPD Credit Card:      Employee to be reimbursed:		
Registration Fees:	\$ 475.00	\$ 0.00
Airfare:	\$ 0.00	\$ 0.00
<input type="checkbox"/> District Vehicle; OR Mileage:		
Tolls:		
Lodging:	\$ 1,130.00	
Parking/Transportation:		
Rental Car:	\$ 0.00	\$ 0.00
Meals:	\$ 414.00	\$ 0.00
Other (please explain):	\$ 0.00	\$ 0.00
Total:	\$2,019.00	\$0.00
SIGNATURES AND APPROVALS		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Employee Signature:		Date:
Division Head Signature:		Date:
Fire Chief Signature		Date:

# 2026 FDAC Annual Conference + Leadership Symposium

[Register](#) [Tell a Friend](#)

2026 FDAC Annual Conference + Leadership Symposium



4/21/2026 to 4/24/2026

**When:** April 21th, 2026 - April 24th, 2026

**Where:** Embassy Suites by Hilton Monterey Bay Seaside  
1441 Canyon Del Rey  
Seaside, California 93955  
United States

**Contact:** [staff@fdac.org](mailto:staff@fdac.org)  
9162312941

You registered for this event on 12/4/2025

**REGISTER**

Online registration is available until: 4/10/2026

[\\* Go to Upcoming Event List](#)



## EARLY BIRD REGISTRATION IS NOW OPEN!

Register early to secure your spot and receive \$50 off your registration!

The Fire Districts Association of California (FDAC) is thrilled to announce that registration is now open for the 2026 FDAC Annual Conference & Leadership Symposium, happening April 21-24, 2026, at the Embassy Suites by Hilton Monterey Bay Seaside. FDAC's Annual Conference & Leadership Symposium is your statewide meet-up for fire district leadership, governance, ethics, and operations. Built for chiefs, board members, and emerging leaders.

### Walk away with practical tools and peer solutions you can use immediately:

District governance & ethics (real scenarios, real decisions)

Leadership development for current and future leaders

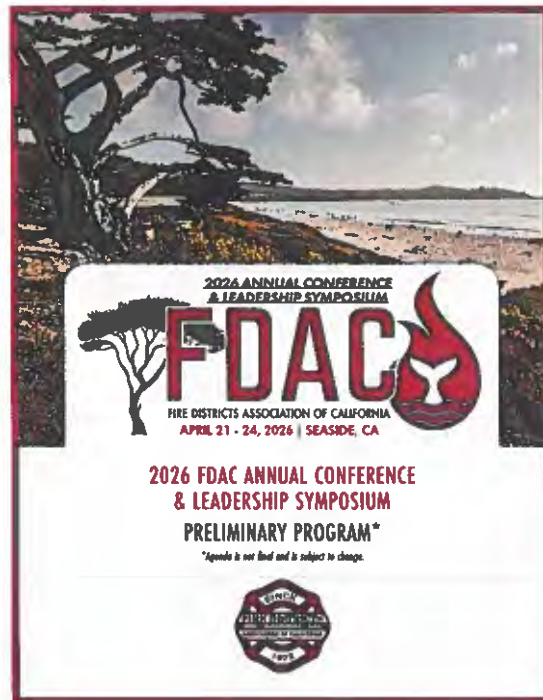
Statewide connection with peers tackling the same issues

### Additional Key Topic Areas

Community Impact & Public Engagement

Finance, Budgeting & Resource Management

Emergency Response, Safety & Incident Management



**2026 REGISTRATION PRICES & TICKET/PROGRAM TYPES EXPLAINED - Please sign in to receive your member discount!**

**📁 Leadership Symposium ONLY - \$295 Member / \$310 Non-Member**

- One day of programming on Tuesday, April 21, 2026
- Breakfast, Lunch, & Welcome Reception included

**📁 Annual Conference ONLY - \$410 Member / \$510 Non-Member**

- Two and a half days of programming from Wednesday, April 22 – Friday, April 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception Included

**📁 Annual Conference + Pre-Con - \$525 Member / \$675 Non-Member**

- Three and a half days of programming from Tuesday, April 21 – Friday, April 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception included

**📁 Annual Conference + Leadership Symposium - \$615 Member / \$715 Non-Member**

- Three and a half days of programming from Tuesday, April 21 – Friday, April 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception included

**Early Bird Registration ends on Friday, March 6, 2026**

**PRE-CONFERENCE & LEADERSHIP SYMPOSIUM**

FDAC is offering additional sessions taking place on April 21, 2026. The Pre-Conference sessions are separate from the regular conference sessions and can be attended in addition to the regular sessions. The Leadership Symposium sessions are separate from the regular conference sessions and can be attended separately or in addition to the regular sessions. The Pre-Conference focuses on Ethics Training while the Leadership Symposium focuses on the up-and-coming leaders in your fire agency.

**IN PERSON REGISTRATION**

If you are unable to register online, no worries, — attendees will be able to register on-site at the conference registration desk

**Hotel Accommodations:****Embassy Suites By Hilton Monterey Bay Seaside**

1441 Canyon Del Rey Blvd

Seaside, CA 93955

Discounted Rate: \$249

**Deadline to Book Your Room: March 19, 2026**

[Book Now](#)

*Stay on-site for maximum networking + easiest mornings!*

**Shuttle Service:**

Groome Transportation provides direct shuttle service from SFO and San Jose airports at reasonable rates to the Embassy Suites in Seaside, CA. You may pre-book your shuttle using this [link](#). Prices vary depending on whether you select a scheduled pickup time or request a custom pickup.

**Flights:**

For attendees traveling by air, the closest and most convenient airport is **Monterey Regional Airport (MRY)**, located just minutes from the conference venue. MRY offers daily nonstop and connecting flights to major hub cities, making travel to the Monterey area simple and efficient. You may book [here](#).

**Meals Included:**

All scheduled breakfasts and lunches included in your registration ticket are provided Tuesday through Friday (based on the ticket type you purchase). Dinners will be on your own.

As this event is hosted at an Embassy Suites property, a full breakfast is included in your hotel room reservation. If you plan to attend the conference but are not staying at the hotel, please contact us so we can ensure you are included in the breakfast count and receive a meal ticket upon arrival.

It is recommended that you bring a jacket or sweater, as the ballroom is kept at a cool temperature.

Attendees requiring ADA accommodations should contact Carmen Berry at [cberry@FDAC.org](mailto:cberry@FDAC.org) so appropriate arrangements can be made prior to the event.

**FDAC Attendee Roster:**

FDAC Sponsors & Exhibitors will be provided with an Annual Conference Attendee Roster listing names, titles, agencies, and email addresses of all registered conference participants once online registration closes. Attendees wishing to opt out of having their information printed in the roster may do so during the registration process.

**[CLICK HERE TO VIEW SPONSORSHIP OPPORTUNITIES](#)**

If you have any questions regarding your sponsorship or exhibitor registration, please contact:

Beth Ramirez  
FDAC Sponsor & Exhibitor Coordinator  
bramirez@fdac.org

---

**Cancellation Policy:**

Cancellations notices must be made IN WRITING and received by FDAC no later than Friday, March 27, 2026. All cancellations received on or by Friday, March 27, 2026 will be refunded with a \$50 fee. **There will be no refunds for cancellations made after Friday, March 27, 2026.** Please send cancellation notices to [staff@FDAC.org](mailto:staff@FDAC.org).

Refund exceptions may be considered on a case-by-case basis for registered attendees should they, or a member of their immediate household, test positive for COVID-19 after Friday, March 27, 2026. Please contact Carmen Berry, [cberry@FDAC.org](mailto:cberry@FDAC.org), for assistance.



**Location: Embassy Suites By Hilton Monterey Bay Seaside  
1441 Canyon Del Rey Blvd, Seaside, CA 93955**



Countdown to America's 250th Anniversary: **120 days**



An official website of the United States government



**U.S. General  
Services  
Administration**

# FY 2026 per diem rates for Seaside, California

Change fiscal year: or

[New search](#)

## Daily lodging rates (excluding taxes) | October 2025 - September 2026

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#) .

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Monterey	Monterey	\$191	\$191	\$191	\$191	\$199	\$199	\$199	\$199	\$199	\$279	\$279	\$191

## Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&E total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Monterey	Monterey	\$92	\$23	\$26	\$38	\$5	\$69.00

**Additional per diem topics**

- [Meals & Incidental Expenses breakdown \(M&E\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

**Need more information?**

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

**Related topics**

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23

4/20/26 \$69

4/21/26 \$92

4/22/26 \$92

4/23/26 \$92

4/24/26 \$69

—————  
\$414

per Diem



# Novato Fire District Board of Directors

Michael Hadfield, President  
Shane Francisco, Vice President  
Lj Silverman, Secretary  
Director Bruce Goines, Director Bill Davis

**Date:** March 3, 2026

**Topic:** Ambulance Fee Debt Write Off Due to Hardship

**Recommendation**

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

**Background:**

The following account has submitted a written request for write-off consideration from the Board of Directors. The request is claiming financial hardship.

- ▶ F24034806            \$4,296.07
- ▶ F25015321            \$ 487.50

**Financial Impact:**

There is a potential decrease of ambulance revenue by adding \$4,783.57 to the \$9,532.94 of prior approved hardship cases this calendar year, reducing the year-to-date total to \$14,316.51. Total decrease in revenue due to hardship cases for calendar year 2025 was \$5,781.37 and 2024 was \$13,467.15.

**Reviewed by:**

- \_\_\_\_\_ Administration
- swager            EMS
- \_\_\_\_\_ Finance
- \_\_\_\_\_ Prevention
- \_\_\_\_\_ Human Resources
- \_\_\_\_\_ Operations/Fleet/Training/Facilities
- \_\_\_\_\_ IT/Communications

**Approved by:**

Dan Peters  
Fire Chief

**Attachments:** None



## **New Business Section**



# Novato Fire District

## Board of Directors

Michael Hadfield, President

Shane Francisco, Vice President

Lj Silverman, Secretary

Director Bruce Goines, Director Bill Davis

**Date:** March 4, 2026

**Topic:** Resolution 2026-8 a Resolution of the Novato Fire Protection District Ratifying the Employment Handbook Between the Novato Fire Protection District and the Non-Sworn Administrative Staff

### Recommendation

#### Summary

1. *Term:* July 1, 2025 through June 30, 2028.
2. *Base Salary:*
  - a. Effective July 1, 2025 – 10.0% increase to individual NSAS members base salary. This increase will be applied retroactively from the date of the ratification of the new contract back to July 1, 2025 to all hours worked or schedule including OT and all forms of approved leaves, including but not limited to, vacation, sick, ATO, LD, and WC.
  - b. Effective July 1, 2026, NSAS members will receive a base salary increase of 5%.
  - c. Effective July 1, 2027, NSAS members will receive a base salary increase of 4%.
3. *Budget Preservation Measures in the Event of Fiscal Emergency:*
  - a. Should there be a total expected property tax revenue of 0% in any fiscal year, the District will notify the Association no less than one (1) month prior to the June Board meeting that a budget deficit task force is being formed within 60 days to address all potential avenues to mitigate the budget deficit (including but not limited to wages, benefits and other financial issues.) The task force shall be made up of representation from NPFA, NFCOA, NSAS and other employee(s) or their representatives. Changes proposed by the task force that affect the NSAS Employment Handbook, associated policies, procedures, etc., shall be subject to the meet and confer process.
4. *Retirement Health Savings Plan:*
  - a. The District established a mandatory Retirement Health Savings Plan that provides tax advantage income to pay for retirement medical insurance premiums. Members must contribute \$230 per month and the District must contribute \$300 per month for a combined contribution of \$530 per month.
5. *Sick Leave Conversion to MCERA Service Credit in Retirement:*
  - a. When an employee retires from the District through MCERA, the employee will be credited with 100 percent of their unused sick leave, accumulated as of the date of their retirement. To be eligible, the employee must terminate active employment and begin retirement the day after their termination date. There shall be no payoff for any unused sick leave. Converted sick leave service credit is added to the employee's total service credit when the MCERA retirement benefit is calculated. Converted sick leave cannot be

used to meet MCERA eligibility requirements. For example, accumulated sick leave hours cannot be used to reach the MCERA vesting requirement. To be vested the employee must have actually worked and paid contributions for the required number of years of service credit for their retirement tier as identified by MCERA.

6. *Retirement:*

- a. For General PEPRA Tier 2 (Members hired 1/1/2013 – 5/31/2015): The District shall contribute \$200 per month toward a member’s deferred compensation plan, provided the member contributes at least \$100 per month to their deferred compensation plan.
- b. For General PEPRA Tier 2A (Members hired 6/1/2015 and later): The District shall contribute \$300 per month toward a member’s deferred compensation plan, provided the member contributes at least \$100 per month to their deferred compensation plan.

7. *Special Assignment Pay*

- a. A “Special Assignment” is defined as continuous performance of duties usually performed by others, due to vacancy, extended leave, or the operational needs of the District. Special Assignment Pay is not intended to reward routine workload fluctuations, professional development, or incidental higher-level tasks, but rather to compensate employees who are effectively operating out of classification. Assignments made during “Declared Emergencies” that include the District jurisdiction authorized by the County of Marin, the State of California, or the federal government are not eligible for Special Assignment Pay. When it is determined that the needs of the District require adding assignments to an existing member usually completed by others, the Fire Chief or their designee will meet with the employee being assigned additional duties, and forward written communication to payroll for processing Special Assignment Pay to Human Resources and any other required division. Compensation for Special Assignment Pay (Extra Duty Incentive Pay) will be compensated at eight percent (8.0%) above the employee’s current salary for Special Assignments lasting ten (10) days or longer. Special Assignment Pay will be effective the first day the employee was directed to perform Special Assignment duties. An employee’s eligibility for sick leave, vacation, or CTO accrual will not change from the employee’s regular position. If the Special Assignment lasts 18 months or longer, the District will determine whether to fill the position or reclassify existing employees. An NSAS unit member will not be eligible for Special Assignment Pay for assignments performed and completed prior to March 1, 2026 whether or not such assignments are included in the employee’s current Job Description.

**Financial Impact:**

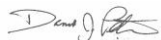
Finance Director Joe Valenti conducted an analysis of the additional costs for these employment agreements, per year of the contract and total employment agreement costs (Exhibit 2).

**Reviewed by:**

\_\_\_\_\_ Administration  
\_\_\_\_\_ EMS

\_\_\_\_\_ Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ GF \_\_\_\_\_ Human Resources  
\_\_\_\_\_ Operations/Fleet/Training/Facilities  
\_\_\_\_\_ IT/Communications

Approved by:



Dan Peters  
Fire Chief

**Attachments:**

Exhibit 1: Resolution 2026-8: A Resolution of the Board of the Novato Fire Protection District Ratifying the Employment Handbook between the Novato Fire Protection District and the Non-Sworn Administrative Staff.

Exhibit 2: Contract Costing completed by Finance Director Joe Valenti

**RESOLUTION NO. 2026-8**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE NOVATO FIRE PROTECTION DISTRICT RATIFYING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NON-SWORN ADMINISTRATIVE STAFF**

**WHEREAS**, the Non-Sworn Administrative Staff (“NSAS”) is the formally recognized employee organization; and

**WHEREAS**, the NSAS members provide valuable services to the Novato Fire Protection District (“District”); and

**WHEREAS**, the District, via its representatives, has negotiated with the NSAS regarding adjustments to the salary and benefits of NSAS members; and

**WHEREAS**, the District’s Board of Directors finds that salary and benefits for the NSAS members, as described in the Employment Handbook attached hereto as **Exhibit A**, are necessary to maintain a competitive salary and benefit plan and effectively retain District employees.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** as follows:

1. The President of the Board of the Directors is authorized to execute the Employment Handbook attached hereto as **Exhibit A** and bind the District to the terms thereof.

**PASSED AND ADOPTED** by the Board of Directors of the Novato Fire Protection District, County of Marin, State of California, this 11th day of March 2026, by the following vote:

AYES:

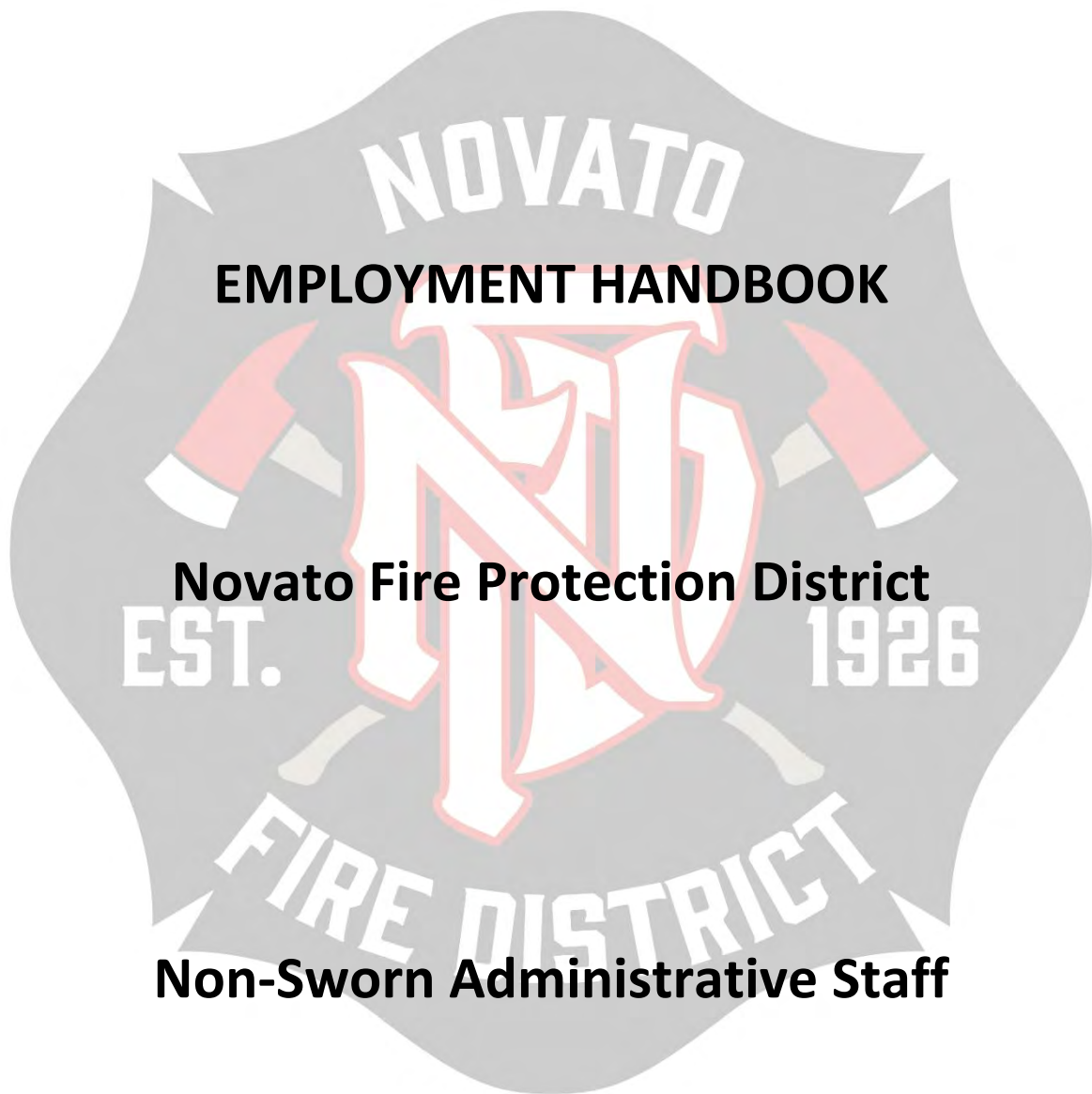
NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Michael Hadfield, President, Board of Directors

Attest: \_\_\_\_\_  
Jennifer Crayne, ASM/Clerk of the Board



**EMPLOYMENT HANDBOOK**

**Novato Fire Protection District**

**EST.**

**1926**

**FIRE DISTRICT**

**Non-Sworn Administrative Staff**

**JULY 1, 2025 – JUNE 30, 2028**

## TABLE OF CONTENTS

EMPLOYMENT HANDBOOK.....	1
1 GENERAL PROVISIONS .....	1
1.1 Unit Definition.....	1
1.2 Member Definition.....	1
1.3 NSAS Positions.....	1
1.4 Business Clause .....	2
2 COMPENSATION.....	2
2.1 Salary Increases .....	2
2.2 Budget Preservation Measures in the Event of Fiscal Emergency.....	2
2.3 Salary Ranges .....	3
2.4 Educational Incentive Contributions to 457(b) Deferred Compensation Plan....	3
2.5 Overtime .....	3
2.6 Compensatory Time Off .....	3
2.7 Special Assignment Pay .....	3
3 BENEFITS .....	4
3.1 Vacation Leave .....	4
3.1.1 Vacation Leave Accrual.....	4
Completed Years of Service .....	4
3.1.2 Vacation Rollover .....	5
3.1.3 Vacation Cash Out .....	5
3.2 Holidays .....	5
3.2.1 Paid Holidays .....	5
3.2.2 Floating Holidays.....	5
3.3 Sick Leave .....	5
3.3.1 Sick Leave Accrual .....	5
3.3.2 Sick Leave Incentive .....	6
3.3.3 Sick Leave Cap .....	6
3.3.4 Excess Sick Leave Contribution to Deferred Compensation (457(b) Plan) ...	6
3.3.5 Sick Leave Conversion to MCERA Service Credit at Retirement .....	6
3.4 Insurance for Active Members .....	6
3.5 Insurance for Retired Members.....	9

3.6	Retiree Health Savings Account .....	11
3.7	Deferred Compensation .....	11
3.8	Retirement .....	11
3.9	District and Employee MCERA Contribution after 30 Years of Service.....	12
3.10	Pension Reform .....	12
3.11	Continuing Education and Career Development.....	12
4	LEAVES.....	12
4.1	Bereavement Leave.....	12
4.2	Catastrophic Leave .....	13
4.4	Emergency Leave .....	13
4.5	Family Medical Leave .....	13
4.6	Family Sick Leave.....	13
4.7	Personal Sick Leave .....	13
4.8	Flex Time .....	14
4.15	Parental Leave.....	14
5	TERMS AND CONDITIONS OF EMPLOYMENT .....	14
5.1	Staffing.....	14
5.2	Emergency Response.....	14
5.3	Reduced Hours.....	14
5.4	Uniforms.....	14
5.5	Telecommuting .....	14
5.6	Driver's License .....	15
5.6.1	Licensure.....	15
5.6.2	Violations and Infractions .....	15
5.7	Wellness and Fitness.....	15
5.7.1	Physical Fitness Program.....	15
5.7.2	Industrial Illnesses and Injuries .....	15
5.7.3	Tobacco.....	15
5.7.4	Alcohol and Drug Use .....	15
6	PROCEDURES .....	16
6.1	Documentation of Discipline.....	16
6.2	Grievance Procedure .....	17

6.2.1 Process ..... 17  
6.2.1 Steps ..... 17  
6.3 Life Preserver Clause ..... 18  
NSAS BASE PAY SCHEDULE ..... 19

**EMPLOYMENT HANDBOOK**  
**NOVATO FIRE PROTECTION DISTRICT**  
**NON-SWORN ADMINISTRATIVE STAFF**

This Employee Handbook (“NSAS Handbook”) was developed by representatives of Non-Sworn Administrative Staff (hereinafter “NSAS”) and the Novato Fire Protection District (hereinafter “District” or “NFPD”) and explains wages, hours and other terms and conditions of employment of District employees in the NSAS representation unit.

The NSAS Handbook will be presented to the Novato Fire Protection District Board of Directors for approval for the period from July 1, 2025 to June 30, 2028.

**1 GENERAL PROVISIONS**

**1.1 Unit Definition**

The NSAS unit includes all non-sworn employees of the District except for those with individual employment agreements with the District.

**1.2 Member Definition**

Member means an employee of the District who is a member of the NSAS unit.

**1.3 NSAS Positions**

As provided in Section 1.1, the NSAS unit includes all non-sworn employees of the District except for those with individual employment agreements with the District. As of March 1, 2026, the NSAS unit consists of the following positions:

- Accountant
- Administrative Assistants
- Administrative Assistant – Prevention
- Contracts & Purchasing Specialist
- Fire Prevention Specialist
- Information Technology Technician
- Part-Time Administrative Classification 1 (Minimum 18 hours/week)
- Part-Time Administrative Classification 2 (Minimum 30 hours/week)
- Payroll Accounting Technician

The Fire Chief may change the composition of the NSAS unit at any time.

#### **1.4 Business Clause**

With approval, members may use a reasonable amount of work time to conduct NSAS business. Members will not countermand a supervisor or course of District business.

## **2 COMPENSATION**

### **2.1 Salary Increases**

*Year 1:*

- Effective upon approval of this NSAS Handbook by the Board of Directors:
  - 10.0% increase to each individual member's base salary, and
  - Retro Pay back to July 1, 2025. Retro Pay is a financial incentive tied to ongoing and prospective service to the District and is not extra compensation for any services rendered to the District prior to the date of ratification of this Employment Handbook. Retro Pay payment is, however, regular pay for essential duties provided to all similarly situated members of the NSAS unit who are in active employment status as of the date of ratification of this Employment Handbook. Active employment status means the NSAS unit member actively worked one or more shifts in the 15-calendar-day period immediately preceding the date of approval of this Employment Handbook. Retro Pay will be calculated by taking the difference between the member's old hourly rate and new hourly rate and multiplying that difference by all hours paid to the member from July 1, 2025 through the date of approval of this Employment Handbook by the Board. Retro Pay will be paid in accordance with the District's normal payroll procedure and subject to applicable withholdings and deductions.

*Year 2:*

- Effective July 1, 2026, a 5.0% increase to each individual member's base salary.

*Year 3:*

- Effective July 1, 2027, a 4.0% increase to each individual member's base salary.

### **2.2 Budget Preservation Measures in the Event of Fiscal Emergency**

Should there be a total expected property tax revenue of 0% in any fiscal year, the District will provide notice no less than one (1) month prior to the June board meeting that a budget deficit task force is being formed within sixty (60) days to address all potential avenues to mitigate the budget, including but not limited to, wages, benefits

and other financial issues. The task force will include representatives of NPFA, NFCOA and NSAS units, and other employees or their representatives.

### **2.3 Salary Ranges**

Salary ranges are listed on Page 19.

### **2.4 Educational Incentive Contributions to 457(b) Deferred Compensation Plan**

Members of the NSAS unit may earn educational incentives for the following items, at the percentages listed. Members may receive the educational incentive for one degree only, to a maximum of 3.0%:

- a. Associate Degree\* = 2.0%
- b. Bachelor's Degree\* = 3.0%

*\*From an accredited college, university, or vocational school approved by the District.*

### **2.5 Overtime**

Members will be compensated at time and one-half for actual hours worked in excess of 40 hours in the seven-day work week (Sunday through Saturday). Overtime must be approved in accordance with the terms set forth by the Overtime Policy. Members may elect to take Compensatory Time Off (CTO) in lieu of overtime.

### **2.6 Compensatory Time Off**

Members who work overtime will be given the opportunity to convert their time worked into CTO. CTO will accrue at 1 ½ hours per hour worked. CTO accrual will be capped at a maximum of 96 hours. CTO hours in excess of 96 hours will be cashed out. CTO older than one year will be cashed out.

### **2.7 Special Assignment Pay**

A "Special Assignment" is defined as continuous performance of duties usually performed by others, due to vacancy, extended leave, or the operational needs of the District. Special Assignment Pay is not intended to reward routine workload fluctuations, professional development, or incidental higher-level tasks, but rather to compensate employees who are effectively operating out of classification. Assignments made during "Declared Emergencies" that include the District jurisdiction authorized by the County of Marin, the State of California, or the federal government are not eligible for Special Assignment Pay. When it is determined that the needs of the District require adding assignments to an existing member usually completed by others, the Fire Chief or their designee will meet with the employee being assigned additional duties, and forward written communication to payroll for processing Special Assignment Pay to Human Resources and any other required division. Compensation for Special Assignment Pay

(Extra Duty Incentive Pay) will be compensated at eight percent (8.0%) above the employee's current salary for Special Assignments lasting ten (10) days or longer. Special Assignment Pay will be effective the first day the employee was directed to perform Special Assignment duties. An employee's eligibility for sick leave, vacation, or CTO accrual will not change from the employee's regular position. If the Special Assignment lasts 18 months or longer, the District will determine whether to fill the position or reclassify existing employees. An NSAS unit member will not be eligible for Special Assignment Pay for assignments performed and completed prior to March 1, 2026 whether or not such assignments are included in the employee's current Job Description.

### 3 BENEFITS

#### 3.1 Vacation Leave

##### 3.1.1 *Vacation Leave Accrual*

Vacation accruals are based on twenty-four (24) pay periods per year. Vacation accruals for employees assigned less than full-time will be prorated. For example, an employee assigned to an 80% schedule will accrue vacation at eighty percent (80%) of the applicable full-time annual accrual rate. Employees will move to the applicable vacation accrual rate for their completed years of service effective the first full pay period in January of the year in which the service milestone is reached, rather than on the employee's anniversary date.

Completed Years of Service	Annual Accrual Hours (100% FTE)	Semi-Monthly Accrual Hours (100% FTE)	Annual Accrual Hours (80% FTE)	Semi-Monthly Accrual Hours (80% FTE)
0-4 years	102.00	4.25	81.60	3.40
5-9 years	153.00	6.38	122.40	5.10
10-14 years	187.00	7.79	149.60	6.23
15-19 years	221.00	9.21	176.80	7.37
20-24 years	272.00	11.33	217.60	9.07
25+ years	306.00	12.75	244.80	10.20

Vacation leave must be used in 4 hour or greater increments. Members who have vacation hour balances less than four (4) hours may use the accrued hours in any increments up to the maximum of their accrued vacation hours.

### 3.1.2 *Vacation Rollover*

The District allows members to rollover their annual vacation shifts to the following year, and each member may bank twice their annual vacation accrual in this account.

If a member is unable to use earned vacation time due to staffing issues the unused vacation time may rollover to the next calendar year providing there are no days remaining in the year for the member to take earned vacation time. All vacation time carried over must be used as regular vacation time.

### 3.1.3 *Vacation Cash Out*

The District, at the request of the member, will pay the member up to 50% of their total accrued vacation, equal to one year of their current accrual. Cash out will only take place during the last pay period of June.

## **3.2 Holidays**

### 3.2.1 *Paid Holidays*

Paid Holidays for day personnel are: New Years' Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving, the Friday following Thanksgiving, December 24, and December 25, and two (2) floating holidays taken at the member's discretion.

### 3.2.2 *Floating Holidays*

Full time members will receive 16 hours of floating holiday time annually. Part-Time Administrative Classification 2 members will receive 12 hours annually; Part Time Administrative Class 1 members will receive 8 hours annually. Floating holidays leave must be used in four (4) hour or greater increments. NSAS members with floating holiday balances less than four (4) hours may use the accrued hours in any increment, up to the maximum of their accrued vacation hours.

## **3.3 Sick Leave**

### 3.3.1 *Sick Leave Accrual*

Members accrue sick leave each month at the following rates:

- Full-time (40 hours per week): 8.5 hours
- Part-time (32 hours or more per week): 6.8 hours
- Maximum sick leave accrual is 2,080 hours

### 3.3.2 *Sick Leave Incentive*

All full-time members will be awarded the equivalent of 8.5 hours of pay for each quarter of the year that sick leave is not used. This benefit is prorated for part-time members, e.g., 32 hours is 80% of the full-time benefit, 6.8 hours of pay for each quarter. FMLA leave will not count as used sick leave. The sick leave incentive amount will be contributed into the member's deferred compensation account.

### 3.3.3 *Sick Leave Cap*

The Sick Leave Cap is 2,080 hours.

### 3.3.4 *Excess Sick Leave Contribution to Deferred Compensation (457(b) Plan)*

The first full pay period in January, a member who accrues sick leave in excess of the maximum of 2,080 hours will have their excess sick leave hours contributed to their deferred compensation account at a rate of 100% of their current regular rate of pay.

### 3.3.5 *Sick Leave Conversion to MCERA Service Credit at Retirement*

When a member retires from the District through MCERA, the member will be credited with 100 percent of their unused sick leave, accumulated as of the date of their retirement. To be eligible, the member must terminate active employment and begin retirement the day after their termination date. There will be no payoff for any unused sick leave. Converted sick leave service credit is added to the member's total service credit when the MCERA retirement benefit is calculated. Converted sick leave cannot be used to meet MCERA eligibility requirements. For example, accumulated sick leave hours cannot be used to reach the MCERA vesting requirement. To be vested the member must have actually worked and paid contributions for the required number of years of service credit for their retirement tier as identified by MCERA.

## **3.4 Insurance for Active Members**

### **Medical**

#### *District Employer Contribution for Medical Insurance Benefits*

The District contracts with the California Public Employees Retirement System (CalPERS) Health Benefits Program for the purpose of providing members and their dependents with access to medical insurance benefits. Members must comply with all applicable rules and regulations of the CalPERS Health Benefits Program and the Public Employees Medical and Hospital Care Act (PEMHCA).

The amount required by Government Code Section 22892 will be the District's Employer Contribution for medical insurance benefits. This contribution is required only to the extent mandated by law and only as long as the District participates in the PEMHCA plan.

Beginning January 1, 2011, the District will provide a maximum employer contribution that is equal to the minimum contribution required under the PEMHCA.

#### *Supplemental Benefit Allowance*

The District agrees to provide a Supplemental Benefit Allowance to all members regularly assigned a work schedule of 30 hours or more per week who are eligible to participate in the District's medical insurance benefits. Receipt of any Supplemental Benefit Allowance will be in addition to the District Employer Contribution that is provided in the previous paragraphs.

The Supplemental Benefit Allowance provided to a member will be determined based on a member's participation level. Any Supplemental Benefit Allowance can only be used by a member to offset the cost of participation in District sponsored medical benefits that are available through an IRS Section 125 cafeteria plan. Upon ratification of this agreement, the District will provide a Supplemental Benefit Allowance that when added to the PEMHCA contribution, totals 80% of the Kaiser HMO premium for active members who enroll in medical insurance for Member Only, Member + 1 Dependent, or Member + Family.

The District's contribution towards medical insurance premiums is based upon the FDAC/EBA 2010 Kaiser HMO premiums and the CalPERS Kaiser HMO premium in 2011. This rate will be adjusted annually based upon the Kaiser HMO premium.

Eligible members are responsible for paying the difference between the cost of their selected medical insurance premium and the established Supplemental Benefit Allowance.

#### *Section 125 Cafeteria Plan*

The District agrees to maintain a cafeteria plan pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing members with access to various health benefits.

#### *Medical Insurance Stipend*

The District will provide a \$700.00 per month stipend to a deferred compensation plan for members who choose not to participate in the District's medical insurance program.

Eligible members who choose not to participate in the District's medical insurance program are not eligible to receive any Supplemental Benefit Allowance as described previously.

The District requires all members to have a medical insurance plan. Members choosing this option will submit a Waiver of Medical Insurance Coverage form.

## **Dental**

The District will pay 100% of the premium for dental coverage (\$1,500 per person per year) for all members regularly assigned a work schedule of 30 hours or more per week.

The District's dental plan covers orthodontia for adults and children. The orthodontia benefit is 50% to a maximum of \$1,500 and is subject to an annual deductible.

The annual deductible is \$50 (\$150 for Family) and does not apply for Preventive Care Services. The deductible applies to Basic, Major Services, and Orthodontia Care.

## **Vision**

The District will pay 100% of the premium for vision coverage for all members regularly assigned a work schedule of 30 hours or more per week.

## **Life**

For all members regularly assigned a work schedule of 30 hours or more per week, the District agrees to contribute twelve dollars (\$12.00) per month toward the member's life insurance plan and the District will deduct the remaining required premium from the member's paycheck.

It is understood and agreed that life and accidental death and dismemberment (AD&D) insurance plans are under the control of the individual member, and the District assumes no responsibility or liability for the maintenance, sponsorship or scope of the plans and their benefits.

## **Disability – AFLAC Insurance, All Tiers**

The District will contribute the following amounts per month to the members applicable base salary for disability insurance:

- Full-time (40 hours per week): \$150.00/month
- Part-time (32 hours or more per week): \$120.00/month

## **Employee Assistance Program**

The District reserves the exclusive right to enter into an Employee Assistance Program ("EAP") offering counseling sessions for members and their dependents. The current EAP program offers online services. The District has the exclusive right to change the EAP provider at any time. The current EAP program through Concern Health offers ten (10) counseling sessions per issue per year for all members and their dependents along with on-line services.

### **3.5 Insurance for Retired Members**

#### **Medical**

##### *District Employer Contribution for Retiree Medical Insurance Benefits*

The District contracts with the California Public Employees Retirement System (CalPERS) Health Benefits Program for the purpose of providing retired members and their dependents with access to medical insurance benefits. Members must comply with all applicable rules and regulations of the CalPERS Health Benefits Program and the Public Employees Medical and Hospital Care Act (PEMHCA).

The amount required by Government Code Section 22892 will be the District Employer Contribution for Retiree Medical Insurance Benefits. This contribution is required only to the extent mandated by law and only as long as the District participates in the PEMHCA plan.

Beginning January 1, 2011, the District will provide a maximum retired employer contribution that is equal to the minimum contribution required under the PEMHCA.

Any contribution provided to a retired member under this provision will not exceed the District Employer Contribution for Retiree Medical Insurance Benefit as described previously. The District contribution to retired member's medical coverage will be required only to the extent required by law.

##### *Supplemental Retiree Benefit Allowance*

The District agrees to provide a Supplemental Retiree Benefit Allowance to retired members who, prior to retirement, were regularly assigned a work schedule of 30 hours or more per week. Receipt of any Supplemental Retiree Benefit Allowance will be in addition to any employer contribution that is provided in the previous paragraphs, see District Employer Contribution for Retiree Medical Insurance Benefits on page 2-4.

The Supplemental Benefit Allowance provided to a member will be determined based on a member's participation level (Tier 1 or Tier 2). The District will pay a Supplemental Retiree Benefit Allowance, equal to the difference between the PEMHCA minimum and the established percentage the District pays towards a medical insurance plan premium, into a plan that does not impact the retired member's tax liabilities.

Any Supplemental Retiree Benefit Allowance can only be used by a member to offset the cost of participation in District sponsored medical benefits.

*Supplemental Retiree Benefit Allowance*

*Medical Insurance Tier 1 – Members Hired on or prior to June 30, 2009 and Retired on or after April 1, 2015 (Existing Members Who Retire on or after April, 2015)*

Beginning June 1, 2015, the District will provide a Supplemental Retiree Benefit Allowance based upon a vesting formula. Each member will fall into a category below based on current years of service as of June 1, 2015.

<b>CURRENT YEARS OF SERVICE AS OF JUNE 1, 2015</b>	<b>VESTING BASE</b>
0 TO 5 YEARS	55%
5 TO 10 YEARS	60%
10 TO 15 YEARS	65%
15 TO 20 YEARS	70%
20 YEARS OR MORE	75%

Each member will accrue additional coverage at 0.75% for each year of service. This accrual will be in addition to the vesting base percentage described above. The sum of these two calculations will be the total percentage of healthcare premium that is paid for by the District covering family, member and spouse or single of the Kaiser HMO Premium to a maximum of 75% on April 1, 2023 and 70% on April 1, 2028.

A one-time vesting base formula adjustment to 70% for current members who were over the age of forty and had eleven years of service or less on June 1, 2015.

*Retired Medical Insurance Tier 2 – Members Hired on or after January 1, 2015 (Future Members not yet Hired)*

Members hired on or after January 1, 2015 may purchase medical insurance through the District in retirement and the District will pay the minimum contribution required under the PEMHCA law.

**Dental**

Retired members may purchase dental insurance through the District; the retired member pays 100% of the premium cost.

**Vision**

Retired members may purchase vision insurance through the District; the retired member pays 100% of the premium cost.

### **3.6 Retiree Health Savings Account**

The District will make the same contribution for all members to their Retired Health Savings Account (“RHSA”). Each member will contribute \$230.00 per month to their RHSA and the District will contribute \$300.00 per month for a total combined contribution of \$530.00 per month.

### **3.7 Deferred Compensation**

Provided a member contributes at least \$100.00 per month to their 457(b) plan, the District will make a monthly contribution to the member’s 457(b) plan as follows:

- \$150.00 for General Classic Tier 1 (hired before January 1, 2013)
- \$200.00 for General PEPRA Tier 2 (hired between January 1, 2013 and May 31, 2015)
- \$300 for General PEPRA Tier 2A (hired on or after June 1, 2015)

### **3.8 Retirement**

#### **Tier 1 Retired Employees**

Eligible members hired before January 1, 2013 accrue retirement benefits through the Marin County Employees Retirement Association (MCERA) as follows:

- 2% at age 55
- Annual Cost of Living Adjustment (COLA) not to exceed 4%
- Highest 12-month period for determining final average compensation

#### **Tier 2 Retired Employees**

Eligible members hired between January 1, 2013 and May 31 2015 accrue retirement benefits through MCERA as follows:

- Retirement pay rate of 2% at 62 years of age
- Annual COLA not to exceed 4%
- Three (3) year average for determining final average compensation

#### **Tier 3 Retired Employees**

Eligible members hired after June 1, 2015 accrue retirement benefits through MCERA as follows:

- Retirement pay rate of 2% at 62 years of age
- Annual COLA not to exceed 2%
- Three (3) year average for determining final average compensation

Eligible members are responsible for 100% of the member's retirement contribution to MCERA. MCERA determines eligibility and requires a member to work at least 75% of full-time (e.g., 30 hours a week) in a permanent position. Members who are employed less than 75% of full-time are not eligible to participate in MCERA. (See <https://www.mcera.org/members>.)

### **3.9 District and Employee MCERA Contribution after 30 Years of Service**

After 30 years of participation in the MCERA, the member is no longer required to make retirement contributions. The employer continues to make contributions to MCERA until the employee's retirement or separation.

### **3.10 Pension Reform**

In recognition that the landscape for statutorily created limits for retirement benefits has the potential to change, the District may consider improvements in retirement ages, formulas, pension cap, etc., resulting from future legislation passed or changed. Any changes implemented by the District will be at the start of the next fiscal year unless earlier implementation is required by law.

### **3.11 Continuing Education and Career Development**

As funding allows, and as approved by the Division supervisor, career development for members includes books, tuition or conference fee, and up to 80 hours of paid leave per year for full time members (prorated based for part-time, e.g., 32 hours is 80%, 64 hours) in one-week increments to attend conferences or classes (in person or virtually). The selection of conferences and classes will be by mutual agreement between the member and division supervisor, but must be within the scope of the job requirements for the position held. Career development may be pursued for the position immediately above the current position if all training has been completed for the existing position and the member meets or exceeds standards for existing annual evaluation categories, if appropriate and with approval from the Fire Chief.

## **4 LEAVES**

### **4.1 Bereavement Leave**

Bereavement leave, up to five paid workdays off, is granted to a member in the event of the death of a qualifying family member. A family member will only include: spouse, mother, father, child (which will include a biological child, adopted child, foster child, stepchild, legal ward, or child of a domestic partner), grandmother, grandfather, sister, brother, brother-in-law, sister-in-law, spouse's parents and spouse's grandmother,

grandfather, grandson, granddaughter, and domestic partners. Refer to Policy 1049 "Sick and Other Health Leaves" for additional guidelines on bereavement leave.

#### **4.2 Catastrophic Leave**

A permanent full-time member who is incapacitated due to an off-duty catastrophic illness or injury may retain their position within the organization, with pay and benefits for a period of up to one year. The program is known as the Catastrophic Leave Plan. A catastrophic illness or injury is a severe illness or injury which is unusual, unexpected, or immediate in nature; and which is expected to preclude a member from returning to work for an extended period of time, during which the member will exhaust all of their accumulated leave balances. Part-time members are not eligible for Catastrophic Leave. Refer to Policy 1049 "Sick and Other Health Leaves" for complete guidelines on catastrophic leave.

#### **4.4 Emergency Leave**

The use of emergency leave is intended to be conservatively interpreted as limited to extreme personal situations where the member must be home with their family such as the birth of a child, death of a family member (beyond or in addition to the time provided by the District's other leave policies) or other major emergencies relating to family members.

#### **4.5 Family Medical Leave**

To the extent not already provided for under current leave policies and provisions, the District will provide family and medical leave for eligible members as required by state and federal laws. Eligibility requirements are outlined in the District's Family and Medical Leave Policy.

#### **4.6 Family Sick Leave**

The District will allow a member to use up to one half ( $\frac{1}{2}$ ) of their yearly accrual of sick leave for either (1) the diagnosis, care, or treatment of an existing health condition of (or preventative care for) a family member in any calendar year or (2) to assist a family member who is a victim of domestic violence, sexual assault or stalking for purposes specified in California law. Family member will only include a child (that is, biological child, adopted child, foster child, stepchild, legal ward) of a member or a member's spouse or domestic partner.

#### **4.7 Personal Sick Leave**

Personal Sick Leave is leave from duty which may be granted by the District to a member for the following purposes: (i) diagnosis, care, or treatment of an existing health condition of (or preventative care for) a member or a member's family member (as detailed in section 4.6 above), or (2) a member who is a victim of domestic violence, sexual assault, or stalking for purposes specified in California law. Family member will only include a child (that is, biological child, adopted child, foster child,

stepchild, legal ward) of a member or a member's spouse or domestic partner.

#### **4.8 Flex Time**

Full-time members will be given the opportunity to work Flex Time with approval of their supervisor, and in accordance with the Flex Time for Day Personnel policy.

#### **4.9 Parental Leave**

The District understands the importance of Parental Leave and that it will impact all employees of the District. Therefore, the District intends to form a working group to gather information and explore policy financial considerations relevant to the District's parental leave benefit policy.

### **5 TERMS AND CONDITIONS OF EMPLOYMENT**

The District believes that it is important for members in the NSAS unit to have significant promotional opportunities for career advancement.

#### **5.1 Staffing**

The District reserves the right to review any staffing decision, including the impact of staffing regarding extraordinary circumstances.

#### **5.2 Emergency Response**

NSAS unit members may be called upon to respond to the District when the Emergency Operations Center (EOC) is activated. NSAS members will be eligible for overtime or CTO On for hours worked out of their regularly scheduled hours.

#### **5.3 Reduced Hours**

The Fire Prevention Specialist is authorized by the Fire Chief to work a 32 hour a week schedule and will accrue benefits at 80% of the rates applicable to a 40 hour a week schedule. Reduced hour assignments are determined at the sole discretion of the Fire Chief and are subject to change based on the operational needs of the District.

#### **5.4 Uniforms**

The District will cover the cost of the badge shirt for the Fire Prevention Specialist and three (3) polos for the Administrative Assistant – Prevention.

#### **5.5 Telecommuting**

Eligibility, approval, duration, scheduling, and operational requirements for telecommuting are subject to the requirements of Policy 1057 and supervisory discretion. Telecommuting does not alter an employee's duties, obligations, responsibilities, or terms and conditions of employment.

## **5.6 Driver's License**

### *5.6.1 Licensure*

All personnel will be required to possess a minimum licensure from the California Department of Motor Vehicles consistent with the Driver License Requirements Policy, at no cost to the District, within 12 months of their official hire date and maintain a valid driver's license at all times during employment as a condition of employment. If the member fails to maintain licensure, the member will be placed on unpaid leave (or allowed to use any accrued vacation and CTO time) until such time they can regain their license for a period not to exceed six months. If the license has not been regained after six months, the District reserves the right to administratively disqualify and release the member from employment in accordance with the procedures established in the Managing Member Performance Issues Policy.

### *5.6.2 Violations and Infractions*

The District will handle any member violations and infractions resulting in suspension and or restriction of a member's driving privileges on a case-by-case basis. Disqualification of driving privileges by operation of AB 3049 will not result in automatic termination.

## **5.7 Wellness and Fitness**

### *5.7.1 Physical Fitness Program*

Full time members may use Physical Fitness time per the District's Physical Fitness Policy.

### *5.7.2 Industrial Illnesses and Injuries*

Injured workers deserve immediate and appropriate care for legitimate job incurred illnesses and injuries in accordance with state and federal laws.

The NSAS unit members will work in good faith to assist with future workers compensation changes, understanding that cost saving measures and fewer workers compensation claims will help stabilize rising costs.

### *5.7.3 Tobacco*

Personnel will refrain from the use of all tobacco products while at work.

### *5.7.4 Alcohol and Drug Use*

Managers and supervisors may request that a NSAS unit member submit to a drug and/or alcohol test when a manager or supervisor has a reasonable suspicion that a member is intoxicated or under the influence of drugs or alcohol while on duty. Reference Drug and Alcohol Free Workplace policy #1025 for additional information.

“Reasonable Suspicion” is a belief based on objective facts sufficient to lead a reasonably prudent supervisor to suspect that a member is under the influence of drugs or alcohol so that the member’s ability to perform the functions of the job is impaired or so that the member’s ability to perform his/her job safely is reduced. For example, any of the following actions or behaviors, alone or in combination, may constitute reasonable suspicion:

- Slurred speech
- Alcohol odor on breath
- Unsteady walking and movement
- An accident involving District property, where it appears the member's conduct is at fault and either the damage equals or exceeds \$5,000, or bodily injury has occurred
- Physical altercation
- Verbal altercation
- Unusual behavior
- Any specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the member
- Information obtained from a reliable person with personal knowledge

## **6 PROCEDURES**

### **6.1 Documentation of Discipline**

Documentation of discipline will be placed in a member’s personnel file and will remain in the file for the following time periods:

- Step 1 Written Reprimand: Two (2) years
- Step 2 Suspension(s): Four (4) years

#### **Additional Time Periods**

1. If subsequent discipline occurs during this period of time, all disciplinary action will remain in the member’s personnel file until the most recent action is removed in accordance with time frames set above.
2. After this period, the document will be placed in a separate file. This information will not be available to promotion boards or to people outside the District for employment reference checks or other purposes unless the

member has given written authorization or the District is required to provide it.

3. If the documentation of a disciplinary action is removed from the member's personnel files, the action will not be relied upon as the basis for progressive disciplinary action should another incident occur warranting discipline. However, the District may use such documentation to refute a claim regarding the member's overall employment record or to refute a claim that the member did not have knowledge of a policy, right, or standard.

## **6.2 Grievance Procedure**

### *6.2.1 Process*

1. A grievance is a claimed violation, misinterpretation, inequitable application, or non-compliance with provisions of the following:
  - a) Collective bargaining agreement;
  - b) Personnel ordinance;
  - c) Resolutions;
  - d) Existing practices affecting the status or working conditions of District employees;
  - e) Complaints of harassment, discrimination, and retaliation based on protected class or activity will be handled in accordance with District's policy 1010 Discriminatory Harassment, and will not be subject to the grievance procedure. Complaints of harassment, discrimination, and retaliation for NSAS activity will be grievable.
2. A grievance may be filed by an employee in his/her own behalf, or jointly by any group of employees, or by the NSAS.
3. If the District asserts that a grievance is outside the scope of the procedures or definitions contained herein, such assertion will be evaluated and ruled upon at each step. Such claim will not halt the further processing of the grievance until Step 3 is reached. At Step 3, the arbitrator will evaluate the assertion, and make a ruling prior to hearing the grievance on the merits, if necessary.

### *6.2.1 Steps*

1. STEP 1 – Deputy Fire Chief
  - a) Within thirty (30) calendar days of the event giving rise to a grievance, the grievant will present the grievance to the Deputy Fire Chief for disposition.
  - b) The Deputy Fire Chief, or his/her designee, will issue a written response within fourteen (14) calendar days. If the Deputy Fire Chief fails to issue a written response within fourteen (14) days, the grievant may proceed to Step 2.

## 2. STEP 2 – Fire Chief

- a) If the grievant believes that the grievance has not been redressed in Step 1, he/she may appeal the decision in writing to the Fire Chief within fourteen (14) calendar days of receipt of the Step 1 decision.
- b) Within twenty-one (21) calendar days after a Step 2 grievance is filed, the Fire Chief will investigate the grievance, confer with the grievant in an attempt to resolve the grievance, and make a decision in writing.
- c) NSAS grievances based on a claim of a violation within its scope of representation will be initiated at Step 2.

### **6.3 Life Preserver Clause**

In the event a member is confronted with an immediate situation involving their health and safety, or that of their family, that they feel is not being accounted for appropriately, the member will notify the Fire Chief or their designee immediately through closed loop communication such as telephone, text, or email.

**NOVATO FIRE DISTRICT  
NSAS BASE PAY SCHEDULE**

Classification		7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
Administrative Assistant	Annual	\$ 82,300.24	\$ 86,415.25	\$ 89,871.86
	Monthly	\$ 6,858.35	\$ 7,201.27	\$ 7,489.32
	Semi-Monthly	\$ 3,429.18	\$ 3,600.64	\$ 3,744.66
	Hourly	\$ 39.57	\$ 41.55	\$ 43.21
Administrative Assistant - Prevention	Annual	\$ 121,121.84	\$ 127,177.93	\$ 132,265.04
	Monthly	\$ 10,093.49	\$ 10,598.16	\$ 11,022.09
	Semi-Monthly	\$ 5,046.74	\$ 5,299.08	\$ 5,511.04
	Hourly	\$ 58.23	\$ 61.14	\$ 63.59
Contracts & Purchasing Specialist	Annual	\$ 135,300.00	\$ 142,065.00	\$ 147,747.60
	Monthly	\$ 11,275.00	\$ 11,838.75	\$ 12,312.30
	Semi-Monthly	\$ 5,637.50	\$ 5,919.38	\$ 6,156.15
	Hourly	\$ 65.05	\$ 68.30	\$ 71.03
Accountant	Annual	\$ 99,137.41	\$ 104,094.28	\$ 108,258.05
	Monthly	\$ 8,261.45	\$ 8,674.52	\$ 9,021.50
	Semi-Monthly	\$ 4,130.73	\$ 4,337.26	\$ 4,510.75
	Hourly	\$ 47.66	\$ 50.05	\$ 52.05
IT Technician	Annual	\$ 105,215.09	\$ 110,475.84	\$ 114,894.88
	Monthly	\$ 8,767.92	\$ 9,206.32	\$ 9,574.57
	Semi-Monthly	\$ 4,383.96	\$ 4,603.16	\$ 4,787.29
	Hourly	\$ 50.58	\$ 53.11	\$ 55.24
Payroll Accounting Technician	Annual	\$ 99,137.41	\$ 104,094.28	\$ 108,258.05
	Monthly	\$ 8,261.45	\$ 8,674.52	\$ 9,021.50
	Semi-Monthly	\$ 4,130.73	\$ 4,337.26	\$ 4,510.75
	Hourly	\$ 47.66	\$ 50.05	\$ 52.05
Fire Prevention Specialist*	Annual	\$ 97,891.20	\$ 102,785.76	\$ 106,897.19
	Monthly	\$ 8,157.60	\$ 8,565.48	\$ 8,908.10
	Semi-Monthly	\$ 4,078.80	\$ 4,282.74	\$ 4,454.05
	Hourly	\$ 58.83	\$ 61.77	\$ 64.24

2,080 annual hours for Full-Time Employees

\*1,664 hours for Part-Time Employee (80% of FTE or 32-hrs per week)

NSAS		7/1/2024-	7/1/2025-	7/1/2026-	7/1/2027-	Total Additional Contract Costs
		6/30/2025	12/31/2025	6/30/2027	6/30/2028	
Base Salaries		633,437	723,266	777,108	808,193	174,756
Retirement - employer contribution	18.19%	115,222	131,562	141,356	147,010	31,788
457 Education incentives		13,889	16,073	16,876	17,551	3,662
Medicare tax	1.45%	9,185	10,487	11,268	11,719	2,534
Workers Comp	9.83%	62,267	71,097	76,390	79,445	17,179
<b>Total Contract Costs</b>		<b>834,000</b>	<b>952,485</b>	<b>1,022,998</b>	<b>1,063,918</b>	<b>\$ 229,919</b>
<b>Total Additional Contract Costs</b>			<b>118,485</b>	<b>70,513</b>	<b>40,920</b>	<b>\$ 229,919</b>



# Novato Fire District Board of Directors

Michael Hadfield, President  
Shane Francisco, Vice President  
Lj Silverman, Secretary  
Director Bruce Goines, Director Bill Davis

**Date:** 3/2/2026

**Topic:** Surplus of excess Bulletproof Personal Protective Equipment (BPPE)

**Recommendation:** Board approval is requested to take the recommendation of staff to surplus the excess BPPE that we are currently storing at Station 62. The items would be listed on a public auction site for sale.

**Background:** In 2015, Ballistic PPE was purchased by the district in an amount to accommodate outfitting each member of the district with a personal set of BPPE. After years of members reporting injuries transporting the BPPE from station to station it was decided by the training division to outfit each apparatus with the appropriate number of sets of BPPE that would remain on the apparatus and not assigned to each member, there are also additional sets of alternate style BPPE at each station. This has resulted in many excess items left over from the original purchase. The BPPE still has 9 years of use according to the manufacturer and retains some value for re-sale. The BPPE has been inventoried and is ready to surplus with approval from the BOD.

**Financial Impact:** None

**Reviewed by:**

- \_\_\_\_\_ Administration
- \_\_\_\_\_ EMS
- \_\_\_\_\_ Finance
- \_\_\_\_\_ Prevention
- \_\_\_\_\_ Human Resources
- \_\_\_\_\_ MB \_\_\_\_\_ Operations/Fleet/Training/Facilities
- \_\_\_\_\_ IT/Communications

Approved by:

Dan Peters  
Fire Chief

**Attachments:**

BPPE Cost Breakdown

<b>Item</b>	<b>Unit Cost</b>	<b>Qty on hand</b>	<b>Total Value</b>
Vest	\$95	42	\$3,990
Backpacks	\$125	19	\$2,375
Helmets	\$150	18	\$2,700
First Aid Pouch	\$38	12	\$456
Utility Pouch	\$25	7	\$175
Radio Pouch	\$18	18	\$324
Chest Plates	\$216/pair	42	\$9,072
Side Plates	\$72/pair	92	\$6,624
<b>Total Value</b>			<b>\$25,716 (NEW VALUE)</b>

**Notes:**

Manufact date: 2018  
Shelf life: 20 years



# Novato Fire District

## Board of Directors

Bruce Goines, President

Michael Hadfield, Vice President

Shane Francisco, Secretary

Director Lj Silverman, Director Bill Davis

**Date:** 3/11/26

**Topic:** Increase of Budgeted Funds to Cover Additional Expenses for the Station 62 Sewer Project

**Recommendation:**

Board approval is requested to accept the Facilities Committee's recommendation to increase the funds budget to Nute Engineering, for the Station 62 sewer project, by 15%, or \$20,160, to cover contingencies. The Recommendation is not to increase total project budget which is set at 1.5 million.

**Background:**

At the Facilities Committee meeting on 9/9/25, Director Hadfield made a motion to recommend to the full board an increase of 15% to NUTE Engineering to cover contingencies for the sewer project for a total of \$130,662.00. Since the facilities meeting on 9/9/25, I have received an updated estimate from NUTE Engineering for additional survey work. The increase is from \$14,000 to \$19,980.

Total change to the initial pump system design budget of \$99,584 would be an additional \$20,160, for a total of \$119,744. Email attached below.

In 2025, Nute Engineering entered a contract with the district to provide civil engineering of a Novato Sanitary District supported sewer line to the property located at 450 Atherton Avenue (Station 62). The pump station (PS) was decided to be located to the rear of station 62 noted in the attached schematic below.

The project, using the sewer force main (FM) plans, was presented to the Marin County Permit Coordination (MPC) meeting, where local representatives from all the environmental regulators (State Water Board, CDFW, Army Corps, etc.) review the project for jurisdiction. After the sewer project was reviewed, we received no jurisdictional claims.

Currently, the station 62 sewer project needs to be reviewed by Local Agency Formation Commission (LAFCO). which is an independent regulatory body established by the California Legislature to oversee the boundaries of cities and most special districts within the state. LAFCOs are responsible for ensuring efficient service delivery and managing local government growth.

Novato Sanitary District informed us that, as part of the sewer service connection application, a district jurisdictional boundary adjustment would be required through LAFCO (the San. District map will get a little extension out to include Station 62). This is mostly a land surveying effort and would likely cost approximately an additional \$15k.

# Financial Impact:

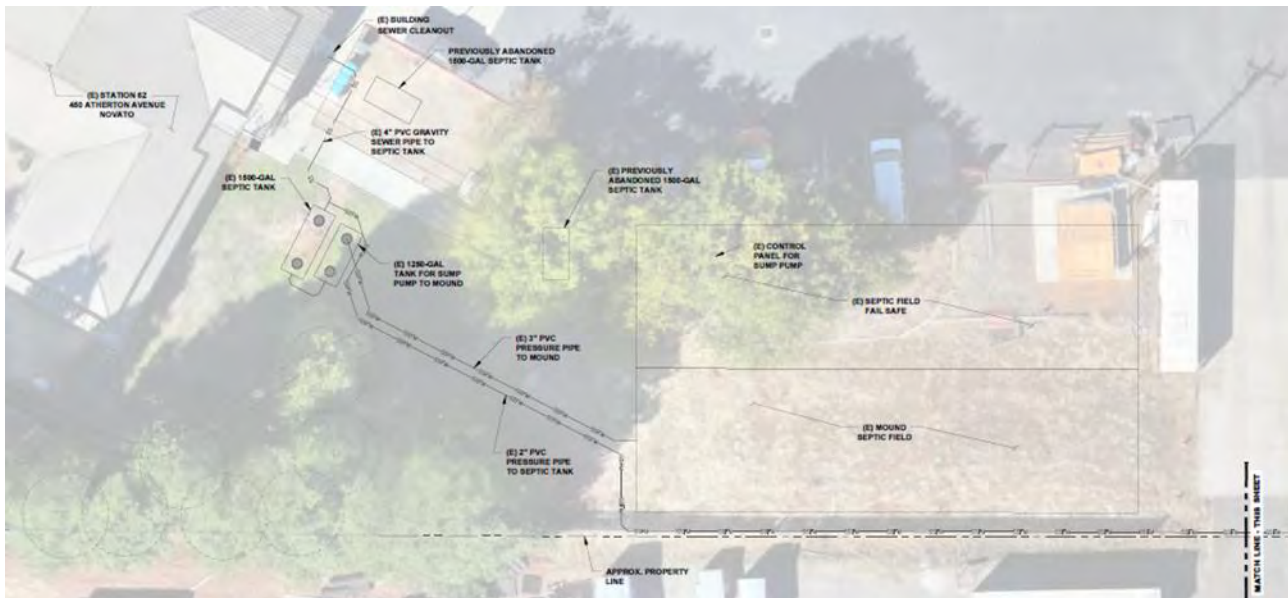
## PROJECT ESTIMATING SHEET - ORIGINAL CONTRACT

Description	Rate \$/Hr	Senior Engineer	1 Person Surveyor	Office Surveyor	Engineer II	CAD Drafter I	Tech Admin Support	MPEG	Beecher Engineering	Direct Cost Markup	TOTAL
<b>Schedule A Services – Design and Construction Document Preparation</b>											
1. Perform Topo Survey, title research of PS Site at Fire Station			13	17	2						
2. Perform Topo Survey and Geotech Investigation of FM Alignment			13	21	2			10,800		1,080	
3. Perform Fire Station Electrical System Field Inspection					2						
4. Design Preliminary Pump Station and Force Main 50% Review Set					26	100			1,400	140	
5. Prepare Presentation for MCSTOPPP Mtg., Permit Requirements		1			6	2	2		10,350	1,035	
6. Prepare 65% Set of Plans and Specs for NFPD Review and Comment		2			14	30	20				
7. Apply For and Complete First Part of Marin County Encroachment Permit					8	4			4,000	400	
8. Prepare Final Bid Docs Incl. Construction P&S, Engineer's Const Cost Estimate		2			16	20	24		2,650	265	
Hours		6	26	38	76	156	46				
Cost		\$1,368	\$6,812	\$8,208	\$15,352	\$23,244	\$5,888	\$10,800	\$18,400	\$2,920	\$92,992
<b>Schedule B Services – Engineering Support During Bidding</b>											
1. Prepare Agenda and Lead Pre-Bid Meeting for Contractor's Site Review/Questions					4		2				
2. Review/Respond to Requests For Information and Prepare Electronic Responses					4		8				
3. Prepare and Distribute Addenda to Contract Documents in Response to Questions					4	4	8				
4. Attend Bid Opening and Prepare Preliminary List of Contractor's Bids					1		2				
5. Review Bids, Check License and Bonding, and Recommend Award to NFPD					13	6	24				
Hours					13	6	24				
Cost					\$2,626	\$894	\$3,072				\$6,592
											\$99,584

## EXTRA ENGINEERING SERVICES NOVATO SANITARY DISTRICT LAFCO ANNEXATION FOR STATION NO. 62 SEWER CONNECTION

Description	Rate \$/Hr	Senior Engineer	1 Person Surveyor	Office Surveyor	Engineer II	CAD Drafter I	Tech Admin	Direct Cost Markup	TOTAL
<b>LAFCO Coordination, Exhibits and Mapping</b>									
1. Novato Sanitary District and LAFCO Coordination					4				
2. Perform Title Research					8				
3. Prepare Legal Exhibit A					8				112
4. Prepare Plate Exhibit B					8				124
5. Revise Legal Exhibit A - First Plan Check					8				
6. Revise Plate Exhibit B - First Plan Check					8				
7. Prepare Legal Exhibit A - Second Plan Check					8				
8. Prepare Plate Exhibit B- Second Plan Check					8				
9. Project Management		2					2		
Hours		2		56	6				
Cost		\$456		\$12,096	\$1,212			\$236	\$14,000
									\$14,000

**TOTAL Cost Including Extra Services: \$113,584**



Hello Mike:

Sorry for the delay in providing the budget numbers for the project design and engineering costs. I just needed clarification from Randy Willis, the project surveyor, on the costs for preparing the exhibits for LAFCO, and I had not found the time to sit down with him. As you know we initially provided you with a budget estimate as the attached PDF. The additional LAFCO survey work was expected to be \$14,000. Bringing our total Design and LAFCO costs to \$113,584.

Our additional costs for the LAFCO survey, exhibit preparation, added up to \$19,980. According to our surveyor the initial proposed budget for the LAFCO included only the work needed to bring the NFPD Sta. 62 parcel into Novato Sanitary District through the LAFCO process. What was discovered is that because the new sanitary sewer force main will be within the county right-of-way, the local agency (NSD) must eventually own the force main constructed by the Fire District, and that this portion of County right of way will also need to be annexed into the Novato Sanitary District. This required the extra time by the surveyor (approx. 30 hours).

•December 2025 – 62 Surveyor hours (already invoiced)

•January 2026 – 28 Surveyor hours (yet to be invoiced)

Total extra costs for the LAFCO survey and exhibit preparation: 90 hours at \$224.00 is \$20,160.

Total change to the initial pump system design budget of \$99,584 would be an additional \$20,160, for a total of \$119,744.

Please let me know if you have any questions regarding this email.

Thanks

Mark T. Wilson, PE

NUTE ENGINEERING

**Reviewed by:**

\_\_\_\_\_MT\_\_\_\_\_Administration

\_\_\_\_\_EMS

\_\_\_\_\_jv\_\_\_\_\_Finance


\_\_\_\_\_Prevention

\_\_\_\_\_Human Resources

\_\_\_\_\_Operations

\_\_\_\_\_Information Technology

Approved by:



Dan Peters

Fire Chief

**Attachments:** None



# Novato Fire District

## Board of Directors

Michael Hadfield, President

Shane Francisco, Vice President

Lj Silverman, Secretary

Director Bruce Goines, Director Bill Davis

**Date:** 3/11/26

**Topic:**

Station 62 Annex Building Utilization

**Recommendation:**

Staff respectfully requests Board approval to proceed with the planning and preliminary design phase for the proposed Multi-Use Annex Building at Station 62. Approval of this phase will authorize staff to engage in conceptual design development, site evaluation, cost estimating refinement, and preparation of materials necessary for future budget and construction consideration.

**Background:**

The District continues to experience operational growth, expanded training responsibilities, and increased community engagement. Existing facilities at Station 62 are at or near capacity and no longer adequately meet the District's current and projected service demands.

The proposed Station 62 Annex Building is intended to address these needs by providing operational, educational, and administrative space within a single, strategically located facility.

The Annex is anticipated to be a single-story structure of approximately 7,300 square feet. Two construction approaches are currently under consideration:

Conventional wood-frame construction

Modular pre-engineered metal building system

During the planning phase, each option will be evaluated for cost efficiency, durability, life-cycle maintenance, and compatibility with District standards and Operational benefits:

**Operational Benefits:**

1. Dormitory Capacity – Eight Dorm Rooms
2. Supports surge staffing during storms, significant fire weather events, or large-scale disasters
3. Provides housing for subsequent station assignments
4. Allows for academy student housing
5. Accommodates instructor housing
6. Provides on-site housing for the Training Captain
7. Apparatus and Equipment Support
8. Covered parking for additional engines or forklift
9. Large meeting area capable of supporting a better organized Emergency Operations Center (EOC) at either Administration or the Annex building

#### Support Facilities:

1. Fully equipped commercial-grade kitchen
2. Five total bathrooms, including three with shower facilities, to support shift personnel and trainees
3. These operational enhancements will improve deployment flexibility, emergency preparedness, and overall resilience of the District.

#### Educational Benefits:

1. The Annex will serve as a critical training and community education hub
2. large meeting room capable of hosting community events and public outreach programs
3. Dedicated space for Fire Squirts and youth engagement programming
4. Full bathroom facilities to support two classrooms and training activities
5. On-site instructor housing
6. Student housing to support academies and hosted training programs

This infrastructure strengthens the District's commitment to professional development, recruitment, retention, and public education.

#### Administrative Benefits:

1. The facility will also improve administrative efficiency and long-term organizational capacity
2. Six hard-walled offices to support administrative staff
3. A large conference area for staff meetings, command briefings, and interagency coordination
4. Dedicated office and workspace for the Facilities Maintenance Technician
5. The ability to generate revenue through housing students attending District-hosted classes

#### Strategic Importance:

The Station 62 Annex represents a forward-looking investment in the District's operational capability, support county wide training, administrative efficiency, and community engagement. Advancing to the planning phase will allow staff to refine scope, confirm project costs, evaluate construction methods, and return to the Board with detailed information for funding and construction authorization consideration.

#### Financial Impact:

Facilities is requesting Board authorization to allocate \$100,000 to complete the planning and preliminary design phase for the Station 62 Multi-Use Annex Building.

#### The requested funding will cover:

1. Architectural and conceptual design services
2. Site analysis and preliminary civil engineering
3. Cost estimating and value analysis
4. Geotechnical review (if required)
5. Refined construction cost projection

**Reviewed by:**

\_\_\_\_\_ Administration  
\_\_\_\_\_ EMS  
\_\_\_\_\_ Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ Human Resources  
\_\_\_\_\_ MT \_\_\_\_\_ Operations/Fleet/Training/Facilities  
\_\_\_\_\_ IT/Communications

**Approved by:**



Dan Peters  
Fire Chief

**Attachments:** None



# Novato Fire District

## Board of Directors

Michael Hadfield, President

Shane Francisco, Vice President

Lj Silverman, Secretary

Director Bruce Goines, Director Bill Davis

**Date:** March 11, 2026

**Topic:** Re-allocation of Fund Balances

### Recommendation

Board approval is requested to accept the Finance Committee’s recommendation to re-allocate Unassigned Fund Balance to Assigned Fund Balances as presented:

Fund Balance	Balance 7/1/2025	Proposed 6/30/2026	Adjustment - Inc / (Dec)	Comments
SCBA	620,000	-	(620,000)	Received grant with SMFD - transferred \$380K to capital budget for NFD portion of cost share and additional equipment needs
EMS Capital Equip	447,000	785,000	338,000	
Unemployment Insurance	93,600	93,600	-	Maximum liability - 4 potential claims @ \$23,400 per claim
Apparatus	4,075,000	8,450,000	4,375,000	Next 5 years apparatus replacement
Fire Facilities & Building	1,624,000	5,100,000	3,476,000	Future facilities projects
Management Info Sys	1,611,552	668,000	(943,552)	Future technological enhancements
Workers Comp Fund	888,000	754,000	(134,000)	Set at 100% of total estimated liability @ 80% confidence level
Protective Equipment	505,000	725,000	220,000	\$425,000 - 65 sets of new turnouts in January 2029 \$50,000 - Thermal imaging cameras (replacement of 1 per year @ \$10K/year for 5 years) \$100,000 - 2 UniMac extractors plus modifications \$150,000 - 3 Solo Rescue Decon Washers plus installation
Compensated Absences	1,654,081	817,633	(836,448)	Set at 50% of total estimated liability
Retirement Unfunded Liability	4,960,000	3,560,000	(1,400,000)	20% of Unfunded Actuarial Liability
Retiree Health Benefits	2,373,508	2,579,194	205,686	Set at 200% of Actuarially Determined Contribution
Training Captain Pilot program	1,175,000	-	(1,175,000)	6 years of fully loaded Captain costs (3 2-year rotations @ \$237,500/yr) (Move to operating budget)
Infrastructure Improvement Implementation	1,050,000	350,000	(700,000)	BC Org Resources (\$350K per year x 4 years)
Fire-based Dispatch	1,609,000	-	(1,609,000)	Annual operating costs plus startup costs paid over 15 years with 2% interest on unpaid principal (Move to operating budget)
Debt Sinking Fund	-	2,725,000	2,725,000	Annex - 5 years of estimated debt service costs
<b>Assigned Fund Balances</b>	<b>22,685,741</b>	<b>26,607,427</b>	<b>3,921,686</b>	
Rainy Day Fund - Committed	5,071,552	6,033,709	962,157	Calculated annually based upon audited financials (2 months of operating expenses)
Restricted - MWPA	545,808	545,808	-	
Nonspendable Fund Balance	74,258	74,258	-	Prepaid items per audited financials
Unassigned Fund Balance	27,424,752	22,540,909	(4,883,843)	
<b>Total Fund Balances</b>	<b>55,802,111</b>	<b>55,802,111</b>	<b>-</b>	

### Background:

The Finance Committee met on February 17, 2026, and conducted a comprehensive review of each of the District’s fund balances. The Committee discussed the above redistribution of \$4,883,843 from the Unassigned Fund Balance to the Assigned Fund Balances as shown above and arrived at a tentative proposal but recommended the full Board review and approve the redistribution.

**Financial Impact:** None other than to re-allocate funds between existing fund balances.

### Reviewed by:

\_\_\_\_\_ Administration  
 \_\_\_\_\_ EMS



Fund Balance	Prelim Audited Balance 6/30/2025	Adopted Revised Budget 2025/26	Balance 7/1/2025	Budget Adjustment	Proposed 6/30/2026	Adjustment - Inc / (Dec)	Comments
SCBA	1,000,000	(380,000)	620,000		-	(620,000)	Received grant with SMFD - transferred \$380K to capital budget for NFD portion of cost share and additional equipment needs
EMS Capital Equip	610,000	(163,000)	447,000		785,000	338,000	
Unemployment Insurance	93,600		93,600		93,600	-	Maximum liability - 4 potential claims @ \$23,400 per claim
Apparatus	6,500,000	(2,425,000)	4,075,000		8,450,000	4,375,000	Next 5 years apparatus replacement
Fire Facilities & Building	4,340,000	(2,716,000)	1,624,000		5,100,000	3,476,000	Future facilities projects
Management Info Sys	1,652,552	(41,000)	1,611,552		668,000	(943,552)	Future technological enhancements
Workers Comp Fund	888,000		888,000		754,000	(134,000)	Set at 100% of total estimated liability @ 80% confidence level
Protective Equipment	725,000	(220,000)	505,000		725,000	220,000	\$425,000 - 65 sets of new turnouts in January 2029 \$50,000 - Thermal imaging cameras (replacement of 1 per year @ \$10K/year for 5 years) \$100,000 - 2 UniMac extractors plus modifications \$150,000 - 3 Solo Rescue Decon Washers plus installation
Compensated Absences	1,654,081		1,654,081		817,633	(836,448)	Set at 50% of total estimated liability
Retirement Unfunded Liability	4,960,000		4,960,000		3,560,000	(1,400,000)	20% of Unfunded Actuarial Liability
Retiree Health Benefits	2,373,508		2,373,508		2,579,194	205,686	Set at 200% of Actuarially Determined Contribution
Training Captain Pilot program	1,425,000	(250,000)	1,175,000		-	(1,175,000)	6 years of fully loaded Captain costs (3 2-year rotations @ \$237,500/yr) (Move to operating budget)
Infrastructure Improvement Implementation	1,400,000	(350,000)	1,050,000		350,000	(700,000)	BC Org Resources (\$350K per year x 4 years)
Fire-based Dispatch	1,609,000		1,609,000		-	(1,609,000)	Annual operating costs plus startup costs paid over 15 years with 2% interest on unpaid principal (Move to operating budget)
Debt Sinking Fund	-		-		2,725,000	2,725,000	Annex - 5 years of estimated debt service costs
<b>Assigned Fund Balances</b>	<b>29,230,741</b>	<b>(6,545,000)</b>	<b>22,685,741</b>	<b>-</b>	<b>26,607,427</b>	<b>3,921,686</b>	
Rainy Day Fund - Committed	5,071,552		5,071,552		6,033,709	962,157	Calculated annually based upon audited financials (2 months of operating expenses)
Restricted - MWPA	545,808		545,808		545,808	-	
Nonspendable Fund Balance	74,258		74,258		74,258	-	Prepaid items per audited financials
Unassigned Fund Balance	27,424,752		27,424,752		22,540,909	(4,883,843)	
<b>Total Fund Balances</b>	<b>62,347,111</b>	<b>(6,545,000)</b>	<b>55,802,111</b>	<b>-</b>	<b>55,802,111</b>	<b>-</b>	
<b>Unassigned and Nonspendable</b>	<b>28,044,818</b>		<b>28,044,818</b>		<b>23,160,975</b>		
<b>Total Fund Balance Months of Operating Budget \$41.3M</b>	<b>16.46</b>		<b>14.56</b>		<b>14.28</b>		<b>*Excludes Committed &amp; Restricted Funds</b>
<b>Unassigned Fund Balance Months of Operating Budget \$41.3M</b>					<b>6.55</b>		



# Novato Fire District Board of Directors

Michael Hadfield, President  
Shane Francisco, Vice President  
Lj Silverman, Secretary  
Director Bruce Goines, Director Bill Davis

**Date:** March 4, 2026

**Topic:** Rainy Day Fund – Committed Fund Balance

**Recommendation**

Board approval is requested to accept the Finance Committee’s recommendation to increase the Rainy Day Fund Balance to the calculated amount of \$6,033,709

**Background:**

The Finance Committee met on February 17, 2026 to review the Rainy Day Fund Balance, as is required annually, and to consider whether to increase the Fund Balance or leave it unchanged. The Rainy Day fund is a Committed fund, which means it requires formal action by the Board of Directors to be modified and should only be used to provide the District with contingency funding in the following situations: (a) when actual District revenue is 15% or more below expected District revenue, or (b) when a state of emergency is declared. Any transfer from, or expenditure of, the Rainy Day Fund requires a unanimous vote. Any adjustment or replenishment of the Rainy Day Fund requires 3/5 affirmative votes.

Each year, the Finance Director is required to calculate the recommended balance in the Rainy Day Fund. The calculation is based on the most recent year-end audited financial statements and is equal to two months of actual salaries and benefits, services and supplies, and debt service for the previous fiscal year.

Since audited financial statements are not yet available, the Finance Director calculated the recommended balance of the Rainy Day Fund using Preliminary financial statements (Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Fund) for the year ended June 30, 2025 to be \$6,033,709. The current balance is \$5,071,552 which requires a transfer of \$962,157 from Unassigned Fund to Rainy Day Fund.

**Financial Impact:** No impact on Total Fund Balance. Transfers funds from Unassigned Fund Balance to Rainy Day Fund

**Reviewed by:**

\_\_\_\_\_ Administration  
\_\_\_\_\_ EMS  
\_\_\_\_\_ *Jac Valmont* Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ Human Resources

\_\_\_\_\_ Operations/Fleet/Training/Facilities  
\_\_\_\_\_ IT/Communications

Approved by:



Dan Peters  
Fire Chief

**Attachments:** Exhibit A – Calculation of Rainy Day Fund Balance

**EXHIBIT A**

## Calculation of Rainy Day Fund Balance

	<b>6/30/2021</b>	<b>6/30/2022</b>	<b>6/30/2023</b>	<b>6/30/2024</b>	<b>6/30/2025</b>
Salaries and Benefits	23,463,729	25,461,702	24,902,884	26,517,752	29,111,483
Services and Supplies	3,572,217	4,389,664	4,968,854	5,002,196	6,925,153
Debt Service Principal	535,889	548,374	540,650	325,000	164,000
Debt Service Interest	<u>41,960</u>	<u>29,572</u>	<u>16,972</u>	<u>7,770</u>	<u>1,619</u>
Total	<u>27,613,795</u>	<u>30,429,312</u>	<u>30,429,360</u>	<u>31,852,718</u>	<u>36,202,255</u>
Two Months	4,602,299	5,071,552	5,071,560	5,308,786	6,033,709
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Rainy Day Fund - Calculated	<u><u>4,602,299</u></u>	<u><u>5,071,552</u></u>	<u><u>5,071,560</u></u>	<u><u>5,308,786</u></u>	<u><u>6,033,709</u></u>
Rainy Day Fund - Board	<u>4,585,870</u>	<u>4,585,870</u>	<u>5,071,552</u>	<u>5,071,552</u>	<u>5,071,552</u>
Adjustment	<u><u>-</u></u>	<u><u>485,682</u></u>	<u><u>8</u></u>	<u><u>237,234</u></u>	<u><u>962,157</u></u>



# Novato Fire District

## Board of Directors

Michael Hadfield, President

Shane Francisco, Vice President

Lj Silverman, Secretary

Director Bruce Goines, Director Bill Davis

**Date:** March 4, 2026

**Topic:** Agreed Upon Procedures – Ambulance Billings Calendar Year 2025

### Recommendation

#### Background:

The objective of the agreed-upon procedures engagement is to determine the clerical accuracy of ambulance billing claims and to gain an understanding of the internal control environment over the District’s ambulance billing and related revenue collection cycles during the calendar year 2025. The 3% sample size equals 151 calls out of a total of 5,042.

**Financial Impact:** The fee for an audit with a 3% sample size is \$10,050.

#### Options

The Board may select a different sample size and related fee.

#### Reviewed by:

- \_\_\_\_\_ Administration
- \_\_\_\_\_ EMS
- \_\_\_\_\_*Joe Valente*\_\_\_\_\_ Finance
- \_\_\_\_\_ Prevention
- \_\_\_\_\_ Human Resources
- \_\_\_\_\_ Operations/Fleet/Training/Facilities
- \_\_\_\_\_ IT/Communications

#### Approved by:

*Dan Peters*

Dan Peters  
Fire Chief

**Attachments:** Maze & Associates AUP #2 EMS engagement letter

January 27, 2026

Joe Valenti  
Finance Director  
Novato Fire Protection District  
Finance Committee  
95 Rowland Way  
Novato, CA 94945

Dear Mr. Valenti:

We are pleased to confirm our understanding of the additional services we are to provide for the Novato Fire Protection District. This serves as an addendum to our engagement letter dated January 27, 2026, please refer to that contract for our general terms and conditions. The services we have been engaged to provide are outlined below.

We will apply the agreed-upon procedures listed below, which the District has specified, to ensure the validity, accuracy and completeness of the processes in place over ambulance billing and collection cycles. This engagement is solely to assist the District in these areas. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

We reviewed the scope of services below in conjunction with the *Government Auditing Standards* and believe that they do not impinge upon our independence. Because the procedures below do not constitute an audit, we will not express an opinion on the validity, accuracy and completeness of processes in place over ambulance billing and collection cycle. In addition, we have no obligation to perform any procedures beyond those listed below.

The procedures we will perform have been agreed to and are outlined below and the period under test will comprise the period of January 1, 2025 through December 31, 2025. We can of course increase or decrease the amount of work we perform, if you wish.

1. To gain an understanding of the internal control environment over the District's ambulance billing and collection cycles, including billings handled by the District on behalf of its customers.
2. We will select a sample of ambulance billings from each of the entity, as listed in Attachment A, to verify the internal control environment as we understand in Step #1. This step also includes testing of selected transactions for their accuracy, adequate support, review process, write-off procedures and eventual submittal of billing revenue to District customers, if applicable.

3. Based on work performed on Steps #1 and #2, we will provide the District findings and recommendations in written form. District management will decide if any recommendations are to be implemented by the District.

We will submit our report listing the procedures performed and our findings. This report will be intended solely for the information and use of the District and will not be intended for and should not be used by anyone other than the District's representatives. Our report will include a paragraph stating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The District is responsible for the ambulance billing and collection cycles documentation and for selecting the criteria and determining that such criteria are appropriate for your purposes. The District's management is responsible for assuming all management responsibilities and for overseeing the services we provide by designating a qualified management-level employee to oversee the proposed procedures we provide. The District's management is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services.

Grace Zhang is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the ambulance billing and collection cycles process documentation used in our testing.

Our fee for this work is detailed in Attachment A. This estimate is based on our anticipation that the District will provide copies of all reports and that the District's personnel will be cooperative, and our assumption that unexpected circumstances will not be encountered during the engagement. Our estimate includes normal out-of-pocket costs, but excludes unusual items such as air travel, which will be billed at actual cost if incurred. If significant additional time is necessary, we will discuss it with you prior to proceeding. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if the District account becomes thirty days or more overdue and may not be resumed until the District account is paid in full.

The documentation for this engagement is our property and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain documentation available to a federal agency providing oversight of direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the work, to resolve findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such documentation will be provided under the supervision of Maze & Associates personnel. Furthermore, upon request, we may provide copies of selected documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies. We will retain this documentation for seven years pursuant to state regulations. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting our work, we will contact the party(ies) contesting the finding for guidance prior to destroying the documentation.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate this opportunity to assist you and we believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a full copy of this letter to us.

Yours very truly,



Maze & Associates

RESPONSE:

This letter correctly sets forth the understanding of the District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Sample Size Chosen by the District: Option \_\_\_\_\_

**ATTACHMENT A**

Name	Estimated Annual Number of Claims	Sample Size		
		Option 1 (10%)	Option 2 (5%)	Option 3 (3%)
Novato	5,042	504	252	151
<b>Total</b>	<b>5,042</b>	<b>504</b>	<b>252</b>	<b>151</b>
<b>Proposed Fee</b>		<b>\$21,900</b>	<b>\$13,900</b>	<b>\$10,050</b>



## **Committee Reports Section**

- MERA
- Finance Committee
- Marin Wildfire Prevention Authority Board
- Facilities Committee



## Financial Reports Section



---

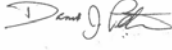
# Novato Fire District

## Finance Division

### Revenues, Expenditures and Changes In Fund Balance Report – January 2026

---

---

**TO:** Board of Directors   
**FROM:** Accountant Nguyen  
**DATE:** March 3, 2026  
**RE:** Revenues, Expenditures and Changes in Fund Balance Report – January 2026

#### **Revenues**

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and May. As of the January 31, 2026 report date the District has received \$20,582,817.62 in property tax revenue. This represents 56.8% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$3,594,461.04 which represents 76.5% of annual budgeted amounts.

#### **Expenditures**

Total salaries & fringe benefits for the period amounted to \$17,019,129.94 and represents 53.4% of annual budgeted amounts. Total services & supplies for the period amounted to \$4,364,339.04, which represents 52.7% of annual budgeted amounts. Total debt service for the period amounted was \$0.00.

Total capital outlay for the period totaled \$207,524.95 or 4.3% of annual budget.

#### **Net Change in Fund Balance**

The net change in fund balance for the period ended January 31, 2026 is \$2,254,163.77.

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	164,791.95	13,424,172.79	24,166,546.00	(10,742,373.21)	55.5%	24,166,546.00	(10,742,373.21)	55.5%
9002 · Current Unsecured	53,237.66	415,186.01	468,987.00	(53,800.99)	88.5%	468,987.00	(53,800.99)	88.5%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	4,341.85	33,613.92	21,187.00	12,426.92	158.7%	21,187.00	12,426.92	158.7%
9007 · Special Assessment	-	4,061,499.46	7,360,792.00	(3,299,292.54)	55.2%	7,360,792.00	(3,299,292.54)	55.2%
9041 · Supplemental Assessment Current	118,503.53	180,913.33	339,030.00	(158,116.67)	53.4%	339,030.00	(158,116.67)	53.4%
9042 · Supplemental Assessment Unsec	8,145.59	23,200.96	23,294.00	(93.04)	99.6%	23,294.00	(93.04)	99.6%
9043 · Supplemental Assessment Redemp.	2,373.18	12,568.46	259,615.00	(247,046.54)	4.8%	259,615.00	(247,046.54)	4.8%
9045 · Novato Hamilton RDA	-	934,548.07	1,015,841.00	(81,292.93)	92.0%	1,015,841.00	(81,292.93)	92.0%
9046 · Education Rev Augm Fund-Redist	-	1,410,278.87	2,308,594.00	(898,315.13)	61.1%	2,308,594.00	(898,315.13)	61.1%
9047 · Novato Downtown Redevelopment	-	86,835.75	243,489.00	(156,653.25)	35.7%	243,489.00	(156,653.25)	35.7%
<b>Sub-total Property Taxes</b>	<b>351,393.76</b>	<b>20,582,817.62</b>	<b>36,207,375.00</b>	<b>(15,624,557.38)</b>	<b>56.8%</b>	<b>36,207,375.00</b>	<b>(15,624,557.38)</b>	<b>56.8%</b>
9201 · Interest	87.50	1,201,083.01	1,500,000.00	(298,916.99)	80.1%	1,500,000.00	(298,916.99)	80.1%
<b>Sub-total Interest Income</b>	<b>87.50</b>	<b>1,201,083.01</b>	<b>1,500,000.00</b>	<b>(298,916.99)</b>	<b>80.1%</b>	<b>1,500,000.00</b>	<b>(298,916.99)</b>	<b>80.1%</b>
9280 · State Homeowners Prop Tax Reduc	26,788.31	38,269.02	77,279.00	(39,009.98)	49.5%	77,279.00	(39,009.98)	49.5%
9367 · Other State Aid, Grant	-	-	2,500,000.00	(2,500,000.00)	0.0%	2,500,000.00	(2,500,000.00)	0.0%
9483 · In-Lieu Housing	-	-	-	-	0.0%	-	-	0.0%
<b>Sub-total Intergovernmental</b>	<b>26,788.31</b>	<b>38,269.02</b>	<b>2,577,279.00</b>	<b>(2,539,009.98)</b>	<b>1.5%</b>	<b>2,577,279.00</b>	<b>(2,539,009.98)</b>	<b>1.5%</b>
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	600,249.07	3,594,461.04	4,700,000.00	(1,105,538.96)	76.5%	4,700,000.00	(1,105,538.96)	76.5%
9935 · Plan Checks	-	61,517.30	200,000.00	(138,482.70)	30.8%	200,000.00	(138,482.70)	30.8%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
<b>Sub-total Charges for Services</b>	<b>600,249.07</b>	<b>3,655,978.34</b>	<b>4,900,000.00</b>	<b>(1,244,021.66)</b>	<b>74.6%</b>	<b>4,900,000.00</b>	<b>(1,244,021.66)</b>	<b>74.6%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	-	-	-	-	0.0%	-	-	0.0%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	21,194.94	166,226.65	62,000.00	104,226.65	268.1%	62,000.00	104,226.65	268.1%
9942 · OES Reimbursements	-	117,803.96	200,000.00	(82,196.04)	58.9%	200,000.00	(82,196.04)	58.9%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
<b>Sub-total Other Revenue</b>	<b>21,194.94</b>	<b>284,030.61</b>	<b>262,000.00</b>	<b>22,030.61</b>	<b>108.4%</b>	<b>262,000.00</b>	<b>22,030.61</b>	<b>108.4%</b>
<b>Total Revenues</b>	<b>999,713.58</b>	<b>25,762,178.60</b>	<b>45,446,654.00</b>	<b>(19,684,475.40)</b>	<b>56.7%</b>	<b>45,446,654.00</b>	<b>(19,684,475.40)</b>	<b>56.7%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	1,184,693.44	7,701,695.40	14,036,000.00	(6,334,304.60)	54.9%	14,036,000.00	(6,334,304.60)	54.9%
1019 · CTO Pay	3,235.77	338,481.03	513,334.00	(174,852.97)	65.9%	513,334.00	(174,852.97)	65.9%
1020 · Overtime - Callback	361,113.53	2,288,503.21	3,553,200.00	(1,264,696.79)	64.4%	3,553,200.00	(1,264,696.79)	64.4%
1021 · Out of Class Pay	1,071.11	13,065.43	14,000.00	(934.57)	93.3%	14,000.00	(934.57)	93.3%
1022 · Director Fees	2,200.00	21,400.00	27,000.00	(5,600.00)	79.3%	27,000.00	(5,600.00)	79.3%
1023 · Response Pay	1,103.31	3,243.35	8,000.00	(4,756.65)	40.5%	8,000.00	(4,756.65)	40.5%
1025 · Vacation Pay	-	9,896.78	383,809.00	(373,912.22)	2.6%	383,809.00	(373,912.22)	2.6%
1026 · Education Incentive	-	23,496.49	-	23,496.49	0.0%	-	23,496.49	0.0%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	1,045,386.15	3,499,680.83	5,831,000.00	(2,331,319.17)	60.0%	5,831,000.00	(2,331,319.17)	60.0%
1404 · FICA Medicare	20,639.12	147,116.18	302,300.00	(155,183.82)	48.7%	302,300.00	(155,183.82)	48.7%
1502 · Life Insurance	1,229.80	15,424.42	47,900.00	(32,475.58)	32.2%	47,900.00	(32,475.58)	32.2%
1510 · Dental Insurance	21,898.94	160,453.11	273,000.00	(112,546.89)	58.8%	273,000.00	(112,546.89)	58.8%
1512 · Flexible Savings Account	-	2,524.19	-	2,524.19	0.0%	-	2,524.19	0.0%
1513 · Health Insurance	557,335.70	1,797,587.05	4,481,000.00	(2,683,412.95)	40.1%	4,481,000.00	(2,683,412.95)	40.1%
1514 · Vision Plan	1,719.57	12,360.47	23,000.00	(10,639.53)	53.7%	23,000.00	(10,639.53)	53.7%
1517 · Administrative Allowance	2,212.50	16,087.50	25,000.00	(8,912.50)	64.4%	25,000.00	(8,912.50)	64.4%
1701 · Workers' Compensation	(74,324.49)	728,151.35	1,753,926.00	(1,025,774.65)	41.5%	1,753,926.00	(1,025,774.65)	41.5%
1702 · Unemployment Insurance	-	-	-	-	0.0%	-	-	0.0%
1703 · Physicals	1,019.00	3,866.00	25,000.00	(21,134.00)	15.5%	25,000.00	(21,134.00)	15.5%
1704 · Sick Leave Buyback	-	12,344.96	-	12,344.96	0.0%	-	12,344.96	0.0%
1705 · Admin Leave	879.27	8,939.88	-	8,939.88	0.0%	-	8,939.88	0.0%
1706 · Deferred Compensation	-	214,812.31	596,500.00	(381,687.69)	36.0%	596,500.00	(381,687.69)	36.0%
<b>Total Salaries and Benefits</b>	<b>3,131,412.72</b>	<b>17,019,129.94</b>	<b>31,893,969.00</b>	<b>(14,874,839.06)</b>	<b>53.4%</b>	<b>31,893,969.00</b>	<b>(14,874,839.06)</b>	<b>53.4%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	22,649.04	59,842.62	-	59,842.62	0.0%	-	59,842.62	0.0%
2020 · Cal-OSHA Requirements	19,007.53	263,114.61	312,500.00	(49,385.39)	84.2%	92,500.00	170,614.61	284.4%
2021 · Clothing	78.66	7,263.78	9,140.00	(1,876.22)	79.5%	9,140.00	(1,876.22)	79.5%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	22,580.78	83,177.97	170,000.00	(86,822.03)	48.9%	170,000.00	(86,822.03)	48.9%
2025 · Oxygen	733.36	4,697.25	7,000.00	(2,302.75)	67.1%	7,000.00	(2,302.75)	67.1%
2026 · Investigative Tools	-	38.94	2,500.00	(2,461.06)	1.6%	2,500.00	(2,461.06)	1.6%
2027 · Tool Replacement	-	575.68	10,000.00	(9,424.32)	5.8%	10,000.00	(9,424.32)	5.8%
2028 · Board Expense	-	1,905.65	15,000.00	(13,094.35)	12.7%	15,000.00	(13,094.35)	12.7%
2029 · Advertising	405.00	3,221.60	79,000.00	(75,778.40)	4.1%	79,000.00	(75,778.40)	4.1%
2034 · Outside Assistance	24,546.68	160,992.19	466,652.00	(305,659.81)	34.5%	396,652.00	(235,659.81)	40.6%
2036 · EMS Certification	500.00	500.00	-	500.00	0.0%	-	500.00	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	-	21,433.50	105,100.00	(83,666.50)	20.4%	105,100.00	(83,666.50)	20.4%
2040 · Training Aids and Materials	6,237.12	18,995.81	82,300.00	(63,304.19)	23.1%	82,300.00	(63,304.19)	23.1%
2041 · Food	41.50	3,719.60	30,000.00	(26,280.40)	12.4%	30,000.00	(26,280.40)	12.4%
2042 · Extinguishing Agents	-	-	6,000.00	(6,000.00)	0.0%	6,000.00	(6,000.00)	0.0%
2049 · Conferences & Meetings	-	17,546.60	77,700.00	(60,153.40)	22.6%	77,700.00	(60,153.40)	22.6%
2050 · Equipment Testing	-	2,287.46	70,100.00	(67,812.54)	3.3%	70,100.00	(67,812.54)	3.3%
2059 · Liability & Property	-	437,454.60	350,000.00	87,454.60	125.0%	350,000.00	87,454.60	125.0%
2074 · School and Seminars	-	350.00	5,000.00	(4,650.00)	7.0%	5,000.00	(4,650.00)	7.0%
2075 · Training Schools	-	-	-	-	0.0%	-	-	0.0%
2087 · Parts & Outside Labor	11,631.21	80,197.31	250,000.00	(169,802.69)	32.1%	250,000.00	(169,802.69)	32.1%
2088 · Shop Supplies	37.20	2,036.61	10,200.00	(8,163.39)	20.0%	10,200.00	(8,163.39)	20.0%
2100 · NFD Centennial	28,583.51	72,769.81	121,000.00	(48,230.19)	60.1%	121,000.00	(48,230.19)	60.1%
2121 · Vegetation Mgmt	-	(2,052.50)	50,000.00	(52,052.50)	-4.1%	50,000.00	(52,052.50)	-4.1%
2129 · Election Expense	-	-	-	-	0.0%	-	-	0.0%
2131 · Books & Periodicals	-	1,759.12	6,070.00	(4,310.88)	29.0%	6,070.00	(4,310.88)	29.0%
2137 · Document Reproduction	-	419.73	55,000.00	(54,580.27)	0.8%	55,000.00	(54,580.27)	0.8%
2141 · Computer Supplies	2,889.50	18,926.60	77,700.00	(58,773.40)	24.4%	77,700.00	(58,773.40)	24.4%
2151 · Computer Software & Renewals	11,893.78	106,972.18	310,875.00	(203,902.82)	34.4%	310,875.00	(203,902.82)	34.4%
2164 · Computer System Maintenance	6,028.75	58,737.01	294,950.00	(236,212.99)	19.9%	294,950.00	(236,212.99)	19.9%
2262 · Hazardous Materials Prog	-	5,226.00	15,532.00	(10,306.00)	33.6%	15,532.00	(10,306.00)	33.6%
2268 · Special Fire Equipment & Suppl	10,844.95	50,269.65	453,700.00	(403,430.35)	11.1%	73,700.00	(23,430.35)	68.2%
2269 · Property Tax Fee	-	206,216.23	338,150.00	(131,933.77)	61.0%	338,150.00	(131,933.77)	61.0%
2273 · Employee Service & Recognition	133.13	18,911.61	141,500.00	(122,588.39)	13.4%	141,500.00	(122,588.39)	13.4%
2396 · Facilities Prevent Maintenance	13,996.90	114,936.88	255,652.00	(140,715.12)	45.0%	255,652.00	(140,715.12)	45.0%
2397 · Facilities Projects	4,141.12	407,949.68	578,000.00	(170,050.32)	70.6%	78,000.00	329,949.68	523.0%
2398 · Facilities Repair	2,684.33	90,513.81	82,000.00	8,513.81	110.4%	82,000.00	8,513.81	110.4%
2399 · Station Supplies	4,344.28	19,292.24	40,000.00	(20,707.76)	48.2%	40,000.00	(20,707.76)	48.2%
2400 · Hydrants	-	-	20,000.00	(20,000.00)	0.0%	20,000.00	(20,000.00)	0.0%
2401 · Memberships	2,015.79	45,272.80	64,545.00	(19,272.20)	70.1%	64,545.00	(19,272.20)	70.1%

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2406 · Payroll Service Charge	10,572.62	43,048.25	33,080.00	9,968.25	130.1%	33,080.00	9,968.25	130.1%
2407 · Office Supplies	3,187.95	24,549.07	64,450.00	(39,900.93)	38.1%	64,450.00	(39,900.93)	38.1%
2501 · Gas, Oil & Grease Vehicles	15,458.51	94,246.42	256,350.00	(162,103.58)	36.8%	256,350.00	(162,103.58)	36.8%
2510 · Out of County Logistics	-	19,163.46	12,000.00	7,163.46	159.7%	12,000.00	7,163.46	159.7%
2528 · Central Dispatch	559,749.00	1,082,144.45	1,070,420.00	11,724.45	101.1%	1,070,420.00	11,724.45	101.1%
2530 · Emergency Operations Center	-	-	40,000.00	(40,000.00)	0.0%	40,000.00	(40,000.00)	0.0%
2533 · Marin Emergency Radio Authority	-	191,017.00	191,000.00	17.00	100.0%	191,000.00	17.00	100.0%
2537 · Radio & MDC Maintenance	-	23,217.75	81,950.00	(58,732.25)	28.3%	81,950.00	(58,732.25)	28.3%
2539 · Tablet Command	1,989.30	2,511.07	225,000.00	(222,488.93)	1.1%	225,000.00	(222,488.93)	1.1%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	20,305.40	158,159.59	500,000.00	(341,840.41)	31.6%	500,000.00	(341,840.41)	31.6%
2717 · Audit & Accounting Fees	-	16,314.92	47,300.00	(30,985.08)	34.5%	47,300.00	(30,985.08)	34.5%
2718 · Consulting Fees	1,410.00	46,526.61	263,700.00	(217,173.39)	17.6%	263,700.00	(217,173.39)	17.6%
2731 · Water	2,004.08	18,424.51	44,000.00	(25,575.49)	41.9%	44,000.00	(25,575.49)	41.9%
2732 · Electricity	38,088.34	122,219.52	184,000.00	(61,780.48)	66.4%	184,000.00	(61,780.48)	66.4%
2736 · Garbage	2,993.26	17,959.56	40,000.00	(22,040.44)	44.9%	40,000.00	(22,040.44)	44.9%
2737 · Sewage	-	17,956.30	34,500.00	(16,543.70)	52.0%	34,500.00	(16,543.70)	52.0%
2738 · Telephone System	14,150.56	101,407.93	225,200.00	(123,792.07)	45.0%	225,200.00	(123,792.07)	45.0%
<b>Total Services and Supplies</b>	<b>865,913.14</b>	<b>4,364,339.04</b>	<b>8,275,816.00</b>	<b>(3,911,476.96)</b>	<b>52.7%</b>	<b>7,105,816.00</b>	<b>(2,741,476.96)</b>	<b>61.4%</b>
3301 · Debt Service - Principal	-	-	-	-	0.0%	-	-	0.0%
3302 · Debt Service - Interest	-	-	-	-	0.0%	-	-	0.0%
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
4048 · Building Facilities	-	46,954.29	2,190,000.00	(2,143,045.71)	2.1%	2,190,000.00	(2,143,045.71)	2.1%
4810 · EMS Equipment	-	67,497.59	163,000.00	(95,502.41)	41.4%	163,000.00	(95,502.41)	41.4%
4815 · Fire Suppression Equipment	14,754.83	103,406.01	1,275,000.00	(1,171,593.99)	8.1%	950,000.00	(846,593.99)	10.9%
4818 · Exercise Equipment	14,067.04	14,067.04	26,000.00	(11,932.96)	54.1%	26,000.00	(11,932.96)	54.1%
4820 · Ambulances	302,901.88	303,979.01	1,150,000.00	(846,020.99)	26.4%	750,000.00	(446,020.99)	40.5%
4834 · Communication & Computer Equip	-	79.72	16,000.00	(15,920.28)	0.5%	16,000.00	(15,920.28)	0.5%
4880 · Computer & Hardware Equipment	-	3,265.04	25,000.00	(21,734.96)	13.1%	25,000.00	(21,734.96)	13.1%
<b>Total Capital Outlay</b>	<b>331,723.75</b>	<b>539,248.70</b>	<b>4,845,000.00</b>	<b>(4,305,751.30)</b>	<b>11.1%</b>	<b>4,120,000.00</b>	<b>(3,580,751.30)</b>	<b>13.1%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2025 to January 31, 2026**

Account Code	Month Ended Jan-31-2026	Year to Date Jan-31-2026	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	172,660.36	1,585,297.15	1,500,000.00	85,297.15	105.7%	-	1,585,297.15	0.0%
<b>Total Intergovernmental Transfers</b>	<b>172,660.36</b>	<b>1,585,297.15</b>	<b>1,500,000.00</b>	<b>85,297.15</b>	<b>105.7%</b>	<b>-</b>	<b>1,585,297.15</b>	<b>0.0%</b>
<b>Net Change in Fund Balance</b>	<b>(3,501,996.39)</b>	<b>2,254,163.77</b>	<b>(1,068,131.00)</b>	<b>3,322,294.77</b>		<b>2,326,869.00</b>	<b>(72,705.23)</b>	

**Budget Reconciliation**

<b>Original Budget</b>						<b>2,326,869.00</b>
2020 · Cal-OSHA Requirements	Turnout Gear					(220,000.00)
2034 · Outside Assistance	Kaiser Medical Director					(70,000.00)
2397 · Facilities Projects	Building Security Upgrades / Video Surveillance & Key Fob (Admin, 61-65)					(500,000.00)
4815 · Fire Suppression Equipment	Three (3) Chev 2500 HD Crew Cab Command Vehicles					(325,000.00)
4820 · Ambulances	One (1) 2025 Horton Type 1 Ambulance					(400,000.00)
<b>Revised Budget</b>						<b>811,869.00</b>



---

# Novato Fire District

## Finance Division

### Revenues and Expenditures Detail Report

#### January 2026

---

---

**TO:** Board of Directors  
**FROM:** Accountant Nguyen  
**DATE:** March 3, 2026  
**RE:** Revenues and Expenditures Detail Report – January 2026

#### Summary

Revenues	\$999,713.58
Expenditures	<u>\$4,329,049.61</u>
<b>Net Change in Fund Balance</b>	<b>\$(3,329,336.03)</b>

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>9001 · Current Secured</b>						
General Journal	01/15/2026	GJ 011526	105250 0 LEVY		JA6326-002	161,503.67
General Journal	01/15/2026	GJ 011526	105250 0 LEVY		JA6327-002	3,288.28
Total 9001 · Current Secured						164,791.95
<b>9002 · Current Unsecured</b>						
General Journal	01/26/2026	GJ 012626	105250 0 LEVY		JA6333-002	8,216.17
General Journal	01/26/2026	GJ 012626	105250 0 LEVY		JA6337-002	44,961.37
General Journal	01/26/2026	GJ 012626	105250 8 LEVY % 0		JA6337-012	60.12
Total 9002 · Current Unsecured						53,237.66
<b>9006 · Prior Unsecured</b>						
General Journal	01/26/2026	GJ 012626	105250 0 LEVY		JA6334-002	4,305.47
General Journal	01/26/2026	GJ 012626	105250 8 LEVY % 0		JA6334-014	36.38
Total 9006 · Prior Unsecured						4,341.85
<b>9041 · Supplemental Assessment Current</b>						
General Journal	01/20/2026	GJ 012026	105250 0 LEVY		JA6329-002	47,862.11
General Journal	01/26/2026	GJ 012626	105250 0 LEVY		JA6297-002	70,641.42
Total 9041 · Supplemental Assessment Current						118,503.53
<b>9042 · Supplemental Assessment Unsec</b>						
General Journal	01/26/2026	GJ 012626	105250 0 LEVY		JA6336-002	8,145.59
Total 9042 · Supplemental Assessment Unsec						8,145.59
<b>9043 · Supplemental Assessment Redemp.</b>						
General Journal	01/16/2026	GJ 011626	105250 0 % ADD PNLTY		JA6324-026	192.89
General Journal	01/16/2026	GJ 011626	105250 0 LEVY		JA6324-013	599.84
General Journal	01/16/2026	GJ 011626	105250 0 % DLNQ PNLTY		JA6324-021	63.53
General Journal	01/16/2026	GJ 011626	105250 0 LEVY		JA6330-013	1,109.78
General Journal	01/16/2026	GJ 011626	105250 0 % DLNQ PNLTY		JA6330-021	116.82
General Journal	01/16/2026	GJ 011626	105250 0 % ADD PNLTY		JA6330-026	290.32
Total 9043 · Supplemental Assessment Redemp.						2,373.18
<b>9201 · Interest</b>						
Deposit	01/31/2026		WestAmerica Bank		APR LOCKBOX INTEREST	48.23
Deposit	01/31/2026		WestAmerica Bank		Deposit	39.27
Total 9201 · Interest						87.50
<b>9280 · State Homeowners Prop Tax Reduc</b>						
General Journal	01/08/2026	GJ 010826	105250 0 LEVY		JA6325-002	0.28
General Journal	01/08/2026	GJ 010826	105250 0 LEVY		JA6325-007	16.11
General Journal	01/08/2026	GJ 010826	105250 0 LEVY		JA6325-013	131.15
General Journal	01/08/2026	GJ 010826	105250 0 LEVY		JA6325-019	26,545.49
General Journal	01/08/2026	GJ 010826	105250 0 LEVY		JA6325-029	95.28
Total 9280 · State Homeowners Prop Tax Reduc						26,788.31
<b>9367 · Other State Aid, Grant</b>						

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Sales Receipt	02/10/2026	10649	PARTNERSHIP HEALTHPLAN OF CA	PARTNERSHIP HEALTHPLAN OF CA		1,882,745.56
Total 9367 - Other State Aid, Grant						1,882,745.56
<b>9932 - Novato Ambulance Service Fees</b>						
Deposit	01/02/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	1,072.50
Deposit	01/02/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	759.10
Deposit	01/05/2026		EMS BILLING		Ambulance Billing EFT	141.65
Deposit	01/05/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	3,900.34
Deposit	01/05/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	123.53
Sales Receipt	01/06/2026	10542	USAA	USAA	EMS Ambulance Service Fees	126.37
Sales Receipt	01/06/2026	10543	Aflac Worldwide Headquarters	Aflac Worldwide Headquarters	EMS Ambulance Service Fees	118.50
Sales Receipt	01/06/2026	10544	HEALTH CARE PLAN	HEALTH CARE PLAN	EMS Ambulance Service Fees	244.69
Sales Receipt	01/06/2026	10545	ILWU-PMA Coastwise Claims	ILWU-PMA Coastwise Claims	EMS Ambulance Service Fees	126.92
Deposit	01/06/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	17,410.70
Deposit	01/06/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	3,501.24
Sales Receipt	01/07/2026	10546	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	419.04
Sales Receipt	01/07/2026	10547	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	2,044.67
Sales Receipt	01/07/2026	10548	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,226.50
Deposit	01/07/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	41,460.25
Sales Receipt	01/08/2026	10549	NIXON, CALEB	NIXON, CALEB	EMS Ambulance Service Fees	3,900.19
Sales Receipt	01/08/2026	10550	ZAFRA, JON	ZAFRA, JON	EMS Ambulance Service Fees	75.00
Deposit	01/08/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,687.06
Deposit	01/08/2026		DEPOSIT LOCKBOX		CALIFORNIA PACIFIC I HCCLAI...	544.22
Deposit	01/09/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	546.10
Deposit	01/12/2026		DEPOSIT LOCKBOX		KP FINANCIAL SVC - ACH	334,348.00
Deposit	01/12/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	4,670.00
Deposit	01/12/2026		DEPOSIT LOCKBOX		CALIFORNIA PACIFIC I HCCLAI...	525.25
Sales Receipt	01/13/2026	10522	HUMANA	HUMANA	EMS Ambulance Service Fees	408.24
Sales Receipt	01/13/2026	10523	HORIZON INSURANCE	HORIZON INSURANCE	EMS Ambulance Service Fees	147.72
Sales Receipt	01/13/2026	10524	American National Life Insurance	American National Life Insurance	EMS Ambulance Service Fees	149.06
Sales Receipt	01/13/2026	10525	MERITAIN	MERITAIN	EMS Ambulance Service Fees	658.18
Sales Receipt	01/13/2026	10526	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	401.81
Sales Receipt	01/13/2026	10527	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	4,364.17
Deposit	01/13/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	31,896.74
Deposit	01/13/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	5,225.14
Sales Receipt	01/14/2026	10536	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	579.78
Sales Receipt	01/14/2026	10537	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	266.93
Sales Receipt	01/14/2026	10538	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	3,047.93
Sales Receipt	01/14/2026	10539	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	595.02
Sales Receipt	01/14/2026	10540	HUMANA	HUMANA	EMS Ambulance Service Fees	292.57
Sales Receipt	01/14/2026	10541	COLONIAL PENN	COLONIAL PENN	EMS Ambulance Service Fees	124.18
Deposit	01/14/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	10,896.50
Deposit	01/14/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	4,973.67
Deposit	01/15/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,912.44
Deposit	01/16/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	289.46
Check	01/20/2026	807622259	YOUNG, MARY	YOUNG, MARY	RUN #F25031832 PT PD IS NOV...	-120.33
Deposit	01/20/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	20,924.78
Deposit	01/20/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	1,595.59
Sales Receipt	01/21/2026	10617	NAIL, PAMELA	NAIL, PAMELA	EMS Ambulance Service Fees	150.00
Deposit	01/21/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	640.40
Deposit	01/22/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	15,008.53
Deposit	01/22/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	608.51
Deposit	01/26/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	33,668.59
Deposit	01/26/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	569.97
Deposit	01/26/2026		DEPOSIT LOCKBOX		CALIFORNIA PACIFIC I HCCLAI...	557.44

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/27/2026	807622293	BURNS, ERIN	BURNS, ERIN	RUN #F25032145 / PT PD FOR ...	-125.27
Check	01/27/2026	807622294	BLUE SHIELD OF CALIFORNIA	BLUE SHIELD OF CALIFORNIA	RUN #F25012429 / PT HAS OTH...	-3,322.02
Deposit	01/27/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	23,976.23
Sales Receipt	01/28/2026	10607	UMR	UMR	EMS Ambulance Service Fees	4,484.84
Sales Receipt	01/28/2026	10608	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	372.10
Sales Receipt	01/28/2026	10609	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	146.26
Sales Receipt	01/28/2026	10610	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	562.22
Sales Receipt	01/28/2026	10611	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	399.73
Sales Receipt	01/28/2026	10612	HUMANA	HUMANA	EMS Ambulance Service Fees	280.73
Deposit	01/28/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	11,800.69
Deposit	01/28/2026		DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	552.75
Check	01/29/2026	807622323	COWAN, CHRISTIAN B.	COWAN, CHRISTIAN B.	RUN #F25001975 / PT PD IS A N...	-487.50
Check	01/29/2026	807622324	BLUE CROSS OF CALIFORNIA-	BLUE CROSS OF CALIFORNIA-	RUN #F24031398 / INS PD IN E...	-733.68
Sales Receipt	01/29/2026	10613	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	123.08
Deposit	01/29/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	120.70
Deposit	01/30/2026		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,293.37
Sales Receipt	02/02/2026	10630	HUMANA	HUMANA	EMS Ambulance Service Fees	411.01
Sales Receipt	02/04/2026	10631	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	152.33
Sales Receipt	02/04/2026	10632	ZAFRA, JON	ZAFRA, JON	EMS Ambulance Service Fees	100.00
Check	02/05/2026	807622336	MEREDITH, GWEN	MEREDITH, GWEN	RUN #F25031109 / PT PD IS NO...	-141.38
Sales Receipt	02/05/2026	10633	MERITAIN	MERITAIN	EMS Ambulance Service Fees	936.18
Sales Receipt	02/05/2026	10634	ALBATINI, CAROL	ALBATINI, CAROL	EMS Ambulance Service Fees	50.00
Sales Receipt	02/05/2026	10635	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	125.82
Sales Receipt	02/09/2026	10638	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	99.05
Check	02/10/2026	807622365	WIVIOTT, HOWARD	WIVIOTT, HOWARD	RUN #F25033303 / PT PD IS A N...	-127.65
Check	02/10/2026	807622366	ZUCCONI, LINDA	ZUCCONI, LINDA	RUN #F25038788 / PT PD IS A N...	-126.74
Check	02/10/2026	807622367	DEPARTMENT OF HEALTH CARE SERVI...	DEPARTMENT OF HEALTH CARE SERVICE...	RUN #F25038020 / MEDI-CAL O...	-1,038.16
Sales Receipt	02/11/2026	10663	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	357.29
Sales Receipt	02/17/2026	10664	ZENITH AMERICAN SOLUTIONS	ZENITH AMERICAN SOLUTIONS	EMS Ambulance Service Fees	604.51
Sales Receipt	02/18/2026	10666	ADAMS, JILLIAN	ADAMS, JILLIAN	EMS Ambulance Service Fees	300.00
Sales Receipt	02/18/2026	10667	OPTUM FINANCIAL	OPTUM FINANCIAL	EMS Ambulance Service Fees	912.08
Sales Receipt	02/18/2026	10668	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,950.88
Check	02/24/2026	807622429	RESOLVE INSURANCE SYSTEMS	RESOLVE INSURANCE SYSTEMS	INV #JANUARY 2026	-1,146.58
Check	02/24/2026	807622439	HUMANA	HUMANA	RUN #F25005301 / PT HAD PRL...	-389.48
Check	02/24/2026	807622440	SHEPPARD PARTNERS, INC	SHEPPARD PARTNERS, INC	RUN #F25037525 / INS PD AND ...	-127.29
Check	02/26/2026	807622465	THE RAWLING COMPANY	THE RAWLING COMPANY	RUN #F25016024 KAISER PD T...	-2,521.82
Check	02/26/2026	807622466	UNITED HEALTHCARE - RECOVERY SER...	UNITED HEALTHCARE - RECOVERY SERVI...	INS OVERPD FOR MULTIPLE P...	-50.40

Total 9932 · Novato Ambulance Service Fees

601,578.72

**9940 · Other Refunds/Reimbursements**

Check	01/08/2026	807622178	ALL TRUSS, INC	ALL TRUSS, INC	2533 / FINAL PAYMENT	-2,327.00
Check	01/08/2026	807622205	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #2493 / B65	-51.72
Check	01/08/2026	807622205	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #525847 / B65	-126.97
Sales Receipt	01/08/2026	10551	MEGEREDCHIAN LAW, APC	MEGEREDCHIAN LAW, APC	Other Refunds/Reimbursements	15.00
Sales Receipt	01/15/2026	10555	INDUSTRIAL EMERGENCY COUNCIL cust...	INDUSTRIAL EMERGENCY COUNCIL custo...	Other Refunds/Reimbursements	19,105.63
Sales Receipt	01/15/2026	10556	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	01/15/2026	10557	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	01/15/2026	10573	BD&J	BD&J	Other Refunds/Reimbursements	15.00
Sales Receipt	01/15/2026	10574	O'CONNOR RUNCKEL & O'MALLEY LLP	O'CONNOR RUNCKEL & O'MALLEY LLP	Other Refunds/Reimbursements	15.00
Sales Receipt	01/15/2026	10576	RAGGHIANI FREITAS, LLP	RAGGHIANI FREITAS, LLP	Other Refunds/Reimbursements	275.00
Sales Receipt	01/15/2026	10577	RAGGHIANI FREITAS, LLP	RAGGHIANI FREITAS, LLP	Other Refunds/Reimbursements	275.00
Sales Receipt	01/15/2026	10578	RAGGHIANI FREITAS, LLP	RAGGHIANI FREITAS, LLP	Other Refunds/Reimbursements	275.00
Sales Receipt	01/15/2026	10579	RAGGHIANI FREITAS, LLP	RAGGHIANI FREITAS, LLP	Other Refunds/Reimbursements	275.00
Sales Receipt	01/28/2026	10585	WALLACE, KEITH	WALLACE, KEITH	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10586	IELMORINI, JAKE	IELMORINI, JAKE	Other Refunds/Reimbursements	140.00

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Sales Receipt	01/28/2026	10587	CHAMBERS, COLIN	CHAMBERS, COLIN	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10588	CHAPMAN, ELLIOT	CHAPMAN, ELLIOT	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10589	SCHARNINGHAUSEN, WILL	SCHARNINGHAUSEN, WILL	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10590	CASTLEBERRY, JAKE	CASTLEBERRY, JAKE	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10591	ILLINGWORTH, GAVIN	ILLINGWORTH, GAVIN	Other Refunds/Reimbursements	280.00
Sales Receipt	01/28/2026	10592	COLMAN, EZRA	COLMAN, EZRA	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10593	DECKER, RYAN	DECKER, RYAN	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10594	POPE, BEN	POPE, BEN	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10595	BELL, JACOB	BELL, JACOB	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10596	BUCHEISTER, BRANDON	BUCHEISTER, BRANDON	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10597	HATFIELD, JASON	HATFIELD, JASON	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10598	WALLACE, KEITH	WALLACE, KEITH	Other Refunds/Reimbursements	280.00
Sales Receipt	01/28/2026	10599	LEWIS, MATTHEW	LEWIS, MATTHEW	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10600	NEWMAN, MARK	NEWMAN, MARK	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10601	RICHARDSON, JONATHAN	RICHARDSON, JONATHAN	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10602	ELKINGTON, DANIEL	ELKINGTON, DANIEL	Other Refunds/Reimbursements	140.00
Sales Receipt	01/28/2026	10603	ILLINGWORTH, GAVIN	ILLINGWORTH, GAVIN	Other Refunds/Reimbursements	420.00
Sales Receipt	01/28/2026	10604	FISCHER, RYAN	FISCHER, RYAN	Other Refunds/Reimbursements	140.00
Sales Receipt	01/29/2026	10614	PACIFIC DOCU-SCAN	PACIFIC DOCU-SCAN	Other Refunds/Reimbursements	15.00
Sales Receipt	01/30/2026	10622	MARTINO & ROSSI LAW FIRM	MARTINO & ROSSI LAW FIRM	Other Refunds/Reimbursements	15.00
Sales Receipt	01/30/2026	10623	HORVE, SHERRI	HORVE, SHERRI	Other Refunds/Reimbursements	15.00
Sales Receipt	01/30/2026	10624	FARAHI LAW FIRM, APC	FARAHI LAW FIRM, APC	Other Refunds/Reimbursements	15.00
Total 9940 · Other Refunds/Reimbursements						21,194.94
<b>9943 · Health Premium Reimbursements</b>						
Sales Receipt	01/15/2026	10552	PETERSON, TED	PETERSON, TED	Health Premium	1,281.60
Sales Receipt	01/15/2026	10559	MCERA	MCERA	Health Premium Reimb.	30,450.05
Deposit	01/22/2026	12134	NOVATO FIRE PROTECTION DIST		Health Premium Reimb.	16,643.34
Deposit	01/22/2026	12158	NOVATO FIRE PROTECTION DIST		Health Premium Reimb.	16,848.32
Deposit	01/22/2026	12168	NOVATO FIRE PROTECTION DIST		Health Premium Reimb.	18,287.08
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-74,708.00
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-517.80
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-7,249.02
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-1,035.57
Sales Receipt	02/10/2026	10648	MCERA	MCERA	Health Premium Reimb.	34,196.97
Deposit	02/19/2026	12187	NOVATO FIRE PROTECTION DIST.		Health Preium Reimbursement	18,086.23
Sales Receipt	02/20/2026	10650	MARSHALL, PHOEBE D	MARSHALL, PHOEBE D	Health Premium	2,861.52
Total 9943 · Health Premium Reimbursements						55,144.72
Total Income						2,938,933.51
Gross Profit						2,938,933.51
<b>Expense</b>						
<b>1003 · Regular Staff Salaries</b>						
Check	01/09/2026	807622220	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 Payroll	862,281.39
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll Salaries	-862,281.39
General Journal	01/15/2026	PR 011526	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	CASE,GRIFFEN	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	ETHINGTON,JAKE MORRIS	ADP PAYROLL IMPORT	Regular Earnings	5,746.20
General Journal	01/15/2026	PR 011526	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	2,591.49
General Journal	01/15/2026	PR 011526	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	6,128.50

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/15/2026	PR 011526	MOSQUEDA,EVERARDO	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	NELSON,MAREN	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	5,746.20
General Journal	01/15/2026	PR 011526	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	1,713.12
General Journal	01/15/2026	PR 011526	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	STORK,KRISTOPHER	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	01/15/2026	PR 011526	VANDERVOORT,WYATT	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/15/2026	PR 011526	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,352.21
General Journal	01/15/2026	PR 011526	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	HAKENEN,AARON K	ADP PAYROLL IMPORT	WORKERS COMP	3,917.68
General Journal	01/15/2026	PR 011526	SCOTT,NICOLE M	ADP PAYROLL IMPORT	WORKERS COMP	4,796.05
General Journal	01/15/2026	PR 011526	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,708.00
General Journal	01/15/2026	PR 011526	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	01/15/2026	PR 011526	SHAW,DERRICK	ADP PAYROLL IMPORT	Regular Earnings	6,582.21
General Journal	01/15/2026	PR 011526	WADE, DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,587.95
General Journal	01/15/2026	PR 011526	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	2,114.81
General Journal	01/15/2026	PR 011526	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	1,831.85
General Journal	01/15/2026	PR 011526	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	01/15/2026	PR 011526	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	2,171.12
General Journal	01/15/2026	PR 011526	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	3,116.74
General Journal	01/15/2026	PR 011526	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	01/15/2026	PR 011526	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,533.84
General Journal	01/15/2026	PR 011526	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	7,379.69

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/15/2026	PR 011526	SHELIN, BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/15/2026	PR 011526	SMITH, BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	01/15/2026	PR 011526	SWANSON, TYLER J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	VALUCH, OWEN E	ADP PAYROLL IMPORT	Regular Earnings	4,460.33
General Journal	01/15/2026	PR 011526	WEHR, DONALD J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/15/2026	PR 011526	ZANONI, JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/15/2026	PR 011526	BLANDON, MARVIN J	ADP PAYROLL IMPORT	WORKERS COMP	5,264.88
General Journal	01/15/2026	PR 011526	BLUE, FOREST H	ADP PAYROLL IMPORT	WORKERS COMP	5,547.84
General Journal	01/15/2026	PR 011526	DICOCHEA, JOHN S	ADP PAYROLL IMPORT	WORKERS COMP	6,764.97
General Journal	01/15/2026	PR 011526	VALUCH, OWEN E	ADP PAYROLL IMPORT	WORKERS COMP	2,919.36
General Journal	01/15/2026	PR 011526	PETERS, DANIEL J	ADP PAYROLL IMPORT	LIVING STIPEND	1,000.00
General Journal	01/15/2026	PR 011526	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/15/2026	PR 011526	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/15/2026	PR 011526	FREEDMAN, SCOTT R	ADP PAYROLL IMPORT	Regular Earnings	1,104.00
General Journal	01/15/2026	PR 011526	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	5,008.33
General Journal	01/15/2026	PR 011526	LOZADA, RICARDO	ADP PAYROLL IMPORT	Regular Earnings	3,985.42
General Journal	01/15/2026	PR 011526	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/15/2026	PR 011526	NGUYEN, JESSICA	ADP PAYROLL IMPORT	Regular Earnings	3,755.21
General Journal	01/15/2026	PR 011526	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	01/15/2026	PR 011526	PETERS, DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	10,024.52
General Journal	01/15/2026	PR 011526	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	8,215.91
General Journal	01/15/2026	PR 011526	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,121.76
General Journal	01/15/2026	PR 011526	WALRAVEN, GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	01/15/2026	PR 011526	WHITTET, JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	1,856.80
General Journal	01/15/2026	PR 011526	WHITTET, JEFFREY J	ADP PAYROLL IMPORT	WORKERS COMP	6,602.86
General Journal	01/15/2026	PR 011526	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	Regular Earnings	7,748.67
General Journal	01/15/2026	PR 011526	TAUL, MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
Check	01/22/2026	807622277	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/2026 Payroll	800,687.74
General Journal	01/23/2026	PR 012326			01-31-2026 Payroll Salaries	-800,687.74
General Journal	01/30/2026	PR 013126	TELDESCHI, MARC R	ADP PAYROLL IMPORT	REG	10,997.56
General Journal	01/30/2026	PR 013126	BOWLDS, ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	CASE, GRIFFEN	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	ETHINGTON, JAKE MORRIS	ADP PAYROLL IMPORT	Regular Earnings	5,746.20
General Journal	01/30/2026	PR 013126	FARRIS, CHAD	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	FONSECA, JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	HAKENEN, AARON K	ADP PAYROLL IMPORT	Regular Earnings	2,591.49
General Journal	01/30/2026	PR 013126	KOPPERT, JAMES K	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	MEYER, GREGORY	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	MOSQUEDA, EVERARDO	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	MYER, JARED	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	NELSON, MAREN	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	PACK, ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	PERRY, LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	PETERS, DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	PHILLIPS, RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	5,746.20
General Journal	01/30/2026	PR 013126	POARCH, DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	RHOADES, ERIN N	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	SCOTT, NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	1,713.12
General Journal	01/30/2026	PR 013126	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	SOLAR, DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	STORK, KRISTOPHER	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	TELDESCHI, MARC R	ADP PAYROLL IMPORT	Regular Earnings	9,305.63
General Journal	01/30/2026	PR 013126	VANDERVOORT, WYATT	ADP PAYROLL IMPORT	Regular Earnings	6,128.50
General Journal	01/30/2026	PR 013126	WAGER, SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,352.21

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/30/2026	PR 013126	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	HAKENEN,AARON K	ADP PAYROLL IMPORT	WORKERS COMP	3,917.68
General Journal	01/30/2026	PR 013126	SCOTT,NICOLE M	ADP PAYROLL IMPORT	WORKERS COMP	4,796.05
General Journal	01/30/2026	PR 013126	OSGOOD,LYNNE	ADP PAYROLL IMPORT	REG	10,997.56
General Journal	01/30/2026	PR 013126	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,708.00
General Journal	01/30/2026	PR 013126	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	9,305.63
General Journal	01/30/2026	PR 013126	SHAW,DERRICK	ADP PAYROLL IMPORT	Regular Earnings	6,582.21
General Journal	01/30/2026	PR 013126	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,587.95
General Journal	01/30/2026	PR 013126	DAGUE,KYLE M	ADP PAYROLL IMPORT	REG	10,473.87
General Journal	01/30/2026	PR 013126	MESENBURG,ERICH W	ADP PAYROLL IMPORT	REG	10,473.87
General Journal	01/30/2026	PR 013126	SMITH,BARRETT A	ADP PAYROLL IMPORT	REG	10,473.87
General Journal	01/30/2026	PR 013126	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	2,114.81
General Journal	01/30/2026	PR 013126	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	1,831.85
General Journal	01/30/2026	PR 013126	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	8,862.51
General Journal	01/30/2026	PR 013126	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	2,171.12
General Journal	01/30/2026	PR 013126	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	1,573.48
General Journal	01/30/2026	PR 013126	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	-3,116.74
General Journal	01/30/2026	PR 013126	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,820.36
General Journal	01/30/2026	PR 013126	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	8,862.51
General Journal	01/30/2026	PR 013126	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,533.84
General Journal	01/30/2026	PR 013126	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	6,509.17
General Journal	01/30/2026	PR 013126	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	8,862.51
General Journal	01/30/2026	PR 013126	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	1,851.55
General Journal	01/30/2026	PR 013126	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	7,379.69
General Journal	01/30/2026	PR 013126	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,932.27
General Journal	01/30/2026	PR 013126	BLANDON,MARVIN J	ADP PAYROLL IMPORT	WORKERS COMP	5,264.88
General Journal	01/30/2026	PR 013126	BLUE,FOREST H	ADP PAYROLL IMPORT	WORKERS COMP	5,547.84
General Journal	01/30/2026	PR 013126	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	WORKERS COMP	6,764.97
General Journal	01/30/2026	PR 013126	FLETCHER,DONALD M	ADP PAYROLL IMPORT	WORKERS COMP	5,806.21
General Journal	01/30/2026	PR 013126	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	5,559.33
General Journal	01/30/2026	PR 013126	VALUCH,OWEN E	ADP PAYROLL IMPORT	WORKERS COMP	5,528.14

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/30/2026	PR 013126	PETERS,DANIEL J	ADP PAYROLL IMPORT	LIVING STIPEND	1,000.00
General Journal	01/30/2026	PR 013126	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	REG	2,413.84
General Journal	01/30/2026	PR 013126	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/30/2026	PR 013126	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/30/2026	PR 013126	FREEDMAN,SCOTT R	ADP PAYROLL IMPORT	Regular Earnings	1,472.00
General Journal	01/30/2026	PR 013126	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	5,008.33
General Journal	01/30/2026	PR 013126	LOZADA,RICARDO	ADP PAYROLL IMPORT	Regular Earnings	3,985.42
General Journal	01/30/2026	PR 013126	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	01/30/2026	PR 013126	NGUYEN,JESSICA	ADP PAYROLL IMPORT	Regular Earnings	3,755.21
General Journal	01/30/2026	PR 013126	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	01/30/2026	PR 013126	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	10,024.52
General Journal	01/30/2026	PR 013126	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	8,215.91
General Journal	01/30/2026	PR 013126	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,121.76
General Journal	01/30/2026	PR 013126	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	01/30/2026	PR 013126	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	2,050.03
General Journal	01/30/2026	PR 013126	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	WORKERS COMP	15,839.32
General Journal	01/30/2026	PR 013126	TAUL,MIKE S	ADP PAYROLL IMPORT	REG	10,997.56
General Journal	01/30/2026	PR 013126	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	7,748.67
General Journal	01/30/2026	PR 013126	BRINEGAR,MAX M	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/30/2026	PR 013126	DERUVO, ISABELLA	ADP PAYROLL IMPORT	Regular Earnings	330.00
General Journal	01/30/2026	PR 013126	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	616.00
General Journal	01/30/2026	PR 013126	QUINCI,FRANCESCO	ADP PAYROLL IMPORT	Regular Earnings	300.00
General Journal	01/30/2026	PR 013126	ROGERS,EMMA	ADP PAYROLL IMPORT	Regular Earnings	60.00
General Journal	01/30/2026	PR 013126	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	9,305.63
General Journal	01/30/2026	PR 013126	TAYLOR,SOPHIA	ADP PAYROLL IMPORT	Regular Earnings	66.00
Check	02/26/2026	807622441	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/2026 Payroll	776,250.54
Total 1003 - Regular Staff Salaries						1,960,943.98
<b>1019 - CTO Pay</b>						
General Journal	01/30/2026	PR 013126	TELDESCHI,MARC R	ADP PAYROLL IMPORT	OC CTO2 paid	3,235.77
Total 1019 - CTO Pay						3,235.77
<b>1020 - Overtime - Callback</b>						
General Journal	01/15/2026	PR 011526	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/15/2026	PR 011526	CASE,GRIFFEN	ADP PAYROLL IMPORT	O/T	3,106.37
General Journal	01/15/2026	PR 011526	ETHINGTON,JAKE MORRIS	ADP PAYROLL IMPORT	O/T	2,841.60
General Journal	01/15/2026	PR 011526	FARRIS,CHAD	ADP PAYROLL IMPORT	O/T	5,114.14
General Journal	01/15/2026	PR 011526	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/15/2026	PR 011526	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	5,492.96
General Journal	01/15/2026	PR 011526	MOSQUEDA,EVERARDO	ADP PAYROLL IMPORT	O/T	4,848.96
General Journal	01/15/2026	PR 011526	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/15/2026	PR 011526	MYER,JARED	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/15/2026	PR 011526	NELSON,MAREN	ADP PAYROLL IMPORT	O/T	909.18
General Journal	01/15/2026	PR 011526	PACK,ETHAN K.	ADP PAYROLL IMPORT	O/T	7,273.44
General Journal	01/15/2026	PR 011526	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	1,931.40
General Journal	01/15/2026	PR 011526	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	5,794.20
General Journal	01/15/2026	PR 011526	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	O/T	1,931.40
General Journal	01/15/2026	PR 011526	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/15/2026	PR 011526	STORK,KRISTOPHER	ADP PAYROLL IMPORT	O/T	3,636.72
General Journal	01/15/2026	PR 011526	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	878.49
General Journal	01/15/2026	PR 011526	VANDERVOORT,WYATT	ADP PAYROLL IMPORT	O/T	4,848.96
General Journal	01/15/2026	PR 011526	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	5,150.40
General Journal	01/15/2026	PR 011526	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	4,113.36
General Journal	01/15/2026	PR 011526	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	6,568.56
General Journal	01/15/2026	PR 011526	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	7,171.20

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/15/2026	PR 011526	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	6,568.56
General Journal	01/15/2026	PR 011526	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	6,255.74
General Journal	01/15/2026	PR 011526	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	6,568.56
General Journal	01/15/2026	PR 011526	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	4,113.36
General Journal	01/15/2026	PR 011526	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	4,379.04
General Journal	01/15/2026	PR 011526	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	4,113.36
General Journal	01/15/2026	PR 011526	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	124.50
General Journal	01/15/2026	PR 011526	PACE,JASON A	ADP PAYROLL IMPORT	O/T	9,657.00
General Journal	01/15/2026	PR 011526	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	2,189.52
General Journal	01/15/2026	PR 011526	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	2,056.68
General Journal	01/15/2026	PR 011526	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	6,598.52
General Journal	01/15/2026	PR 011526	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	15,417.87
General Journal	01/15/2026	PR 011526	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	5,794.20
General Journal	01/15/2026	PR 011526	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	7,171.20
General Journal	01/15/2026	PR 011526	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	42.85
General Journal	01/15/2026	PR 011526	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	8,758.08
General Journal	01/15/2026	PR 011526	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	10,947.60
General Journal	01/15/2026	PR 011526	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	4,470.27
General Journal	01/15/2026	PR 011526	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	2,056.68
General Journal	01/15/2026	PR 011526	KEENA, JEFF T	ADP PAYROLL IMPORT	OT DAY CAPT	2,189.52
General Journal	01/15/2026	PR 011526	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT DAY CAPT	2,189.52
General Journal	01/30/2026	PR 013126	FARRIS,CHAD	ADP PAYROLL IMPORT	O/T	1,818.36
General Journal	01/30/2026	PR 013126	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	1,931.40
General Journal	01/30/2026	PR 013126	MYER,JARED	ADP PAYROLL IMPORT	O/T	321.90
General Journal	01/30/2026	PR 013126	NELSON,MAREN	ADP PAYROLL IMPORT	O/T	4,754.25
General Journal	01/30/2026	PR 013126	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	80.48
General Journal	01/30/2026	PR 013126	PETERS,DANIEL G	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/30/2026	PR 013126	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	O/T	1,704.96
General Journal	01/30/2026	PR 013126	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	5,794.20
General Journal	01/30/2026	PR 013126	STORK,KRISTOPHER	ADP PAYROLL IMPORT	O/T	492.47
General Journal	01/30/2026	PR 013126	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	3,476.20
General Journal	01/30/2026	PR 013126	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/30/2026	PR 013126	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	2,213.06
General Journal	01/30/2026	PR 013126	MYER,JARED	ADP PAYROLL IMPORT	REG Split	643.80
General Journal	01/30/2026	PR 013126	OSGOOD,LYNNE	ADP PAYROLL IMPORT	O/T	214.00
General Journal	01/30/2026	PR 013126	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	342.78
General Journal	01/30/2026	PR 013126	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	5,473.80
General Journal	01/30/2026	PR 013126	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	2,189.52
General Journal	01/30/2026	PR 013126	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	10,373.34
General Journal	01/30/2026	PR 013126	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	2,399.46
General Journal	01/30/2026	PR 013126	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	O/T	10,947.60
General Journal	01/30/2026	PR 013126	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	2,554.44
General Journal	01/30/2026	PR 013126	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	4,113.36
General Journal	01/30/2026	PR 013126	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	6,568.56
General Journal	01/30/2026	PR 013126	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	85.70
General Journal	01/30/2026	PR 013126	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	3,862.80
General Journal	01/30/2026	PR 013126	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	2,189.52
General Journal	01/30/2026	PR 013126	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	6,170.04
General Journal	01/30/2026	PR 013126	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	5,022.33
General Journal	01/30/2026	PR 013126	MEZQUITA,DAVID	ADP PAYROLL IMPORT	O/T	383.10
General Journal	01/30/2026	PR 013126	PACE,JASON A	ADP PAYROLL IMPORT	O/T	80.48
General Journal	01/30/2026	PR 013126	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	17,516.16
General Journal	01/30/2026	PR 013126	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	1,931.40
General Journal	01/30/2026	PR 013126	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	2,189.52
General Journal	01/30/2026	PR 013126	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	7,806.08
General Journal	01/30/2026	PR 013126	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	7,639.32

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/30/2026	PR 013126	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	91.23
General Journal	01/30/2026	PR 013126	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	13,137.12
General Journal	01/30/2026	PR 013126	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	4,470.27
General Journal	01/30/2026	PR 013126	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	REG Split	729.84
General Journal	01/30/2026	PR 013126	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	REG Split	729.84
General Journal	01/30/2026	PR 013126	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	O/T	1,609.38
General Journal	01/30/2026	PR 013126	BERNUVO, ISABELLA	ADP PAYROLL IMPORT	O/T	88.00
General Journal	01/30/2026	PR 013126	QUINCI,FRANCESCO	ADP PAYROLL IMPORT	O/T	88.00
General Journal	01/30/2026	PR 013126	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	2,192.85
General Journal	01/30/2026	PR 013126	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT DAY CAPT	4,379.04
Total 1020 · Overtime - Callback						361,113.53
<b>1021 · Out of Class Pay</b>						
General Journal	01/15/2026	PR 011526	GODOY,RICHARD S	ADP PAYROLL IMPORT	OUTOF CLASS CP	177.12
General Journal	01/30/2026	PR 013126	MESENBURG,ERICH W	ADP PAYROLL IMPORT	OOC FIRE CHIEF	703.42
General Journal	01/30/2026	PR 013126	TAUL,MIKE S	ADP PAYROLL IMPORT	OOC FIRE CHIEF	190.57
Total 1021 · Out of Class Pay						1,071.11
<b>1022 · Director Fees</b>						
General Journal	01/15/2026	PR 011526	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	01/15/2026	PR 011526	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	01/15/2026	PR 011526	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	01/30/2026	PR 013126	FRANCISCO,SHANE G.	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	01/30/2026	PR 013126	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	01/30/2026	PR 013126	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	01/30/2026	PR 013126	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
Total 1022 · Director Fees						2,200.00
<b>1023 · Response Pay</b>						
General Journal	01/15/2026	PR 011526	CONNER, JUSTIN	ADP PAYROLL IMPORT	EMERG RESPON	553.05
General Journal	01/15/2026	PR 011526	SHAW,DERRICK	ADP PAYROLL IMPORT	EMERG RESPON	550.26
Total 1023 · Response Pay						1,103.31
<b>1402 · Retirement</b>						
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/31/25 Payroll	67,001.63
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/31/25 Payroll	8,150.31
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/31/25 Payroll	120,462.53
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/31/25 Payroll	18,907.87
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/31/25 Payroll	7,941.09
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	11/30/25 Payroll	58,157.78
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	11/30/25 Payroll	11,157.04
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	11/30/25 Payroll	114,104.05
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	11/30/25 Payroll	20,326.76
Check	01/07/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	11/30/25 Payroll	7,797.99
Check	01/08/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/15/2025 Payroll	118,781.62
Check	01/08/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/15/2025 Payroll	14,259.06
Check	01/08/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/15/2025 Payroll	216,199.11
Check	01/08/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/15/2025 Payroll	19,831.12
Check	01/08/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	12/15/2025 Payroll	11,987.06
Check	01/09/2026	807622221	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	67,001.63
Check	01/09/2026	807622221	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	11,601.85
Check	01/09/2026	807622221	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	120,462.53
Check	01/09/2026	807622221	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	20,326.76
Check	01/09/2026	807622221	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	7,941.09

**Novato Fire Protection District  
Revenues and Expenditures Detail**

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll MCERA	-67,001.63
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll MCERA	-11,601.85
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll MCERA	-120,462.53
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll MCERA	-20,326.76
General Journal	01/09/2026	PR 011526			01-15-2026 Payroll MCERA	-7,941.09
Check	01/15/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	67,001.63
Check	01/15/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	11,601.85
Check	01/15/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	120,462.53
Check	01/15/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	20,326.76
Check	01/15/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/26 MCERA Retirement	7,941.09
Check	01/22/2026	807622278	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 Payroll	73,035.91
Check	01/22/2026	807622278	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 Payroll	16,434.01
Check	01/22/2026	807622278	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 Payroll	137,388.13
Check	01/22/2026	807622278	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 Payroll	26,361.04
Check	01/22/2026	807622278	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 Payroll	13,952.13
General Journal	01/23/2026	PR 012326	MCERA		01-31-2026 Payroll MCERA	-73,035.91
General Journal	01/23/2026	PR 012326	MCERA		01-31-2026 Payroll MCERA	-16,434.01
General Journal	01/23/2026	PR 012326	MCERA		01-31-2026 Payroll MCERA	-137,388.13
General Journal	01/23/2026	PR 012326	MCERA		01-31-2026 Payroll MCERA	-26,361.04
General Journal	01/23/2026	PR 012326	MCERA		01-31-2026 Payroll MCERA	-13,952.13
Check	01/27/2026	807622292	TAUL, MICHAEL	TAUL, MICHAEL	MCERA RETIREMENT REIMBU...	2,987.27
Check	02/26/2026	807622442	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 Payroll	67,238.26
Check	02/26/2026	807622442	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 Payroll	12,019.14
Check	02/26/2026	807622442	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 Payroll	121,027.94
Check	02/26/2026	807622442	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 Payroll	20,563.39
Check	02/26/2026	807622442	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 Payroll	9,349.89
Total 1402 · Retirement						1,275,584.77
<b>1404 · FICA Medicare</b>						
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,299.23
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	447.60
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	5,155.11
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	952.31
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	49.60
General Journal	01/15/2026	PR 011526	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	257.96
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	2,906.39
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	605.60
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	5,233.20
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,003.35
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	86.80
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	541.90
General Journal	01/30/2026	PR 013126	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	100.07
Total 1404 · FICA Medicare						20,639.12
<b>1502 · Life Insurance</b>						
Check	01/22/2026	807622267	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	FEB 2026 LIFE	2,222.50
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-319.76
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-54.88
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-436.73
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-147.50
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-33.83
Check	02/18/2026	807622378	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	MARCH 2026 LIFE	2,256.70
Total 1502 · Life Insurance						3,486.50

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
<b>1510 - Dental Insurance</b>						
Check	01/22/2026	807622267	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	FEB 2026 DENTAL	28,847.88
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-2,238.33
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-384.13
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-3,057.13
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-1,032.52
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-236.83
Check	02/18/2026	807622378	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	MARCH 2026 DENTAL	29,800.17
Total 1510 - Dental Insurance						51,699.11
<b>1513 - Health Insurance</b>						
Check	01/12/2026	12164	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/26 PYRL RHS	3,967.09
Check	01/12/2026	12164	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/26 PYRL RHS	585.01
Check	01/12/2026	12164	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/26 PYRL RHS	5,185.04
Check	01/12/2026	12164	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/26 PYRL RHS	1,074.81
Check	01/12/2026	12164	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/26 PYRL RHS	261.70
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	96,634.79
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	17,326.33
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	135,058.10
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	45,871.13
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	9,130.60
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	118.37
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	21.22
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	165.43
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	56.18
Check	01/20/2026	EFT	CalPERS	CalPERS	01/31/26 CalPERS Premium	11.18
Check	01/22/2026	807622279	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	96,551.51
Check	01/22/2026	807622279	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	17,311.39
Check	01/22/2026	807622279	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	134,941.72
Check	01/22/2026	807622279	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	45,831.60
Check	01/22/2026	807622279	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	9,122.73
Check	01/22/2026	807622280	KEADY, TRISTAN	KEADY, TRISTAN	Advanced Disability Payment - 01...	-303.90
General Journal	01/23/2026	PR 012326	CalPERS	CalPERS	01-31-2026 Payroll CalPERS	-96,551.51
General Journal	01/23/2026	PR 012326	CalPERS	CalPERS	01-31-2026 Payroll CalPERS	-17,311.39
General Journal	01/23/2026	PR 012326	CalPERS	CalPERS	01-31-2026 Payroll CalPERS	-134,941.72
General Journal	01/23/2026	PR 012326	CalPERS	CalPERS	01-31-2026 Payroll CalPERS	-45,831.60
General Journal	01/23/2026	PR 012326	CalPERS	CalPERS	01-31-2026 Payroll CalPERS	-9,122.73
Check	01/26/2026	12174	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/31/26 PYRL RHS	4,005.51
Check	01/26/2026	12174	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/31/26 PYRL RHS	623.43
Check	01/26/2026	12174	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/31/26 PYRL RHS	5,300.30
Check	01/26/2026	12174	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/31/26 PYRL RHS	1,113.23
Check	01/26/2026	12174	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/31/26 PYRL RHS	300.12
Check	01/27/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	96,551.51
Check	01/27/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	17,311.39
Check	01/27/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	134,941.72
Check	01/27/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	45,831.60
Check	01/27/2026	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/26 CalPERS Premium	9,122.73
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-23,449.62
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-4,241.51
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-32,099.02
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-10,785.93
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-2,352.84
Check	02/11/2026	807622368	KEADY, TRISTAN	KEADY, TRISTAN	Advanced Disability Payment - 02...	-303.90
Check	02/11/2026	12183	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/15/26 PYRL RHS	4,155.57
Check	02/11/2026	12183	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/15/26 PYRL RHS	623.43

**Novato Fire Protection District  
Revenues and Expenditures Detail**

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	02/11/2026	12183	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/15/26 PYRL RHS	5,150.24
Check	02/11/2026	12183	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/15/26 PYRL RHS	1,113.23
Check	02/11/2026	12183	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/15/26 PYRL RHS	300.12
Check	02/25/2026	12194	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/28/26 PYRL RHS	4,005.51
Check	02/25/2026	12194	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/28/26 PYRL RHS	623.43
Check	02/25/2026	12194	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/28/26 PYRL RHS	5,300.30
Check	02/25/2026	12194	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/28/26 PYRL RHS	1,113.23
Check	02/25/2026	12194	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	02/28/26 PYRL RHS	300.12
Check	02/26/2026	807622443	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 CalPERS Premium	96,673.46
Check	02/26/2026	807622443	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 CalPERS Premium	17,333.26
Check	02/26/2026	807622443	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 CalPERS Premium	135,112.14
Check	02/26/2026	807622443	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 CalPERS Premium	45,889.49
Check	02/26/2026	807622443	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	02/28/26 CalPERS Premium	9,134.25
Check	02/26/2026	807622444	KEADY, TRISTAN	KEADY, TRISTAN	Advanced Disability Payment - 02...	-303.90
Total 1513 · Health Insurance						883,555.68
<b>1514 · Vision Plan</b>						
Check	01/22/2026	807622267	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	FEB 2026 VISION	2,215.92
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-159.87
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-27.44
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-218.37
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-73.75
General Journal	01/31/2026	GJ 013126	Reclass insurance receipts	Reclass insurance receipts		-16.92
Check	02/18/2026	807622378	FRMS-FIRE RISK MANAGEMENT SERVIC...	FRMS-FIRE RISK MANAGEMENT SERVICES	MARCH 2026 VISION	2,528.36
Total 1514 · Vision Plan						4,247.93
<b>1517 · Administrative Allowance</b>						
General Journal	01/15/2026	PR 011526	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	01/15/2026	PR 011526	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	FREEDMAN,SCOTT R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	LOZADA,RICARDO	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	NGUYEN,JESSICA	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/15/2026	PR 011526	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	01/30/2026	PR 013126	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	FREEDMAN,SCOTT R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	LOZADA,RICARDO	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	NGUYEN,JESSICA	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00

**Novato Fire Protection District  
Revenues and Expenditures Detail**

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	01/30/2026	PR 013126	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/30/2026	PR 013126	WALRAVEN, GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
Total 1517 · Administrative Allowance						2,212.50
<b>1701 · Workers' Compensation</b>						
Sales Receipt	01/15/2026	10553	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-240.04
Sales Receipt	01/15/2026	10554	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/15/2026	10558	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/15/2026	10560	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-10,322.15
Sales Receipt	01/15/2026	10561	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/15/2026	10562	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/15/2026	10563	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/15/2026	10564	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/15/2026	10565	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/15/2026	10566	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-1,850.45
Sales Receipt	01/15/2026	10567	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-1,619.15
Sales Receipt	01/15/2026	10568	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-960.16
Sales Receipt	01/15/2026	10575	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/15/2026	10580	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/15/2026	10581	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/15/2026	10582	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Check	01/22/2026	807622263	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000042988	11.94
Check	01/22/2026	807622263	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000042930	1,848.00
Sales Receipt	01/28/2026	10583	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	01/28/2026	10584	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/30/2026	10615	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-4,320.74
Sales Receipt	01/30/2026	10616	FIRE-MATIC SYSTEMS, INC	FIRE-MATIC SYSTEMS, INC	Workers Comp	-3,238.30
Sales Receipt	01/30/2026	10618	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-4,080.70
Sales Receipt	01/30/2026	10619	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	01/30/2026	10625	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Check	02/10/2026	807622342	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000043338	1,694.00
Sales Receipt	02/10/2026	10640	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	02/10/2026	10641	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	02/10/2026	10642	FIRE-MATIC SYSTEMS, INC	FIRE-MATIC SYSTEMS, INC	Workers Comp	-3,360.58
Sales Receipt	02/10/2026	10643	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	02/11/2026	807622369	PONTIUS, R. BAILEY	PONTIUS, R. BAILEY	2025 Workers Comp Wage Corre...	1,479.09
Check	02/18/2026	807622394	PONTIUS, R. BAILEY	PONTIUS, R. BAILEY	2025 Workers Comp Wage Corre...	1,479.09
Sales Receipt	02/20/2026	10651	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	02/20/2026	10653	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	02/20/2026	10654	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	02/20/2026	10655	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	02/20/2026	10656	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,360.58
Sales Receipt	02/20/2026	10657	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	02/24/2026	807622401	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000043396	685.96
Total 1701 · Workers' Compensation						-101,980.75
<b>1703 · Physicals</b>						
Check	01/13/2026	807622235	PERMANENTE MEDICAL GROUP INC	PERMANENTE MEDICAL GROUP INC	INV #9002629461 / ETHINGTON...	1,019.00
Total 1703 · Physicals						1,019.00
<b>1704 · Sick Leave Buyback</b>						
Check	02/26/2026	807622445	WHITTET, JEFF employee	WHITTET, JEFF employee	MCERA service credit reimburse...	3,050.96
Total 1704 · Sick Leave Buyback						3,050.96

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
<b>1705 · Admin Leave</b>						
General Journal	01/15/2026	PR 011526	MESENBURG,ERICH W	ADP PAYROLL IMPORT	DC ACTING	879.27
Total 1705 · Admin Leave						879.27
<b>2000 · Services &amp; Supplies</b>						
Check	01/27/2026	807622286	CARD SERVICE CENTER	CARD SERVICE CENTER	DEC 25-JAN 26 CREDIT CARD ...	22,649.04
Check	02/26/2026	807622449	CARD SERVICE CENTER	CARD SERVICE CENTER	JAN-FEB PURCHASES	31,174.21
Total 2000 · Services & Supplies						53,823.25
<b>2020 · Cal-OSHA Requirements</b>						
Check	01/08/2026	807622184	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1018281	840.58
Check	01/08/2026	807622184	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1015992	283.08
Check	01/13/2026	807622222	ALLSTAR FIRE EQUIPMENT, INC.	ALLSTAR FIRE EQUIPMENT, INC.	INV #268909 / TURNOUTS	13,480.57
Check	01/22/2026	807622261	ALLSTAR FIRE EQUIPMENT, INC.	ALLSTAR FIRE EQUIPMENT, INC.	INV #269372	1,699.95
Check	01/22/2026	807622264	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1019885	2,492.42
Check	01/29/2026	807622300	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1025662	210.93
Check	02/05/2026	807622332	SCOTT'S PPE RECON, INC.	SCOTT'S PPE RECON, INC.	INV #40352 / TURNOUT REPAIRS	10,986.30
Check	02/10/2026	807622350	LEATHERHEAD CONCEPTS INC	LEATHERHEAD CONCEPTS INC	INV #4368 / PPE GLOVES	2,979.03
Check	02/24/2026	807622397	ALLSTAR FIRE EQUIPMENT, INC.	ALLSTAR FIRE EQUIPMENT, INC.	INV #269967 / TURNOUTS	8,987.04
Check	02/24/2026	807622419	LION GROUP, INC.	LION GROUP, INC.	INV #300050945 / TURNOUT CL...	816.00
Check	03/03/2026	807622467	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1PVT-DDGT-DT9N / PURC...	211.04
Total 2020 · Cal-OSHA Requirements						42,986.94
<b>2021 · Clothing</b>						
Check	01/08/2026	807622182	CROWN TROPHY	CROWN TROPHY	INV #44072 / MURDOCK/ETHIN...	78.66
Total 2021 · Clothing						78.66
<b>2024 · First Aid Supplies</b>						
Check	01/08/2026	807622179	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #11NR-MX17-GYFD / EMS	114.69
Check	01/08/2026	807622187	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #50248480	320.76
Check	01/08/2026	807622187	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #50248470	795.92
Check	01/08/2026	807622187	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #50672200	294.87
Check	01/08/2026	807622187	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #50882013	557.65
Check	01/08/2026	807622194	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2034570	1,903.62
Check	01/08/2026	807622194	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2032969	1,163.44
Check	01/08/2026	807622210	TELEFLEX LLC	TELEFLEX LLC	INV #9510876039	1,857.25
Check	01/08/2026	807622214	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4379672	892.27
Check	01/20/2026	807622250	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #51271890	3,037.84
Check	01/20/2026	807622251	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2038185	2,344.00
Check	01/20/2026	807622251	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2040309	3,111.48
Check	01/20/2026	807622253	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2404207695	309.83
Check	01/20/2026	807622253	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	SERVICE CHARGE	7.61
Check	01/29/2026	807622303	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #52223612	1,387.55
Check	01/29/2026	807622303	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #52169415	321.34
Check	01/29/2026	807622306	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2050457	1,317.95
Check	01/29/2026	807622306	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2048048	1,408.17
Check	01/29/2026	807622307	MEDWASTE MANAGEMENT LLC	MEDWASTE MANAGEMENT LLC	INV #44540	149.00
Check	01/29/2026	807622322	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4410883	1,285.54
Check	02/10/2026	807622353	MEDWASTE MANAGEMENT LLC	MEDWASTE MANAGEMENT LLC	INV #45310	298.00
Check	02/24/2026	807622411	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #52904743	122.69
Check	02/24/2026	807622411	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #52762198	979.58
Check	02/24/2026	807622411	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #52611019	174.80
Check	02/24/2026	807622418	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2056950	2,500.80
Check	02/24/2026	807622418	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2063719	517.69

## Novato Fire Protection District Revenues and Expenditures Detail

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	03/03/2026	807622472	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #53343972	884.60
Check	03/03/2026	807622474	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2068847	2,282.13
Check	03/03/2026	807622474	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2064478	1,563.35
Check	03/03/2026	807622474	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #2064228	1,117.57
Check	03/03/2026	807622480	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4428611	172.00
Check	03/03/2026	807622480	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4432715	1,027.54
Total 2024 - First Aid Supplies						34,221.53
<b>2025 - Oxygen</b>						
Check	01/08/2026	807622201	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032581516 / S61	143.34
Check	01/08/2026	807622201	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032546905 / S64	149.31
Check	01/08/2026	807622201	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032530977 / S61	111.12
Check	01/08/2026	807622201	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032546881 / S61	329.59
Check	02/10/2026	807622352	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032721024	141.39
Check	02/10/2026	807622352	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032691325	338.79
Check	02/10/2026	807622352	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032691348	153.91
Check	02/26/2026	807622456	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032854813	153.91
Check	02/26/2026	807622456	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032854791	338.79
Total 2025 - Oxygen						1,860.15
<b>2029 - Advertising</b>						
Check	01/27/2026	807622288	DAILY DISPATCH	DAILY DISPATCH	INV #1370 / FF/PARAMEDIC JO...	405.00
Total 2029 - Advertising						405.00
<b>2034 - Outside Assistance</b>						
Check	01/08/2026	807622180	ASTON CARTER INC	ASTON CARTER INC	INV #AC00452864 / PD ENDING ...	1,600.00
Check	01/08/2026	807622180	ASTON CARTER INC	ASTON CARTER INC	INV #AC00454440 / PD ENDING ...	1,600.00
Check	01/08/2026	807622180	ASTON CARTER INC	ASTON CARTER INC	INV #AC00451869 / PD ENDING ...	1,600.00
Check	01/08/2026	807622180	ASTON CARTER INC	ASTON CARTER INC	INV #AC00455516 / PD ENDING ...	1,600.00
Check	01/08/2026	807622180	ASTON CARTER INC	ASTON CARTER INC	INV #AC00456745 / PD ENDING ...	1,600.00
Check	01/08/2026	807622217	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	INV #11816201	89.25
Check	01/08/2026	807622218	MEAGHAN CARROLL	MEAGHAN CARROLL	DECEMBER INVOICE	1,136.21
Check	01/08/2026	807622219	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #76	4,202.40
Check	01/27/2026	807622282	ASTON CARTER INC	ASTON CARTER INC	INV #AC00458176 / PD ENDING ...	1,600.00
Check	01/29/2026	807622311	PEELER, JILL	PEELER, JILL	INV #4491 / S61 DEBRIEF	150.00
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65745551 / WK ENDING 12...	1,403.06
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65720280 / WK ENDING 12...	1,448.32
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65684892 / WK ENDING 12...	1,357.80
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65664250 / WK ENDING 11...	1,086.24
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65650451 / WK ENDING 11...	1,312.54
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65542462 / WK ENDING 10...	1,448.32
Check	01/29/2026	807622314	ROBERT HALF	ROBERT HALF	INV #65515214 / WK ENDING 10...	1,312.54
Check	02/10/2026	807622341	ASTON CARTER INC	ASTON CARTER INC	INV #AC00459120 / PD ENDING ...	1,600.00
Check	02/10/2026	807622341	ASTON CARTER INC	ASTON CARTER INC	INV #AC00460410 / PD ENDING ...	1,600.00
Check	02/10/2026	807622357	PERMANENTE MEDICAL GROUP, INC	PERMANENTE MEDICAL GROUP, INC	NFPD OCTOBER 2025 INVOICE...	5,600.00
Check	02/10/2026	807622357	PERMANENTE MEDICAL GROUP, INC	PERMANENTE MEDICAL GROUP, INC	NFPD NOVEMBER 2025 INVOIC...	5,600.00
Check	02/10/2026	807622357	PERMANENTE MEDICAL GROUP, INC	PERMANENTE MEDICAL GROUP, INC	NFPD DECEMBER 2025 INVOIC...	5,600.00
Check	02/18/2026	807622383	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	INV #11834054	77.53
Check	02/18/2026	807622391	ROBERT HALF	ROBERT HALF	INV #65900258 / WK ENDING 2/...	1,448.32
Check	02/18/2026	807622391	ROBERT HALF	ROBERT HALF	INV #65866450 / WK ENDING 1/...	837.31
Check	02/24/2026	807622398	ASTON CARTER INC	ASTON CARTER INC	INV #AC00462827 / PD ENDING ...	1,600.00
Check	02/24/2026	807622398	ASTON CARTER INC	ASTON CARTER INC	INV #AC00461568 / PD ENDING ...	1,600.00
Check	02/24/2026	807622407	MEAGHAN CARROLL	MEAGHAN CARROLL	JANUARY INVOICE	1,947.78
Check	03/03/2026	807622468	ASTON CARTER INC	ASTON CARTER INC	INV #AC00464136 / PD ENDING ...	1,600.00

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	03/03/2026	807622468	ASTON CARTER INC	ASTON CARTER INC	INV #AC00465673 / PD ENDING ...	1,600.00
Total 2034 · Outside Assistance						55,257.62
<b>2036 · EMS Certification</b>						
Check	01/20/2026	807622254	MYER,JARED	MYER,JARED	PARAMEDIC LICSE RENEWAL	250.00
Check	01/22/2026	807622273	SWANSON, TYLER	SWANSON, TYLER	PARAMEDIC LISCENSE RENE...	250.00
Total 2036 · EMS Certification						500.00
<b>2039 · Schools and Seminars</b>						
Check	02/18/2026	807622389	PETERS,DANIEL G.	PETERS,DANIEL G.	COMPANY OFFICER 2B	375.00
Total 2039 · Schools and Seminars						375.00
<b>2040 · Training Aids and Materials</b>						
Check	01/08/2026	807622190	JD SERVICES	JD SERVICES	INV #67907	900.00
Check	01/08/2026	807622204	NOVATO BUILDERS SUPPLY	NOVATO BUILDERS SUPPLY	INV #2512-222857	940.65
Check	01/22/2026	807622262	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1KLX-N149-JRGG / PURC...	186.30
Check	01/29/2026	807622295	4IMPRINT, INC	4IMPRINT, INC	INV #14660755	4,100.25
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JKG-CQ3H-J73C / PREV...	109.92
Check	02/05/2026	807622330	JD SERVICES	JD SERVICES	INV #68108 / DELIVER AND HA...	1,800.00
Check	02/18/2026	807622376	COUNTY OF MARIN	COUNTY OF MARIN	INV #010526-4 / DERUVO	75.00
Check	02/18/2026	807622380	JD SERVICES	JD SERVICES	INV #68206 / HAUL AND SCRAP...	1,800.00
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1KND-XHFD-PX9Y / PREV...	193.28
Check	03/03/2026	807622476	PACHECO, NOLE	PACHECO, NOLE	PARAMEDIC LISCENSE RENE...	250.00
Check	03/03/2026	807622479	SALDANA,ANDREW P	SALDANA,ANDREW P	PARAMEDIC LISCENSE RENE...	250.00
Check	03/03/2026	807622481	ZAGARIS, NICK S.	ZAGARIS, NICK S.	PARAMEDIC LISCENSE RENE...	250.00
Total 2040 · Training Aids and Materials						10,855.40
<b>2041 · Food</b>						
Check	01/08/2026	807622208	TELDESCHI, MARC employee	TELDESCHI, MARC employee	ADMIN MEETING FOOD	41.50
Total 2041 · Food						41.50
<b>2049 · Conferences &amp; Meetings</b>						
Check	02/05/2026	807622329	HAMILTON, RYAN	HAMILTON, RYAN	PER DIEM FOR FDIC CONF 4/2...	360.00
Check	02/26/2026	807622450	CONNER, JUSTIN	CONNER, JUSTIN	CFPI CONF PER DIEM	506.00
Check	02/26/2026	807622452	GALLI, LAUREN	GALLI, LAUREN	CFPI REIMBURSEMENT & PER ...	930.80
Check	02/26/2026	807622464	WADE, DENISE employee	WADE, DENISE employee	CFPI REIMBURSEMENT & PER ...	2,706.33
Total 2049 · Conferences & Meetings						4,503.13
<b>2050 · Equipment Testing</b>						
Check	02/24/2026	807622409	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	INV #07-260244945 / LICENSE ...	922.90
Total 2050 · Equipment Testing						922.90
<b>2087 · Parts &amp; Outside Labor</b>						
Check	01/08/2026	807622175	ACE ELECTRIC SERVICE	ACE ELECTRIC SERVICE	INV #15885 / U20	543.26
Check	01/08/2026	807622188	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #182157	1,158.84
Check	01/08/2026	807622188	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #182337	245.58
Check	01/08/2026	807622188	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183362	56.89
Check	01/08/2026	807622193	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0097381 / U43	265.48
Check	01/08/2026	807622197	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86079FOW / U24	116.15
Check	01/20/2026	807622252	MATT AND JEFF'S CAR WASH	MATT AND JEFF'S CAR WASH	INV #138	338.85
Check	01/20/2026	807622255	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #359641 / U6	63.28
Check	01/22/2026	807622260	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #703941 / U5	291.48

## Novato Fire Protection District Revenues and Expenditures Detail

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/22/2026	807622260	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #704002 / U6	1,026.39
Check	01/22/2026	807622260	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #703940 / U24	253.63
Check	01/22/2026	807622265	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #146488 / U35	220.27
Check	01/22/2026	807622266	FIRE APPARATUS SOLUTIONS - FRESNO	FIRE APPARATUS SOLUTIONS - FRESNO	INV #04P1037	3,839.67
Check	01/22/2026	807622268	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183540 / U5	151.30
Check	01/22/2026	807622269	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86217FOW / U6	120.61
Check	01/22/2026	807622269	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86159FOW / U6	97.89
Check	01/22/2026	807622269	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86139FOW / U6	201.50
Check	01/22/2026	807622271	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #3085766 / U14	121.96
Check	01/29/2026	807622301	DIEGO TRUCK REPAIR, INC	DIEGO TRUCK REPAIR, INC	INV #72776 / U6	3,158.46
Check	01/29/2026	807622308	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #361754 / U21	38.42
Check	01/29/2026	807622308	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #360403 / U24	398.58
Sales Receipt	01/30/2026	10620	PROFESSIONAL SALES AND SERVICE	PROFESSIONAL SALES AND SERVICE	Parts and Outside Labor	-1,077.28
Check	02/10/2026	807622338	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #705045 / U28	394.61
Check	02/10/2026	807622345	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	INV #Z1-260284801 / U8	454.41
Check	02/10/2026	807622351	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0097722 / U42	995.92
Check	02/10/2026	807622355	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #362732 / U28	6.80
Check	02/10/2026	807622355	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #362632 / U28	72.05
Check	02/10/2026	807622355	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #362727 / U28	63.38
Check	02/18/2026	807622374	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVICE, INC	INV #143210 / SHOP	872.90
Check	02/24/2026	807622396	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #705180 / U8	1,764.82
Check	02/24/2026	807622396	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #705167 / U8	1,839.05
Check	02/24/2026	807622412	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183836 / U4	664.70
Check	02/24/2026	807622412	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183685 / U20	804.89
Check	02/24/2026	807622412	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183721 / U5	130.31
Check	02/24/2026	807622412	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183680 / U3	171.00
Check	02/24/2026	807622412	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #183603 / U15	135.78
Check	02/24/2026	807622420	MARIN AUTO GLASS	MARIN AUTO GLASS	STATEMENT #2262 / U4	350.00
Check	02/24/2026	807622421	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86363FOW	27.88
Check	02/24/2026	807622421	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86608FOW	130.60
Check	02/24/2026	807622425	NOVATO CHEVROLET	NOVATO CHEVROLET	INV #CTCS154033 / U28	7,620.08
Check	02/24/2026	807622427	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #527722 / U2	20.42
Check	02/26/2026	807622458	NAPA AUTO PARTS	NAPA AUTO PARTS	CM #360422 / U24	-88.49
Check	03/03/2026	807622475	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #86724FOW	745.30
Check	03/03/2026	807622478	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #528839 / U35	50.66
Total 2087 - Parts & Outside Labor						28,858.28
<b>2088 - Shop Supplies</b>						
Check	01/08/2026	807622201	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032547034 / SHOP SUPP...	37.20
Check	02/05/2026	807622327	CINTAS	CINTAS	STATEMENT DATE 12/31/25	168.92
Check	02/18/2026	807622375	CINTAS	CINTAS	STATEMENT DATE 1/31/26	380.07
Check	02/24/2026	807622438	WINZER CORPORATION	WINZER CORPORATION	INV #3694853	256.13
Check	02/26/2026	807622456	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0032691478	38.22
Check	02/26/2026	807622458	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #365037 / SHOP SUPPLIES	67.74
Total 2088 - Shop Supplies						948.28
<b>2100 - NFD Centennial</b>						
Check	01/20/2026	807622258	SONOMA DESIGN APPAREL	SONOMA DESIGN APPAREL	INV #104060 / CENTENNIAL PA...	3,088.19
Check	01/22/2026	807622265	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #146490 / APPARATUS LO...	23,811.70
Invoice	01/23/2026	100-10	PFIEFER, FRED	PFIEFER, FRED	For purchasing centennial badges...	-163.88
Sales Receipt	01/26/2026	10606	JACKSON, JIM cust.	JACKSON, JIM cust.	For purchasing centennial badges...	-163.88
Check	01/27/2026	807622289	FREEDMAN, SCOTT R. employee	FREEDMAN, SCOTT R. employee	SOFTWARE FOR SOCIAL MEDI...	36.12
Invoice	01/28/2026	100-02	BAILEY, MARK.	BAILEY, MARK.	For purchasing centennial badges...	-163.88
Invoice	01/28/2026	100-05	FREEDMAN, SCOTT	FREEDMAN, SCOTT	For purchasing centennial badges...	-163.88
Check	01/29/2026	807622302	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #146504 / CENTENNIAL LO...	2,040.83

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/29/2026	807622302	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #146505 / CENTENNIAL LO...	589.95
Sales Receipt	01/30/2026	10626	ERSKINE, PAUL cust.	ERSKINE, PAUL cust.	For purchasing centennial badges...	-163.88
Sales Receipt	01/30/2026	10627	Wikeen, Christopher	Wikeen, Christopher	For purchasing centennial badges...	-163.88
Sales Receipt	02/05/2026	10628	Wager, Shannon & Jon	Wager, Shannon & Jon	Centennial Polo	-91.83
Sales Receipt	02/06/2026	10636	BERTO, JOHN	BERTO, JOHN	For purchasing centennial badges...	-163.88
Sales Receipt	02/09/2026	10637	MEZQUITA, DAVID	MEZQUITA, DAVID		-38.03
Sales Receipt	02/10/2026	10629	CRAYNE, JENNIFER	CRAYNE, JENNIFER	Centennial Polos	-73.53
Sales Receipt	02/10/2026	10639	FREEDMAN, SCOTT	FREEDMAN, SCOTT	For purchasing centennial badges...	-32.29
Sales Receipt	02/10/2026	10646	VELIQUETTE, JEFF & LORI	VELIQUETTE, JEFF & LORI	For purchasing centennial badges...	-163.88
Sales Receipt	02/10/2026	10647	HEINE, MARK	HEINE, MARK	For purchasing centennial badges...	-163.88
Sales Receipt	02/17/2026	10665	PENNEY, KELLEY	PENNEY, KELLEY		-35.51
Check	02/24/2026	807622405	BRENNAN SPARK PRODUCTIONS, LLC	BRENNAN SPARK PRODUCTIONS, LLC	INV #572 / CENTENNIAL HISTO...	5,025.00
Check	02/24/2026	807622415	BUTLER'S UNIFORMS	BUTLER'S UNIFORMS	INV #S602-135 / NEW BADGE S...	18,484.66
Check	02/24/2026	807622432	SONOMA DESIGN APPAREL	SONOMA DESIGN APPAREL	INV #104883	2,032.32
Total 2100 · NFD Centennial						53,362.66
<b>2141 · Computer Supplies</b>						
Check	01/08/2026	807622179	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1XYP-6DKD-VPNX / IT	74.26
Check	01/13/2026	807622223	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1DR7-DFLV-CQKW / IT	316.81
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1RG7-4Y73-WQFP / IT	345.18
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1G1Q-XKNQ-39DP / IT	14.19
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1YXX-YCLP-CNMX / IT	10.37
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #14K6-1JYR-G7C7 / IT	921.33
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1R9R-G69H-KFGC / IT	644.53
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1P6Q-KMKL-DH41 / IT	275.28
Check	01/27/2026	807622281	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1C14-RGTR-DHKF / IT	52.34
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1WQ1-KCYY-CVXC / IT	10.91
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1MML-7TYX-J7WT / IT	109.24
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1J97-VPXW-GGYR / IT	115.06
Check	02/10/2026	807622340	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JW3-YLHP-GCQC / IT	10.91
Check	02/10/2026	807622363	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6053565337 / IT	817.47
Check	02/26/2026	807622462	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055726630 / IT	434.07
Check	02/26/2026	807622462	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055726624 / IT	119.92
Check	02/26/2026	807622462	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055726636 / HR	13.83
Total 2141 · Computer Supplies						4,285.70
<b>2151 · Computer Software &amp; Renewals</b>						
Check	01/08/2026	807622185	ESO SOLUTIONS, INC.	ESO SOLUTIONS, INC.	INV #ESO-185055	1,211.31
Check	01/08/2026	807622202	MCCi. LLC	MCCi. LLC	INV #RN26429 / LASERFICHE	9,326.25
Check	01/13/2026	807622243	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00218269	473.75
Check	01/22/2026	807622274	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	INV #3T0Z012600	572.95
Check	01/22/2026	807622276	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00220110	309.52
Check	02/05/2026	807622335	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00220875	473.75
Check	02/10/2026	807622347	ESO SOLUTIONS, INC.	ESO SOLUTIONS, INC.	INV #ESO-189444	500.00
Check	02/10/2026	807622364	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #10010054433	15,552.00
Check	02/10/2026	807622364	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #10010053146	500.00
Check	02/18/2026	807622393	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00222069	221.08
Check	02/24/2026	807622434	STRATOGUARD, LLC	STRATOGUARD, LLC	INV #T07-15081	509.76
Check	02/24/2026	807622435	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	INV #3T0Z022600	378.19
Check	02/26/2026	807622463	KRONOS SAASHR, INC.	KRONOS SAASHR, INC.	INV #10080044210	2,448.10
Check	03/03/2026	807622469	BLUEBEAM	BLUEBEAM	INV #2739625 / SUBSCRIPTION ...	715.00
Total 2151 · Computer Software & Renewals						33,191.66
<b>2164 · Computer System Maintenance</b>						

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/08/2026	807622200	MARIN IT, INC	MARIN IT, INC	INV #2025-129948	2,021.50
Check	01/08/2026	807622200	MARIN IT, INC	MARIN IT, INC	INV #2025-129949	666.25
Check	01/08/2026	807622200	MARIN IT, INC	MARIN IT, INC	INV #2026-130002	250.00
Check	01/22/2026	807622270	MARIN IT, INC	MARIN IT, INC	INV #2026-130091	337.50
Check	01/22/2026	807622270	MARIN IT, INC	MARIN IT, INC	INV #2026-130093	2,021.50
Check	01/22/2026	807622270	MARIN IT, INC	MARIN IT, INC	INV #2026-130090	669.50
Check	01/27/2026	807622290	MARIN IT, INC	MARIN IT, INC	INV #2026-130233	62.50
Check	02/24/2026	807622423	MARIN IT, INC	MARIN IT, INC	INV #2026-130460	672.75
Check	02/24/2026	807622423	MARIN IT, INC	MARIN IT, INC	INV #2026-130494	337.50
Check	02/24/2026	807622423	MARIN IT, INC	MARIN IT, INC	INV #2026-130402	2,021.50
Check	02/24/2026	807622423	MARIN IT, INC	MARIN IT, INC	INV #2026-130528	1,687.50
Check	02/24/2026	807622423	MARIN IT, INC	MARIN IT, INC	INV #2026-130580	2,760.48
Total 2164 · Computer System Maintenance						13,508.48
<b>2262 · Hazardous Materials Prog</b>						
Check	02/18/2026	807622385	MARIN COUNTY HAZARDOUS MATERIAL...	MARIN COUNTY HAZARDOUS MATERIALS ...	INV #295 / JPA HAZ MAT	12,037.00
Total 2262 · Hazardous Materials Prog						12,037.00
<b>2268 · Special Fire Equipment &amp; Suppl</b>						
Check	01/08/2026	807622195	MALLORY SAFETY & SUPPLY LLC	MALLORY SAFETY & SUPPLY LLC	INV #6316723 / FIRE GEAR BAG	526.49
Check	01/22/2026	807622262	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1WKH-CPVD-3FX9 / PURC...	116.20
Check	01/22/2026	807622264	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1024130	274.77
Check	01/22/2026	807622264	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1023190	3,645.38
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1M3J-7K99-KK3T / PURCH...	39.33
Check	01/29/2026	807622300	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV1028703	6,242.78
Check	02/18/2026	807622374	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVICE, INC	INV #142310	28.00
Total 2268 · Special Fire Equipment & Suppl						10,872.95
<b>2273 · Employee Service &amp; Recognition</b>						
Check	01/20/2026	807622249	CROWN TROPHY	CROWN TROPHY	INV #44108	133.13
Check	02/10/2026	807622362	SOLUTION-SUITE	SOLUTION-SUITE	INV #INV-202448	213.04
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1PMJ-LVX9-H69C / HR	84.24
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1W44-D7TM-GTGN / HR	241.08
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	CM #1YNV-X7Y3-6PQK / HR	-84.24
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	CM #1J4K-1RKQ-74KX / HR	-241.08
Check	03/03/2026	807622470	CROWN TROPHY	CROWN TROPHY	INV #44330 / EOY	233.45
Total 2273 · Employee Service & Recognition						579.62
<b>2396 · Facilities Prevent Maintenance</b>						
Check	01/08/2026	807622181	BAY ALARM	BAY ALARM	INV #22661181	290.73
Check	01/08/2026	807622183	QUENCH USA, Inc	QUENCH USA, Inc	INV #INV10053297	947.72
Check	01/13/2026	807622230	LE JARDINIER	LE JARDINIER	INV #6538	5,196.00
Check	01/13/2026	807622230	LE JARDINIER	LE JARDINIER	INV #6493	5,196.00
Check	01/13/2026	807622232	MARIN JANITORIAL SERVICES INC	MARIN JANITORIAL SERVICES INC	INV #2371	850.00
Check	01/29/2026	807622298	ATCO	ATCO	INV #224890 / ADMIN	131.12
Check	01/29/2026	807622298	ATCO	ATCO	INV #224889 / ADMIN	72.42
Check	01/29/2026	807622298	ATCO	ATCO	INV #224901 / S61	89.40
Check	01/29/2026	807622298	ATCO	ATCO	INV #224904 / S61	72.42
Check	01/29/2026	807622298	ATCO	ATCO	INV #225054 / S62	89.40
Check	01/29/2026	807622298	ATCO	ATCO	INV #224811 / S62	72.42
Check	01/29/2026	807622298	ATCO	ATCO	INV #225056 / S63	89.40
Check	01/29/2026	807622298	ATCO	ATCO	INV #224834 / S63	72.42
Check	01/29/2026	807622298	ATCO	ATCO	INV #225058 / S64	77.48
Check	01/29/2026	807622298	ATCO	ATCO	INV #224824 / S64	72.42

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/29/2026	807622298	ATCO	ATCO	INV #224862 / S65	89.40
Check	01/29/2026	807622298	ATCO	ATCO	INV #224802 / S65	72.42
Check	01/29/2026	807622299	BAY ALARM	BAY ALARM	INV #22731271	290.73
Check	01/29/2026	807622305	DEPARTMENT OF INDUSTRIAL RELATIO...	DEPARTMENT OF INDUSTRIAL RELATIONS	INV #E 2237441 SA	225.00
Check	02/10/2026	807622344	QUENCH USA, Inc	QUENCH USA, Inc	INV #INV10204223	4.90
Check	02/10/2026	807622361	SEBASTOPOL CONST. DBA L.J. CONSTR...	SEBASTOPOL CONST. DBA L.J. CONSTRU...	INV #062651	1,000.00
Check	02/18/2026	807622371	AIR EXCHANGE, INC.	AIR EXCHANGE, INC.	INV #91616446	961.54
Check	02/18/2026	807622377	CRANDALL ROOFING, INC	CRANDALL ROOFING, INC	INV #12524 / S62 LEAK REPAIR	1,087.19
Check	02/18/2026	807622381	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	INV #50723	2,263.84
Check	02/18/2026	807622384	LE JARDINIER	LE JARDINIER	INV #6585	5,196.00
Check	02/24/2026	807622399	ATCO	ATCO	INV #230267 / ADMIN	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230269 / ADMIN	131.12
Check	02/24/2026	807622399	ATCO	ATCO	INV #230281 / S61	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230283 / S61	89.40
Check	02/24/2026	807622399	ATCO	ATCO	INV #230166 / S62	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230165 / S62	89.40
Check	02/24/2026	807622399	ATCO	ATCO	INV #230178 / S63	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230211 / S63	89.40
Check	02/24/2026	807622399	ATCO	ATCO	INV #230246 / S64	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230245 / S64	77.48
Check	02/24/2026	807622399	ATCO	ATCO	INV #230234 / S65	72.42
Check	02/24/2026	807622399	ATCO	ATCO	INV #230233 / S65	89.40
Check	02/24/2026	807622404	BAY ALARM	BAY ALARM	INV #22781470	290.73
Check	02/24/2026	807622417	LE JARDINIER	LE JARDINIER	INV #6593	1,200.00
Check	02/24/2026	807622424	MARIN JANITORIAL SERVICES INC	MARIN JANITORIAL SERVICES INC	INV #2527	850.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65187 / S65 INSPECTION	610.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65186 / S64 INSPECTION	590.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65153 / ADMIN INSPECTION	530.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65155 / S62 INSPECTION	470.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65156 / S63 INSPECTION	470.00
Check	02/26/2026	807622455	LEETE GENERATORS	LEETE GENERATORS	INV #65154 / S61 INSPECTION	590.00
Check	03/03/2026	807622473	JORGENSEN COMPANY	JORGENSEN COMPANY	INV #6237246	840.00
Check	03/03/2026	807622473	JORGENSEN COMPANY	JORGENSEN COMPANY	INV #6237239	840.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #92627 / S64 WATER HEAT...	1,092.50
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32782 / S65 FULL MAINTEN...	970.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32880 / ADMIN INSPECTION	832.50
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32881 / S61 FULL MAINTEN...	685.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32882 / S62 FULL MAINTEN...	625.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32884 / S64 FULL MAINTEN...	880.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32883 / S63 FULL MAINTEN...	365.00
Check	03/03/2026	807622477	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32886 / ADMIN SUPPLY D...	1,200.00
Total 2396 · Facilities Prevent Maintenance						39,441.82
<b>2397 · Facilities Projects</b>						
Check	01/08/2026	807622198	MARIN LANDSCAPE MATERIALS	MARIN LANDSCAPE MATERIALS	INV #24730	4,141.12
Check	02/10/2026	807622359	PORTOLA SYSTEMS, INC	PORTOLA SYSTEMS, INC	INV #18965-C	19,256.25
Check	02/10/2026	807622359	PORTOLA SYSTEMS, INC	PORTOLA SYSTEMS, INC	INV #68044	10,500.00
Check	02/10/2026	807622359	PORTOLA SYSTEMS, INC	PORTOLA SYSTEMS, INC	INV #119050	481.93
Check	02/10/2026	807622359	PORTOLA SYSTEMS, INC	PORTOLA SYSTEMS, INC	INV #119021	3,519.35
Total 2397 · Facilities Projects						37,898.65
<b>2398 · Facilities Repair</b>						
Check	01/08/2026	807622177	AIR EXCHANGE, INC.	AIR EXCHANGE, INC.	INV #91614988	1,509.52
Check	01/08/2026	807622191	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	INV #50703	245.00
Check	01/13/2026	807622231	MARIN H2O, INC.	MARIN H2O, INC.	INV #111393 / S65 PLUMBING &...	1,629.39

## Novato Fire Protection District Revenues and Expenditures Detail

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/29/2026	807622312	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #32851	360.00
Check	01/29/2026	807622315	SSCOR INC	SSCOR INC	INV #1066836-IN	197.87
Sales Receipt	01/30/2026	10621	KELLY'S APPLIANCE CENTER	KELLY'S APPLIANCE CENTER	Outside Service/Maintenance	-1,257.45
Check	02/24/2026	807622400	CRANDALL ROOFING, INC	CRANDALL ROOFING, INC	INV #12558 / S65 TILE ROOF R...	3,122.00
Check	02/24/2026	807622417	LE JARDINIER	LE JARDINIER	INV #6592	4,800.00
Check	02/24/2026	807622422	MARIN H2O, INC.	MARIN H2O, INC.	INV #111658	395.00
Check	02/24/2026	807622422	MARIN H2O, INC.	MARIN H2O, INC.	INV #111643	433.71
Check	02/24/2026	807622426	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #33433	2,150.00
Check	02/24/2026	807622426	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #33432	1,500.00
Total 2398 · Facilities Repair						15,085.04
<b>2399 · Station Supplies</b>						
Check	01/08/2026	807622179	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1D9H-LK39-CGRL / S64	277.05
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9204838206 / S63	827.88
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9204870464 / S63	285.30
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9204640834 / S65	870.03
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9579215808 / S63	-275.26
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9197658272 / S65	309.32
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9454111551 / S63	33.21
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9327151842 / S62	381.50
Check	01/08/2026	807622186	GRAINGER	GRAINGER	INV #9586275365	0.00
Check	01/08/2026	807622205	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #526611 / S61	31.08
Check	01/08/2026	807622205	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #526105 / PURCHASING	37.71
Check	01/08/2026	807622207	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6049857352 / S61	486.71
Check	01/20/2026	807622246	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1LYW-P66D-KM4T / S64	20.92
Check	01/20/2026	807622246	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1RDN-DF1F-PYGG / S64	104.78
Check	01/20/2026	807622246	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1LYW-P66D-KGGH / S65	246.87
Check	01/20/2026	807622246	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1WKH-CPVD-KXC3 / S65	179.51
Check	01/20/2026	807622257	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #526730	79.38
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1H1G-YQR4-LMHG / S65	6.54
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1LT4-RJLT-L6R3 / S65	43.12
Check	01/29/2026	807622296	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1LK3-FNJQ-NDPK / S65	398.63
Check	02/05/2026	807622326	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1H3G-RQ4J-JJH3 / S63	175.24
Check	02/05/2026	807622326	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	CM #1WQ1-KCYY-69NQ / S63	-87.62
Check	02/05/2026	807622328	GRAINGER	GRAINGER	INV #9762617034 / S65	359.94
Check	02/05/2026	807622333	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6052540047 / S61	190.16
Check	02/05/2026	807622333	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6052540029 / S61	639.88
Check	02/18/2026	807622372	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1X1P-H7DX-WK6G / PURC...	131.09
Check	02/18/2026	807622372	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1PDP-KNW4-GWX3 / S64	95.38
Check	02/18/2026	807622372	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #13XR-F1WR-FLFC / S64	103.60
Check	02/18/2026	807622388	NOVATO FIRE FOUNDATION	NOVATO FIRE FOUNDATION	REIMBURSEMENT FOR DISTRI...	120.84
Check	02/24/2026	807622410	GRAINGER	GRAINGER	INV #9692640502 / S62	458.09
Check	02/24/2026	807622410	GRAINGER	GRAINGER	INV #9782168190 / S62	399.77
Check	02/24/2026	807622427	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #524633 / S61	16.23
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6054270679 / S61	230.76
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6053565325 / S61	71.29
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1WYN-J7R1-LQFH / S63	614.00
Check	02/26/2026	807622447	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #16MG-MY3W-RPW7 / S63	13.62
Check	02/26/2026	807622453	GRAINGER	GRAINGER	INV #9787902346 / S63	428.23
Check	03/03/2026	807622467	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1L7Q-CDL4-GYHW / S65	363.31
Check	03/03/2026	807622478	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #528678 / S62	13.83
Total 2399 · Station Supplies						8,681.92
<b>2401 · Memberships</b>						
Check	01/13/2026	807622239	ROWLAND PLAZA OWNER'S ASSN	ROWLAND PLAZA OWNER'S ASSN	1Q26 RENT	1,615.00

**Novato Fire Protection District  
Revenues and Expenditures Detail**

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/27/2026	807622291	MMANC	MMANC	INV #14028 / RENEWAL	95.00
Check	01/29/2026	807622317	THOMSON REUTERS - WEST	THOMSON REUTERS - WEST	INV #853100663	305.79
Total 2401 · Memberships						2,015.79
<b>2406 · Payroll Service Charge</b>						
Check	01/08/2026	807622176	ADP	ADP	INV #709429749	1,284.72
Check	01/08/2026	807622176	ADP	ADP	INV #709429217	3,336.06
Check	01/08/2026	807622213	WAGEWORKS, INC.	WAGEWORKS, INC.	INV #INV8555207	209.52
General Journal	01/12/2026	PR 011226	WestAmerica Bank	WestAmerica Bank	Bank Charge	7.00
Check	01/13/2026	807622240	KRONOS SAASHR, INC.	KRONOS SAASHR, INC.	INV #110080035150	2,484.96
General Journal	01/16/2026	PR 011626	WestAmerica Bank	WestAmerica Bank	Bank Charge	315.42
Check	01/29/2026	807622319	KRONOS SAASHR, INC.	KRONOS SAASHR, INC.	INV #110080039549	2,421.32
Check	01/29/2026	807622320	WAGEWORKS, INC.	WAGEWORKS, INC.	INV #INV8650860	513.62
Check	02/18/2026	807622370	ADP	ADP	INV #713073712	475.00
Check	02/18/2026	807622370	ADP	ADP	INV #712620780	2,912.75
Check	02/18/2026	807622370	ADP	ADP	INV #712620727	1,296.84
Check	02/26/2026	807622446	ADP	ADP	INV #713899638	1,036.92
Total 2406 · Payroll Service Charge						16,294.13
<b>2407 · Office Supplies</b>						
Check	01/08/2026	807622189	INTEGRITY SHRED, LLC	INTEGRITY SHRED, LLC	INV #178516	45.00
Check	01/08/2026	807622207	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6050841282 / ADMIN	22.95
Check	01/08/2026	807622207	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6050841274 / ADMIN	-22.95
Check	01/08/2026	807622211	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	INV #00002W5W60515	25.00
Check	01/13/2026	807622228	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN5166256	419.73
Check	01/13/2026	807622237	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	DECEMBER POSTAGE	1,539.00
Check	01/13/2026	807622241	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	INV #00002W5W60525	25.00
Check	01/20/2026	807622245	ACCESS / RECORD XPRESS OF CA LLC	ACCESS / RECORD XPRESS OF CA LLC	INV #11980169	60.33
Check	01/22/2026	807622262	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #196G-W1L3-19PN / ADMIN	120.26
Check	01/29/2026	807622316	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6053099741 / EMS	100.39
Check	01/29/2026	807622316	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6053099748 / EMS	30.00
Check	01/29/2026	807622316	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6053099757 / ADMIN	65.06
Check	01/29/2026	807622316	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6052540039 / ADMIN	338.45
Check	01/29/2026	807622321	XEROX BUSINESS SOLUTIONS WEST	XEROX BUSINESS SOLUTIONS WEST	INV #IN5210933	419.73
Check	02/10/2026	807622339	ACCESS / RECORD XPRESS OF CA LLC	ACCESS / RECORD XPRESS OF CA LLC	INV #12033109	54.49
Check	02/10/2026	807622340	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #14MF-7XTD-FJWD / ADMIN	37.13
Check	02/10/2026	807622360	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	DECEMBER POSTAGE	539.00
Check	02/10/2026	807622363	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6054270685 / ADMIN	522.09
Check	02/10/2026	807622363	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6054270669 / ADMIN	55.40
Check	02/10/2026	807622363	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	CM #6053565330 / ADMIN	-26.83
Check	02/18/2026	807622379	INTEGRITY SHRED, LLC	INTEGRITY SHRED, LLC	INV #180511	45.00
Check	02/24/2026	807622428	QUADIENT LEASING USA, INC.	QUADIENT LEASING USA, INC.	INV #Q2207809	493.23
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055242075 / ADMIN	41.52
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055242076 / ADMIN	61.26
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055726651 / ADMIN	230.43
Check	02/24/2026	807622433	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6055726618 / HR	521.71
Check	02/26/2026	807622461	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	JAN 26 POSTAGE	1,084.03
Total 2407 · Office Supplies						6,846.41
<b>2501 · Gas, Oil &amp; Grease Vehicles</b>						
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #357771 / S62	56.77
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #357769 / S61	56.77
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #357772 / S63	28.38
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #357773 / S64	56.77

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #357774 / S65	42.57
Check	01/08/2026	807622203	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #358145 / S64	137.79
Check	01/08/2026	807622206	SAFETY-KLEEN SYSTEMS, INC.	SAFETY-KLEEN SYSTEMS, INC.	INV #98378279 / SHOP SUPPLIES	357.98
Check	01/13/2026	807622226	FASTRAK INVOICE PROCESSING DEPT	FASTRAK INVOICE PROCESSING DEPT	INV #1692541810809 / C61	10.75
Check	01/20/2026	807622255	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #359882 / U2	9.78
Check	01/20/2026	807622255	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #359665 / U6	59.13
Check	01/20/2026	807622256	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	DECEMBER FUEL	13,236.82
Check	01/29/2026	807622297	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-29727	1,405.00
Check	02/10/2026	807622348	FASTRAK INVOICE PROCESSING DEPT	FASTRAK INVOICE PROCESSING DEPT	INV #1712541810807	8.00
Check	02/18/2026	807622386	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	JANUARY 2026 STATEMENT	11,558.32
Check	02/18/2026	807622386	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	INV #123639	201.70
Check	02/18/2026	807622392	SAFETY-KLEEN SYSTEMS, INC.	SAFETY-KLEEN SYSTEMS, INC.	INV #98976065 / PARTS WASH...	282.68
Check	02/24/2026	807622410	GRAINGER	GRAINGER	INV #9787221028 / MECHANIC	265.43
Check	02/24/2026	807622431	SC LUBRICANTS	SC LUBRICANTS	INV #498471 / SHOP SUPPLIES	5,033.87
Check	02/26/2026	807622458	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #364467 / U4	99.24
Total 2501 · Gas, Oil & Grease Vehicles						32,907.75
<b>2528 · Central Dispatch</b>						
Check	01/08/2026	807622196	MARIN COUNTY FIRE DEPARTMENT*	MARIN COUNTY FIRE DEPARTMENT*	INV #2600330 / FY2026 DISPAT...	559,749.00
Total 2528 · Central Dispatch						559,749.00
<b>2537 · Radio &amp; MDC Maintenance</b>						
Check	02/10/2026	807622354	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	INV #8282269240	1,787.68
Check	02/24/2026	807622395	49ER COMMUNICATIONS	49ER COMMUNICATIONS	INV #9R-1000325 / RADIOS	18,536.23
Total 2537 · Radio & MDC Maintenance						20,323.91
<b>2539 · Tablet Command</b>						
Check	01/29/2026	807622309	NATIX	NATIX	INV #NATIX-31026	1,989.30
Total 2539 · Tablet Command						1,989.30
<b>2710 · Litigation Settlement</b>						
Check	02/04/2026	807622325	FORKES, KENNETH employee	FORKES, KENNETH employee	Settlement Agreement 020426	13,000.00
Total 2710 · Litigation Settlement						13,000.00
<b>2713 · Legal Fees</b>						
Check	01/08/2026	807622174	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #772478	13,938.76
Check	01/08/2026	807622174	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #772484	4,931.14
Check	01/13/2026	807622227	RILEY F. HURD III	RILEY F. HURD III	INV #923878750	1,435.50
Check	02/10/2026	807622337	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #765210	2,068.91
Check	02/10/2026	807622337	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #769214	2,537.72
Check	02/10/2026	807622349	RILEY F. HURD III	RILEY F. HURD III	INV #923879153	841.50
Total 2713 · Legal Fees						25,753.53
<b>2717 · Audit &amp; Accounting Fees</b>						
Check	02/24/2026	807622414	KERRIGAN, BROOKE	KERRIGAN, BROOKE	REIMBURSEMENT FOR FILING ...	271.57
Total 2717 · Audit & Accounting Fees						271.57
<b>2718 · Consulting Fees</b>						
Check	01/29/2026	807622318	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #683 / BLACK	510.00
Check	01/29/2026	807622318	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #705 / ARNDT, RAMIREZ	900.00
Check	02/24/2026	807622413	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #26-001 / RAMIREZ	1,455.00

**Novato Fire Protection District  
Revenues and Expenditures Detail**

January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 2718 · Consulting Fees						2,865.00
<b>2731 · Water</b>						
Check	01/13/2026	807622233	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708501 / S61	1,033.63
Check	01/13/2026	807622233	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708601 / S61	104.26
Check	01/29/2026	807622310	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833202 / ADMIN	371.05
Check	01/29/2026	807622310	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833302 / ADMIN	104.17
Check	01/29/2026	807622310	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4297601 / ADMIN	390.97
Check	02/10/2026	807622356	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4291201 / S64	61.89
Check	02/10/2026	807622356	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4188801 / S65	104.17
Check	02/10/2026	807622356	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4188701 / S65	515.83
Check	02/10/2026	807622356	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #703502 / S64	104.29
Check	02/10/2026	807622356	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #703402 / S64	372.35
Check	02/18/2026	807622387	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #692801	292.37
Check	02/18/2026	807622387	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1839301	74.14
Check	02/26/2026	807622460	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4272001	960.37
Check	02/26/2026	807622460	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1825601	104.16
Check	02/26/2026	807622460	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #958102	334.19
Total 2731 · Water						4,927.84
<b>2732 · Electricity</b>						
Check	01/08/2026	807622209	PG&E	PG&E	ACCT #8209325619-4	1,354.36
Check	01/08/2026	807622209	PG&E	PG&E	ACCT #0554263785-4	1,374.29
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #2375449117-5 / S62	722.77
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	494.53
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #2886168221-0 / S61	399.44
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #8167658955-9 / S63	433.75
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #2844501557-2 / S61	4,247.60
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #2333782453-8 / S62	3,435.39
Check	01/13/2026	807622236	PG&E	PG&E	ACCT #8783705711-3 / ADMIN	3,800.30
Check	01/29/2026	807622313	PG&E	PG&E	ACCT #4566474349-4	21,825.91
Check	02/10/2026	807622358	PG&E	PG&E	ACCT #2886168221-0	376.84
Check	02/10/2026	807622358	PG&E	PG&E	ACCT #8167658955-9	428.25
Check	02/10/2026	807622358	PG&E	PG&E	ACCT #6093478999-5	594.62
Check	02/10/2026	807622358	PG&E	PG&E	ACCT #2375449117-5	426.74
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #0554263785-4	3,918.13
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #4566474349-4	23,874.43
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #8209325619-4	1,447.12
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #2844501557-2	4,697.93
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #8783705711-3	4,061.87
Check	02/18/2026	807622390	PG&E	PG&E	ACCT #2333782453-8	3,314.74
Total 2732 · Electricity						81,229.01
<b>2736 · Garbage</b>						
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	696.33
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	696.33
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	400.15
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	400.15
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	400.15
Check	01/13/2026	807622238	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	400.15
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	420.88
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	732.40
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	420.88
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	420.88
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	732.40

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	02/24/2026	807622430	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	420.88
Total 2736 · Garbage						6,141.58
<b>2738 · Telephone System</b>						
Check	01/08/2026	807622199	MARIN.ORG	MARIN.ORG	INV #3251	3,996.42
Check	01/08/2026	807622212	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520251231	99.00
Check	01/08/2026	807622212	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220251226	294.63
Check	01/13/2026	807622242	VERIZON BUSINESS	VERIZON BUSINESS	INV #6132149495	1,987.64
Check	01/20/2026	807622247	AT&T MOBILITY	AT&T MOBILITY	ACCT #287333742199	226.64
Check	01/22/2026	807622275	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520260112	664.03
Check	01/27/2026	807622283	AT&T	AT&T	ACCT #248 134-2690 563 2	8.91
Check	01/27/2026	807622284	AT&T CALNET	AT&T CALNET	INV #000024598024	29.72
Check	01/27/2026	807622285	AT&T MOBILITY	AT&T MOBILITY	INV #287333742199X01102026 /...	51.00
Check	01/27/2026	807622285	AT&T MOBILITY	AT&T MOBILITY	INV #287305249834X01102026	3,170.70
Check	01/27/2026	807622285	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X01102026	474.49
Check	01/27/2026	807622287	COMCAST BUSINESS	COMCAST BUSINESS	INV #259287748	3,147.38
Check	02/05/2026	807622334	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220260126	146.22
Check	02/05/2026	807622334	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520260131	99.00
Check	02/18/2026	807622373	AT&T MOBILITY	AT&T MOBILITY	INV#287305249834X02102026	3,340.16
Check	02/24/2026	807622402	AT&T	AT&T	ACCT #248 134-2690 563 2	8.91
Check	02/24/2026	807622403	AT&T CALNET	AT&T CALNET	INV #000024758148	889.71
Check	02/24/2026	807622408	COMCAST BUSINESS	COMCAST BUSINESS	INV #261757067	3,147.38
Check	02/24/2026	807622436	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520260212	665.19
Check	02/24/2026	807622437	VERIZON BUSINESS	VERIZON BUSINESS	INV #6134652532	2,220.82
Check	02/26/2026	807622448	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X02102026	741.13
Total 2738 · Telephone System						25,409.08
<b>4048 · Building Facilities</b>						
Check	02/18/2026	807622382	KENWOOD FENCE COMPANY, INC.	KENWOOD FENCE COMPANY, INC.	INV #29742	12,409.40
Total 4048 · Building Facilities						12,409.40
<b>4815 · Fire Suppression Equipment</b>						
Check	01/13/2026	807622225	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	STATEMENT #635515-010626	5,074.75
Check	01/20/2026	807622248	CAMPWAY'S TRUCK ACCESSORY WORLD	CAMPWAY'S TRUCK ACCESSORY WORLD	INV #IN071956	9,680.08
Check	02/10/2026	807622343	CAMPWAYS	CAMPWAYS	INV #IN073917	9,352.33
Check	02/10/2026	807622346	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	STATEMENT #635515-020426	5,072.51
Check	02/24/2026	807622406	CAMPWAYS	CAMPWAYS	INV #IN073621	9,352.33
Total 4815 · Fire Suppression Equipment						38,532.00
<b>4818 · Exercise Equipment</b>						
Check	01/08/2026	807622173	360 FITNESS SUPERSTORE	360 FITNESS SUPERSTORE	INV #30361 / S64 TREADMILL	7,033.52
Check	01/08/2026	807622173	360 FITNESS SUPERSTORE	360 FITNESS SUPERSTORE	INV #30332 / S65 TREADMILL	7,033.52
Total 4818 · Exercise Equipment						14,067.04
<b>4820 · Ambulances</b>						
Check	01/13/2026	807622224	ARTHUR J GALLAGHER RISK MGMT SVC...	ARTHUR J GALLAGHER RISK MGMT SVCS,...	INV #5930276 / REMOUNTED A...	503.00
Check	01/22/2026	807622272	PROFESSIONAL SALES AND SERVICE, LC	PROFESSIONAL SALES AND SERVICE, LC	INV #35159 / AMBULANCE REM...	302,398.88
Total 4820 · Ambulances						302,901.88
Total Expense						6,106,279.15
Net Ordinary Income						-3,167,345.64

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January through March 2026

Type	Date	Num	Name	Source Name	Memo	Paid Amount
<b>Other Income/Expense</b>						
<b>Other Expense</b>						
<b>8500 · Intergovernmental Transfers</b>						
Check	01/15/2026	EFT	DHCS	DHCS	PP-GEMT IGT CY 2026 Invoice 1...	172,660.36
Total 8500 · Intergovernmental Transfers						172,660.36
Total Other Expense						172,660.36
Net Other Income						-172,660.36
<b>Net Income</b>						<b>-3,340,006.00</b>



# Novato Fire District

## Finance Division

### Vendor Summary

### January 2026

---

---

**TO:** Board of Directors  
**FROM:** Accountant Nguyen  
**DATE:** March 3, 2026  
**RE:** Vendor Summary –January 2026

Payments to all vendors during January 2026 totaled \$6,827,564.42.

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
360 FITNESS SUPERSTORE	14,067.04	14,067.04
49ER COMMUNICATIONS	0.00	16,677.30
4IMPRINT, INC	4,100.25	7,866.09
AALR&R PROF CORP.	18,869.90	119,208.57
ABLE TIRE & BRAKE INC	1,571.50	12,553.14
ACCESS / RECORD XPRESS OF CA LLC	60.33	343.86
ACE ELECTRIC SERVICE	543.26	834.10
ADOBE INC	0.00	6,093.60
ADP	4,620.78	23,180.51
ADP PAYROLL IMPORT	36,560.46	259,699.49
Advanced Pain Diagnostic & Solutions	0.00	116.22
AETNA - REFUNDS	0.00	1,634.88
AETNA, INC	0.00	143.10
AFFORDABLE DRAFTING INC	0.00	4,156.25
AIR EXCHANGE, INC.	1,509.52	3,194.41
ALL TRUSS, INC	2,327.00	4,654.00
ALLMAN, MATTHEW	18,320.68	144,739.82
ALLSTAR FIRE EQUIPMENT, INC.	15,180.52	268,642.13
AMAZON CAPITAL SERVICES	4,853.62	12,541.61
ARC IMAGING RESOURCES	0.00	242.54
ARMOUR PETROLEUM	1,405.00	7,649.67
ARTHUR J GALLAGHER RISK MGMT SVCS, LLC	503.00	363,700.03
ASCENSUS	0.00	2,400.00
ASTON CARTER INC	9,600.00	42,575.00
AT&T	8.91	62.01
AT&T CALNET	29.72	5,250.64
AT&T MOBILITY	3,922.83	25,758.59
ATCO	1,000.72	9,079.00
ATHENS INSURANCE SERVICES, INC.	1,859.94	13,801.99
AUTHORIZE.NET	0.00	91.80
BARGIACCHI, ANTHONY employee	0.00	4,368.60
BARGIACCHI, ANTHONY D	20,963.02	195,711.62
BAY ALARM	581.46	3,989.75
BEARINGS & HYDRAULICS	0.00	86.79
BERNARDINI JR, MARIO L	23,675.28	178,318.68
BERNARDINI, MARIO JR. employee	0.00	629.10
BIG BEAR FIRE EXTINGUISHER CO. INC	0.00	2,989.26
BLANDON, MARVIN J	14,759.38	107,093.46
BLUE CROSS OF CALIFORNIA-	733.68	1,221.18
BLUE SHIELD OF CALIFORNIA	3,322.02	5,475.95
BLUE, FOREST H	14,759.38	135,512.76
BOUND TREE MEDICAL, LLC	0.00	4,479.03
BOWLDS, ARTHUR J	16,881.14	127,355.90
BOYES, NANCY	0.00	147.05
BRINEGAR, MAX M	66.00	1,177.00
BRODY, WILLIAM A	23,517.46	185,515.12
BROWN & DELZELL, LLP	0.00	500.00
BROWN, KEVIN	0.00	890.00
BUCHANAN, DONALD	0.00	1,040.22
BUELL, GRACE S	0.00	199.35
BURNS, ERIN	125.27	125.27
BUTLER'S UNIFORMS	0.00	5,117.92
BWS DISTRIBUTORS	0.00	864.42
C.A. WIGGINS/LUX METALS, INC	0.00	3,907.20
CAL FIRE	0.00	0.00
CALIF SPECIAL DISTRICT ASSOC	0.00	10,225.00
CALLAHAN, CONNOR	0.00	655.47
CaIPERS	634.38	860.60
CAMARENA, DANIEL	0.00	13,896.96
CAMPWAY'S TRUCK ACCESSORY WORLD	9,680.08	9,680.08
CAPIO	0.00	45.00
CAPITOL CLUTCH & BRAKE, INC	0.00	516.06
CARASOFT TECHNOLOGY CORPORATION	0.00	0.00
CARD SERVICE CENTER	22,649.04	164,475.91
CASE, GRIFFEN	15,363.37	120,125.86
CINTAS	0.00	929.06

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
CITY OF RANCHO MIRAGE -	0.00	114.26
CITYGATE ASSOCIATES, LLC	0.00	1,591.00
CLEMENTI, MARK A., PH.D.	0.00	5,908.00
COMCAST BUSINESS	3,147.38	14,165.46
CONCERN	0.00	23,852.00
CONNER, JUSTIN	15,312.43	116,333.92
COWAN, CHRISTIAN B.	487.50	487.50
CRANDALL ROOFING, INC	0.00	4,477.00
CROWN TROPHY	211.79	1,422.13
DAGUE, KYLE	0.00	794.97
DAGUE,KYLE M	44,937.74	228,869.18
DAILY DISPATCH	405.00	405.00
DAVIS, WILLIAM bod	0.00	400.00
DAVIS,WILLIAM L	0.00	2,800.00
DELEON BUILDERS, INC	0.00	552.70
DELL MARKETING L.P.*	0.00	0.00
DEPARTMENT OF GENERAL SERVICES	0.00	2,646.75
DEPARTMENT OF HEALTH CARE SERVICES_	0.00	989.42
DEPARTMENT OF INDUSTRIAL RELATIONS	225.00	225.00
DEPT OF THE TREASURY	0.00	461.51
DEVIN, LAWRENCE	0.00	114.66
DHCS	172,660.36	1,585,297.15
DICOCHA,JOHN S	17,872.18	125,105.26
DIEGO TRUCK REPAIR, INC	3,158.46	3,652.46
DISTRICT AUXILLARY SERVICES FOUNDATION	0.00	0.00
DMV Renewal	0.00	64.00
DURKIN SIGN & GRAPHICS	26,662.75	32,048.48
ECS IMAGING INC	0.00	0.00
ELK GROVE AUTO GROUP	0.00	0.00
EMPLOYMENT DEVELOPMENT DEPT	0.00	5,567.47
EMS LOGIK	0.00	3,122.92
ENTERPRISE FM TRUST	5,074.75	30,530.61
ESO SOLUTIONS, INC.	1,211.31	1,211.31
ETHINGTON, JAKE.	0.00	5,655.22
ETHINGTON,JAKE MORRIS	14,334.00	26,719.15
EVANS, JOHN WILLIAM	0.00	1,434.97
Everbridge, Inc.	0.00	5,304.50
FACILITRON INC.	0.00	871.00
FARRIS,CHAD	19,189.50	144,003.92
FASTRAK INVOICE PROCESSING DEPT	10.75	18.75
FASTSIGNS	0.00	285.27
FELCIANO, GRETCHEN employee	0.00	29.00
FELCIANO,GRETCHEN M	15,115.34	105,807.38
FIRE AGENCIES SELF INS. SYSTEM	0.00	11,879.79
FIRE APPARATUS SOLUTIONS - FRESNO	3,839.67	4,108.24
FIRST RESPONDER SUPPORT NETWORK	0.00	5,500.00
FITZPATRICK,DANIEL C	616.00	3,080.00
FLETCHER,DONALD M	14,759.38	104,800.88
FONSECA,JUSTIN A	18,812.54	111,940.55
FORSTER & KROEGER LANDSCAPE MAINT. INC	0.00	0.00
FOWLER ELECTRIC SERVICES INC.	0.00	59,595.24
FRANCISCO,SHANE G.	200.00	2,200.00
FREEDMAN, SCOTT R. employee	36.12	36.12
FREEDMAN,SCOTT R	2,726.00	17,443.00
FRESHWORKS INC.	0.00	0.00
FRMS-FIRE RISK MANAGEMENT SERVICES	33,286.30	198,943.91
FRMS (FORMERLY FDAC EBA)	0.00	1,115,174.82
FROGGY'S FOG	0.00	324.83
FTS FOREST TECHNOLOGY SYSTEMS LTD.	0.00	1,851.79
GALLI, LAUREN	0.00	35.75
GALLI,LAUREN C	7,528.50	52,699.50
GEICO GENERAL INS	0.00	4,357.55
GODOY,RICHARD S	16,441.12	138,054.96
GOINES, BRUCE bod	0.00	499.00
GOINES, BRUCE F	600.00	3,600.00
GOODSPEED,CHRISTOPHER J	26,436.82	180,418.67

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
GOVERNMENTJOBS.COM	0.00	19,332.54
GRAFFIC ARTISTRY	0.00	10,000.00
GRAINGER	2,431.98	5,137.55
GUERRA,ROCCO	0.00	462.00
HADFIELD, MICHAEL J.	0.00	600.00
HADFIELD,MICHAEL	600.00	5,800.00
HAKENEN,AARON	0.00	1,049.84
HAKENEN,AARON K	13,018.34	124,358.00
HAMILTON,RYAN J	23,882.38	139,536.45
HANSO HOME	0.00	0.00
HCD	0.00	454.00
HENRY SCHEIN, INC	6,715.93	25,351.29
HI-TECH E.V.S. INC.	1,612.61	34,917.09
HUMANA - REFUNDS	0.00	1,353.94
ICHI PLAN, INC	0.00	3,000.00
IGNITION POINT TRAINING LLC	0.00	8,750.00
IMAGETREND	0.00	11,353.93
INLAND BUSINESS SERVICES	419.73	2,518.38
INTEGRITY CONSTRUCTION MAINTENANCE, INC.	0.00	750.00
INTEGRITY SHRED, LLC	45.00	265.00
INTERSTATE BATTERY	0.00	1,181.14
JD SERVICES	900.00	4,200.00
JEFF PARKER SCREEN PRINTING	0.00	1,496.94
JLD INVESTIGATIONS, INC.	0.00	6,210.00
JOHN P. GUENZA, JR	0.00	285.00
JOHNSON CONTROLS FIRE PROTECTION LP	0.00	2,973.54
JOHNSON, ERIK	0.00	146.26
JONES GARAGE DOOR CO., INC.	245.00	635.00
JORGENSEN COMPANY	0.00	1,680.00
KAISER FOUNDATION HEALTH PLAN.	0.00	2,077.91
KAISER PERMANENTE INSURANCE COMPANY	0.00	50.64
KATIE GROSSMAN BSN, RN	4,202.40	25,214.40
KEADY,TRISTAN G	0.00	39,369.81
KEENA, JEFF T	26,423.16	133,624.96
KELLY'S APPLIANCE CENTER, LLC	0.00	3,568.91
KENWOOD FENCE COMPANY, INC.	0.00	119,228.99
KERRIGAN, BROOKE	10,166.66	73,751.68
KIOSK CREATIVE LLC	0.00	10,640.00
KISER,KEEF W	13,018.34	123,446.45
KLEINSASSER,NATHANIEL R	0.00	555.80
KNOX COMPANY.	0.00	4,971.97
KOEHLER, ADAM	0.00	8,700.00
KOPPERT,JAMES K	13,018.34	124,821.31
KRONOS SAASHR, INC.	4,906.28	4,906.28
KRUSE, JARMAIN	0.00	611.31
KUSSMAUL ELECTRONICS CO., INC.	0.00	994.92
L. N. CURTIS & SONS	13,989.94	29,619.29
LAKOS, JEROME	0.00	632.66
LANGUAGE LINE SERVICES, INC.	89.25	664.33
LARKIN,GEOFFREY P	14,759.38	147,742.81
LARROQUE,MARK L	27,896.50	133,180.68
LARSON, KEVIN employee	0.00	114.00
LARSON,KEVIN D	18,063.60	127,394.02
LARSON,MATTHEW	0.00	319.00
LE JARDINIER	10,392.00	44,726.00
LEAR,KIRK M	16,881.14	140,579.87
LEETE GENERATORS	0.00	13,839.53
LEHR AUTO ELECTRIC, INC.	0.00	58,856.95
LEIGH WEINBERG, TTE	0.00	122.71
LEONARDI AUTO ELEC., INC.	265.48	3,084.76
LESIK,KIMBERLY D	21,327.94	158,494.25
LEXIPOL LLC	0.00	10,220.98
LIFE ASSIST, INC.	11,248.66	40,159.44
LOZADA,RICARDO	8,120.84	56,845.88
LYNX TECHNOLOGIES	0.00	11,722.28
MADISON, MARY LOU GEOFFRION	0.00	140.65

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
MALLORY SAFETY & SUPPLY LLC	526.49	526.49
MANZONI, EDNA	0.00	145.22
MARIANNE'S PAINTING	0.00	0.00
MARIN AUTO GLASS	0.00	350.00
MARIN COUNTY FIRE DEPARTMENT*	559,749.00	1,082,144.45
MARIN COUNTY FORD	536.15	2,316.49
MARIN COUNTY HAZARDOUS MATERIALS JPA	0.00	0.00
MARIN COUNTY TAX COLLECTOR	0.00	29,459.95
MARIN COUNTY TRAINING OFFICERS.	0.00	1,800.00
MARIN EMERGENCY RADIO AUTHORITY	0.00	191,017.00
MARIN H2O, INC.	1,629.39	16,793.02
MARIN INDEPENDENT JOURNAL	0.00	262.80
MARIN IT, INC	6,028.75	58,737.01
MARIN JANITORIAL SERVICES INC	850.00	9,000.00
MARIN LANDSCAPE MATERIALS	4,141.12	10,106.17
MARIN.ORG	3,996.42	7,992.84
MARINOFF, THOMAS R	0.00	1,633.50
MASHINTCHIAN, AZAR EE	0.00	1,234.19
MASHINTCHIAN, AZAR	15,115.34	105,807.38
MATHESON TRI-GAS INC	770.56	4,619.17
MATT AND JEFF'S CAR WASH	338.85	711.66
MAYN, ALICE	0.00	487.50
MAZE & ASSOCIATES	0.00	12,237.00
MCCi. LLC	9,326.25	9,326.25
MCFA	0.00	17,394.00
MCGARGILL, ANDREW J	14,759.38	84,618.31
MCGUINNESS, MICHAEL J	24,147.94	182,947.31
MCMASTER-CARR	0.00	68.69
MEAGHAN CARROLL	1,136.21	9,542.91
MEDLINE INDUSTRIES, LP	317.44	540.83
MEDWASTE MANAGEMENT LLC	149.00	763.98
MES SERVICE COMPANY, LLC	0.00	979.96
MESENBURG, ERICH employee	0.00	450.00
MESENBURG, ERICH W	34,122.72	178,592.25
MEYER, GREG	0.00	0.00
MEYER, GREGORY	17,749.96	115,902.38
MEZQUITA, DAVID	11,600.78	80,006.43
MIKE TESTA PLUMBING	0.00	330.00
MISSIONSQUARE - 803200	22,416.24	146,702.94
MMANC	95.00	95.00
MORAES, SHARON	0.00	120.00
MOSQUEDA, EVERARDO	17,105.96	128,861.95
MUNICIPAL MAINTENANCE EQUIPMENT	0.00	1,287.50
MURPHY, WILL	0.00	613.35
MURPHY, WILLIAM	16,881.14	131,197.25
MYER, JARED	18,096.84	141,796.91
MYSIDEWALK, INC.	0.00	14,390.00
NAPA AUTO PARTS	948.24	4,777.98
NATIX	1,989.30	5,508.75
NELSON, MAREN	17,920.43	130,105.27
NGUYEN, JESSICA	7,660.42	53,622.94
NICHOLAS, KYLE	0.00	151.54
NORIDIAN JE PART B	0.00	1,222.51
NORTH BAY PETROLEUM	13,236.82	82,899.11
NORTH MARIN WATER DIST.	2,004.08	18,214.51
NOVATO BUILDERS SUPPLY	940.65	4,736.35
NOVATO CHAMBER OF COMMERCE	0.00	5,711.41
NOVATO FIRE FOUNDATION	0.00	1,143.50
NOVATO FIRE PROTECTION DIST.	3,807,390.99	20,758,193.77
NOVATO SANITARY DIST #6	0.00	352.00
NOVATO SANITARY DISTRICT	0.00	17,956.30
NUTE ENGINEERING	0.00	15,152.00
OPENGOV, INC	0.00	10,136.00
OSGOOD, LYNNE	28,976.85	137,785.21
PACE, JASON	0.00	450.00
PACE, JASON A	22,755.82	159,674.17

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
PACHECO,NOLE D	34,465.06	222,342.14
PACIFIC COAST CONCEPTS	0.00	2,232.25
PACK, ETHAN	0.00	2,000.00
PACK,ETHAN K.	19,530.44	113,930.52
PANNELL, JEFFREY employee	0.00	82.00
PANNELL,JEFFREY S	14,949.74	133,469.33
PARTNERSHIP HEALTHPLAN OF CALIFORNIA	0.00	37,988.80
PEELER, JILL	150.00	1,350.00
PELTON INTERACTIVE, INC.	0.00	3,168.00
PENNEY, KELLEY A.	6,384.86	44,822.25
PERMANENTE MEDICAL GROUP INC	1,019.00	3,372.00
PERMANENTE MEDICAL GROUP, INC	0.00	22,400.00
PERRY,LUCAS S	13,098.82	116,679.99
PERSONAL EXPOSURE REPORTING	0.00	690.00
PETERS, DAN employee	0.00	629.10
PETERS,DANIEL G	16,881.14	133,500.90
PETERS,DANIEL J	22,049.04	154,343.28
PETERSON MECHANICAL, INC.	360.00	10,260.00
PETERSON TRUCKS, INC.	121.96	4,642.73
PG&E	38,088.34	122,219.52
PHILLIPS,RODERICK J	13,197.36	98,357.56
PINI HARDWARE INC.	326.86	2,121.61
POARCH,DANIEL J.	14,949.74	114,342.96
PONTIUS,ROSWELL B	13,864.54	118,887.25
PORTOLA SYSTEMS, INC	0.00	311,587.21
POWELL,KEVIN J	15,921.22	131,458.79
PRATT, CARLA	0.00	25.00
PREFERRED ALLIANCE, INC	0.00	494.00
PRESS DEMOCRAT	0.00	0.00
PRIME ACTUARIAL CONSULTING. LLC	0.00	3,450.00
PROFESSIONAL SALES AND SERVICE, LC	302,398.88	309,577.99
PROGRESSIVE MEDICAL LLC	0.00	327.36
QUADIENT FINANCE USA, Inc	1,539.00	6,344.98
QUADIENT LEASING USA, INC.	0.00	986.46
QUENCH USA, Inc	947.72	2,838.60
RECOLOGY	2,993.26	17,959.56
Regional Government Services Authority	0.00	3,124.30
RESOLVE INSURANCE SYSTEMS	0.00	1,604.98
RHINEHART, EDMUND	0.00	1,759.99
RHOADES,ERIN N	24,606.74	132,901.03
RILEY F. HURD III	1,435.50	15,145.00
ROBERT HALF	9,368.82	23,727.56
ROESLER, DEBRA	0.00	1,050.00
ROGERS,EMMA	60.00	470.00
ROSE & REY PHOTOGRAPHY	0.00	652.50
ROWLAND PLAZA OWNER'S ASSN	1,615.00	3,191.00
ROY'S SEWER SERVICE, INC.	0.00	900.00
SAFETY-KLEEN SYSTEMS, INC.	357.98	1,009.60
SALDANA,ANDREW P	20,463.06	128,207.51
SANTOS, ERILOU	0.00	21.50
SANTOS,ERILOU-JOY	0.00	37,361.57
SAUNDERS, JOANNE	0.00	1,040.20
SCHIAVO,DAVID A	32,366.77	149,386.34
SCOTT'S PPE RECON, INC.	0.00	710.00
SCOTT,NICOLE M	13,018.34	95,723.05
SCOUTING AMERICA	0.00	1,600.00
SEAWESTERN	0.00	2,675.21
SEYMOUR, RAYMOND	0.00	165.35
SHAW,DERRICK	13,714.68	94,134.70
SHELINE,BRIAN C	26,618.62	155,013.73
SILVERMAN,LOUIS	800.00	5,600.00
SIMONS, HUNTER Q	14,949.74	123,117.76
SIMPSON SHEET METAL, INC	0.00	600.00
SIMSUSHARE	0.00	254.95
SMITH, ANNABETH	0.00	1,223.36
SMITH,BARRETT A	42,203.72	208,356.56

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2026

	Jan 26	Jul '25 - Jan 26
SOLAR,DEVIN W	16,881.14	115,518.59
SOLUTION-SUITE	0.00	816.08
SONOMA DESIGN APPAREL	3,088.19	3,170.13
SSCOR INC	197.87	441.89
STAPLES BUSINESS ADVANTAGE	1,020.61	28,727.88
STEUSSY, CHET	0.00	127.84
STORK,KRISTOPHER	16,386.19	104,976.58
STRATOGUARD, LLC	0.00	3,568.32
STRYKER SALES CORP.	0.00	52,687.19
STRYKER SALES, LLC	0.00	19,703.74
SWANSON, TYLER	250.00	250.00
SWANSON, TYLER J	13,907.39	123,335.04
TAUL, MICHAEL	2,987.27	3,770.23
TAUL,MIKE S	31,146.27	156,972.84
TAYLOR,SOPHIA	66.00	264.00
TELDESCHI, MARC employee	41.50	989.59
TELDESCHI,MARC R	36,353.31	204,110.41
TELEFLEX LLC	1,857.25	3,659.88
TEMPLE-THOMPSON,DAVID	0.00	2,101.00
THE ED JONES COMPANY	0.00	18,026.25
THE PROFESSIONAL TREE CARE CO.	0.00	1,980.00
THOMAS LOCKSMITH/HANDYMAN	0.00	381.50
THOMPSON GAS	0.00	218.50
THOMSON REUTERS - WEST	305.79	305.79
TO THE POINT POLYGRAPH	1,410.00	10,760.00
TRANSPORT PRODUCTS UNLIMITED, INC	0.00	9,996.89
TRITECH SOFTWARE SYSTEMS	0.00	6,747.30
TRIZETTO PROVIDER SOLUTIONS	572.95	3,473.71
TUFF SHED, INC	0.00	0.00
UKG KRONOS SYSTEMS LLC	0.00	12,305.43
ULINE, INC	0.00	647.98
UNICORN GROUP	0.00	162.43
UNISOURCE DISCOVERY	0.00	1,011.26
UNITED HEALTHCARE - RECOVERY SERVICES	0.00	370.50
UNITED PARCEL SERVICE	50.00	856.82
USAA.	0.00	1,040.20
VALENTI, JOSEPH R	16,581.82	116,072.74
VALLEJO FIRE EXTINGUISHER SERV	0.00	142.67
VALUCH,OWEN E	23,608.69	165,458.15
VAN DERMYDEN MAKUS LAW CORP	0.00	21,159.27
VANDERVOORT,WYATT	17,105.96	117,494.21
VANZEBO LASER, LLC	0.00	1,907.33
VCOM SOLUTIONS, INC.	1,057.66	35,242.10
VERIZON BUSINESS	1,987.64	11,316.07
WADE,DENISE D	9,325.90	65,281.30
WAGER,SHANNON M	8,854.42	66,232.20
WAGEWORKS, INC.	723.14	1,770.74
WALRAVEN, COLLEEN employee	0.00	869.27
WALRAVEN, GRACE employee	0.00	80.03
WALRAVEN,COLLEEN M	8,393.52	59,195.55
WALRAVEN,GRACE	6,384.86	44,694.02
WALTERMIRE, JAMES C	0.00	3,939.10
WEHR,DONALD J	38,844.10	250,366.93
WestAmerica Bank	234.92	-1,320,326.61
WESTERN EXTRICATION SPECIALISTS, INC.	0.00	0.00
WHEEL REPAIR SOLUTIONS	0.00	1,500.00
WHITTET,JEFFREY J	28,762.85	130,278.77
WILKOSZ,GABRIEL R	16,881.14	119,421.01
WINZER CORPORATION	0.00	626.75
WOHLWEND, JACK	0.00	4,025.35
WOODWARD-SOLLESNES,KERRICK	20,381.80	136,022.13
WYOMING CARDIOPULMONARY SERVICES	0.00	543.49
XEROX BUSINESS SOLUTIONS WEST	419.73	419.73
YOUNG, MARY	120.33	120.33
YOUNG, MIKE	0.00	300.00
ZAGARIS, NICK S.	0.00	0.00

**Novato Fire Protection District  
Vendor Summary  
January 2026**

---

	<u>Jan 26</u>	<u>Jul '25 - Jan 26</u>
ZAGARIS, NIKOLAUS S	23,699.92	148,037.83
ZANONI, JASON A	15,921.22	114,721.74
ZOLL DATA SYSTEMS INC	783.27	5,012.29
ZOLL MEDICAL CORPORATION	2,177.81	2,819.45
<b>TOTAL</b>	<b><u>6,827,564.42</u></b>	<b><u>38,057,293.20</u></b>

**Novato Fire Protection District**  
**MWPA Revenues and Expenditures**  
 July 2025 through January 2026

6:28 PM  
 03/03/2026  
 Cash Basis

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
9940 · Other Refunds/Reimbursements	323,746.03	0.00	0.00	323,746.03
9950 · Measure C	-323,746.03	0.00	0.00	-323,746.03
<b>Total Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>				
1003 · Regular Staff Salaries	156,346.39	241,980.73	0.00	398,327.12
1020 · Overtime - Callback	1,574.24	1,598.58	0.00	3,172.82
1021 · Out of Class Pay	0.00	457.13	0.00	457.13
1404 · FICA Medicare	11,964.76	14,696.62	0.00	26,661.38
1502 · Life Insurance	503.61	553.06	0.00	1,056.67
1510 · Dental Insurance	4,766.69	5,541.24	0.00	10,307.93
1513 · Health Insurance	14,259.82	33,551.27	0.00	47,811.09
1514 · Vision Plan	399.62	475.29	0.00	874.91
1517 · Administrative Allowance	2,475.00	5,475.00	0.00	7,950.00
1706 · Deferred Compensation	600.00	4,841.18	0.00	5,441.18
2029 · Advertising	51,904.96	0.00	0.00	51,904.96
2034 · Outside Assistance	0.00	104,552.76	0.00	104,552.76
2049 · Conferences & Meetings	5,398.15	1,021.97	0.00	6,420.12
2087 · Parts & Outside Labor	296.80	4,666.04	0.00	4,962.84
2121 · Vegetation Mgmt	142,021.09	0.00	692,765.69	834,786.78
2407 · Office Supplies	1,430.05	391.48	0.00	1,821.53
2738 · Telephone System	3,493.99	3,297.79	0.00	6,791.78
<b>Total Expense</b>	<b>397,435.17</b>	<b>423,100.14</b>	<b>692,765.69</b>	<b>1,513,301.00</b>
<b>Net Ordinary Income</b>	<b>-397,435.17</b>	<b>-423,100.14</b>	<b>-692,765.69</b>	<b>-1,513,301.00</b>
<b>Net Income</b>	<b>-397,435.17</b>	<b>-423,100.14</b>	<b>-692,765.69</b>	<b>-1,513,301.00</b>

## Fire Chief's Report: Contract Administration

### Executed Contracts

#### 3/11/2026 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
<b>PROFESSIONAL SERVICES</b>					
Crandall Roofing	Taul	\$ 50,000	2/3/26-2/3/27	As-needed roofing repairs	R
Jones Garage Door Co.	Taul	\$ 10,000	7/1/26-6/30/27	Annual app bay door inspections and as-needed repairs.	R
MedWaste	Teldeschi	\$ 5,000	7/1/24-6/30/26	Medical waste management services	R
Marin IT	Mashintchian	\$ 1,256	2/5/2026	Cisco FirePower Mgmt Center. 3 yrs of support for VPN.	N
Marin.org	Mashintchian	\$ 15,988	7/1/26-6/30/27	MIDAS. Network-based shared applications w/County of Marin.	R
Bickmore Actuarial	Valenti	\$ 3,625	2/11/26-3/31/27	Outstanding liabilities for Worker's Compensation study.	N
The Howard E. Nyhart Co. Inc.	Valenti	\$ 10,000	2/2/26-10/31/26	OPEB actuarial report.	N
To the Point Polygraph	Felciano	\$ 50,000	1/1/24-6/30/27	Pre-employment polygraph & background investigations.	R
JLD Investigations	Felciano	\$ 50,000	2/6/24-6/30/27	Pre-employment background investigations.	R
Bureau Veritas	Osgood	\$ 50,000	3/23/23-3/1/27	Fire code plan review & inspection services.	R
Fire Cause Analysis	Osgood	\$ 50,000	12/1/23-6/30/29	Fire investigative services.	R
Snap-On Industries	Mezquita	\$ 1,437	2/15/26-2/14/27	Diagnostic software for mechanic.	R
JD Services	Bernardini	\$ 12,000	2/7/26-2/6/27	Vehicle hauling services to and from S62 for training.	R
ESRI	Osgood	\$ 3,700	3/20/26-3/19/27	ArcGIS software subscription used by MWPA	R
BlueBeam	Osgood	\$ 715	3/25/26-2/24/27	Revu software subscripton.	R
<b>GOODS</b>					
Natix	Mashintchian	\$ 1,989	2/5/2026	Apple iPad Air (qty 2)	N
Portola Systems	Mashintchian	\$ 1,724	2/3/2026	Two security camera mounts for S63.	CO
OC Mounts	Freedman	\$ 10,360	2/17/2026	Mounts	N
<b>PIGGYBACK</b>					
Johnson Controls (JCI)	Taul	\$ 13,057	4/1/26-3/31/31	Annual sprinkler inspections using Sourcewell Contract.	N
<b>RFP/ITB/RFQ</b>					
Goat Grazing RFQ	Labberton	TBD	4/1/26-3/31/27	Annual vegetation management project at Marin Valley Mobile Home Park.	N
Fuel Delivery ITB	Bernardini	TBD	7/1/26-6/30/29	Fuel delivery service bids are due 3/18/26.	N
Fire Hydrant Painting	Osgood	TBD	7/1/26-6/30/27	Annual painting of 540 fire hydrants.	N
<b>OTHER</b>					
N/A					

#### **Public Works/Non-Public Works Project Codes**

E=Emergency, **SRM**=Scheduled Purchase/Repair/Maintenance/Upgrade, **R**=Contract Renewal

**N**=New Contract/New RFP, **CO**=Change Order, **Amend**=Amendment



## Information Section



**California Special  
Districts Association**

**CSDA**

*Districts Stronger Together*

**DATE:** February 9, 2026  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT:** **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT C**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2027 - 2029 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2026. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

**Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.**

CSDA will begin electronic voting on June 9, 2026. All votes must be received through the system no later than 5:00 p.m. July 24, 2026. The successful candidates will be notified no later than July 31, 2026. All selected Board Members will be introduced at the CSDA Annual Conference in Palm Desert, CA in August 2026.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

<b>Northern Network</b>	Seat C – Fred Ryness, Director, Burney Water District*
<b>Sierra Network</b>	Seat C – Pete Kampa, General Manager, Groveland Community Services District*
<b>Bay Area Network</b>	Seat C – Antonio Martinez, Director, Contra Costa Water District*
<b>Central Network</b>	Seat C – Curtis Jorritsma, General Manager, Hilmar County Water District*
<b>Coastal Network</b>	Seat C – Vince Ferrante, Director, Moss Landing Harbor District*
<b>Southern Network</b>	Seat C – Nikki Winslow, District Director, Altadena Library District*

(\* = Incumbent is running for re-election)

**CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 9, 2026. All votes must be received through the system no later than 5:00 p.m. July 24, 2026.**

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [amberp@csda.net](mailto:amberp@csda.net) by **April 24, 2026** in order to ensure that you will receive a paper ballot on time.*

**CSDA will mail paper ballots on June 9, 2026 per district request only.**

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

**2027-2029 TERM BOARD OF DIRECTORS NOMINATION FORM**

**Name of Candidate:** \_\_\_\_\_

**Title/District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Network:** \_\_\_\_\_ (see map)

**Telephone:** \_\_\_\_\_  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS:***

**April 10, 2026 at 5:00 p.m.**



**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

4. List your involvement in civic and/or non-profit organization:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association  
**DISTRICT NETWORKS**



**2026 Board of Directors by Networks**

**Northern Network**

Greg Orsini, *McKinleyville Community Service District*  
 Fred Ryness, *Burney Water District*  
 Kevin Phillips, *Paradise Irrigation District*

**Sierra Network**

Steve Palmer, *Donner Summit Public Utilities District*  
 Pete Kampa, *Groveland Community Services District*  
 Noelle Mattock, *El Dorado Hills Community Services District*

**Bay Area Network**

Kathryn Slater-Carter, *San Mateo County Harbor District*  
 Ryan Clausnitzer, *Alameda County Mosquito Abatement District*  
 Antonio Martinez, *Contra Costa Water District*

**Central Network**

Curtis Jorritsma, *Hilmar County Water District*  
 Patrick Ostly, *North of River Sanitary District*  
 Lorenzo Rios, *Clovis Veterans Memorial District*

**Coastal Network**

Scott Duffield, *Heritage Ranch Community Services District*  
 Vincent Ferrante, *Moss Landing Harbor District*  
 Elaine Magner, *Pleasant Valley Recreation & Park District*

**Southern Network**

Don Bartz, *Phelon Pinon Hills Community Services District*  
 Jo MacKenzie, *Vista Irrigation District*  
 Nikki Winslow, *Altadena Library District*

**From:** [Yvette Blount](#)  
**To:** [Lynne Osgood](#); [James MacDougall](#); [Jennifer Crayne](#)  
**Subject:** Fw: [EXTERNAL] Home Hardening Grant Approved  
**Date:** Wednesday, March 4, 2026 9:23:02 AM  
**Attachments:** [Outlook-b0unzyqk.png](#)

---

Great Job Jim! Another happy resident.

Jim,

I sent an email to Mike letting him now that his check is in the mail and he can use his other grant opportunities this fiscal year.

Well done!

## Yvette Blount

Wildfire Mitigation Specialist Supervisor

[NovatoFire.org](#)

D: 415-878-2622

E: [yblount@novatofire.org](mailto:yblount@novatofire.org)

### Novato Fire District

95 Rowland Way, Novato, CA 94945



---

**From:** Mike [REDACTED]  
**Sent:** Tuesday, March 3, 2026 3:58 PM  
**To:** Yvette Blount <[yblount@novatofire.org](mailto:yblount@novatofire.org)>  
**Subject:** [EXTERNAL] Home Hardening Grant Approved

You don't often get email from [mkratt69@gmail.com](mailto:mkratt69@gmail.com). [Learn why this is important](#)

**CAUTION:** This is an external email and may be malicious. Please do not click on links or open attachments from senders you do not trust.

Yvette,

I am writing to express my sincere appreciation to you and the team for the approval of my grant request to replace noncompliant windows.

As a retiree on a fixed income, I am grateful for the support in making these necessary fire safety investments. I would also like to commend Jim

MacDougall for his professionalism and guidance during the full assessment; I plan to continue hardening my residence based on his recommendations.

Thank you and the NFD team for your dedication to helping homeowners with home hardening. The assessment, documentation, and grant application processes were all very user-friendly.

I recently received the confirmation of approval and was unsure of the next steps. Could you please route this to the appropriate contact or let me know who I should follow up with?

Again, thank you so much.

Best regards,

Mike [REDACTED]  
[REDACTED] Novato, CA 94947



## Closed Session Section